

# FUN \* FLEXIBLE \* AFFORDABLE Traditional Summer Day Camp

For ages 4 - 12

**June 22 - July 31** (no camp July 3)

Full Day 8:30AM - 4:00PM / Half Day: 8:30AM - 12PM CAMP ALGONQUIN INFORMATION

# FULL DAY CAMP IS LIMITED TO 60 CAMPERS PER DAY HALF DAY CAMP IS LIMITED TO 40 CAMPERS PER DAY

BEFORE CARE: 8AM-8:30AM/\$60 per week, per child LUNCH NOT INCLUDED
OPEN HOUSE: Saturday, April 18 & 19 @ 11AM-12PM
Weather permitting @ Old Mill Pool

# PARENTS/CARE GIVERS, please read this important information for HALF DAY Campers:

Due to extenuating circumstances we will not be able to accommodate your camper(s) on inclement weather days. The per week fee has been discounted to reflect such. Options to sign up for 3 or 6 weeks have been removed. In doing so you can make an informed decision whether to send your camper(s) for the succeeding week based on the succeeding weeks weather forecast. The decision to register must be made no later than the Thursday before the succeeding week of camp no exceptions. NO REFUNDS will be given for inclement weather days.

# What happens on inclement weather days or in the event of an emergency?

An email will be sent via community pass from the Camp Directors by 7:30AM day of camp if relocation is necessary. Please note for the first 2 weeks we do not have a relocation; location until 12:30PM.

- Should inclement weather occur before camp is in session, an alternative drop-off location will be established communicated (after week 2); should inclement weather occur while outdoor sessions are in progress, and it appears the inclement weather will continue, all those full-time campers will be escorted to Our Lady Mother of the Church. Parents of half day campers must come to collect your camper (s) from camp. Full day camper parents are also expected to have an emergency plan in place to pick up their children from camp should the need arise. Counselors will be on hand to assist parents arriving to collect their children.
- · No refunds will be given for any missed days, \*inclement weather days, transportation delays, dismissals from camp.
- Cancellations more than 30 calendar days before your session's start date will receive a 100% refund; Cancellations within 15-29 calendar days before your session's starts will receive a 50% refund; No refunds will be given for cancellations within 14 days or less.
   We do not allow "make-up days" for any reason.

## WOODCLIFF LAKE

### Where do I drop off and pick up my camper/campers?

Camp staff greet campers at 8:30AM at the Old Mill Pool entrance, where attendance is taken. The same applies for before care at 8am. Pick up takes place inside the pool area by the bridge at 12pm; end of camp at 4:00pm. A staff member will remain until all children have been collected; we ask that you be prompt.



### **HOW DO I REGISTER MY CAMPER (S)?**

Resident registration opens: March 2
Non-Resident registration opens: March 16

\*Via Community Pass: <a href="https://register.communitypass.net/reg/">https://register.communitypass.net/reg/</a>
Or visit Borough Hall, Monday-Friday – 8:30AM-4PM
\*\*Non-Resident rates are available to the following towns:
Saddle River, Upper Saddle River, Montvale, Hillsdale & Park Ridge

Camp registration is also available to Non-Residents employed within the Borough of Woodcliff Lake & those Non-Residents that are current members of the pool (sign-up must be done at Borough Hall, proof of employment will be required)

\*While registration is open throughout the six weeks, we strongly encourage you to sign up in advance to avoid a delay in your camper (s) starting camp.

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### LAST MINUTE SIGN-UPS VERY IMPORTANT, NOT RECOMMENDED:

- For your camper(s) to attend weekly camp, online registration MUST be completed no later than 11PM the Thursday before camp begins.
   Registration packet including Medical Information (must be current through camp) and Release form MUST be received at Borough Hall the following day, Friday by 12PM. NO EXCEPTIONS.
- Registration paperwork CANNOT be DROPPED OFF with camper(s) day of camp.
- If ALL paperwork is NOT received by 12PM the Friday before camp begins your camper(s) will not be allowed to attend camp until that Tuesday, provided ALL paperwork is received by the start of Camp that Monday by 12PM.

#### WHERE DO I FIND THE REGISTRATION PACKET?

Visit: <a href="https://www.wclnj.com">www.wclnj.com</a> Borough Dept./Parks & Recreation/Camp Algonquin. Please download registration packet, complete all forms.

How do I submit the registration packet and forms?

- Scan & email to <a href="mailto:parkandrec@wclnj.com">parkandrec@wclnj.com</a>
- Drop off at Borough Hall
- Mail to: Borough of Woodcliff Lake, 188 Pascack Road, WCL, NJ 07677. Attn: Parks & Recreation Dept.

Please do not fax documents, as they can get lost. Please only send when you have a completed package.

Camper(s) will not be admitted unless all registration documents have been received.

NOTE TO PARENTS/GUARDIANS: Parks and Recreation/Camp staff are not responsible for making sure all required registration and current medical forms are submitted in time for your camper to begin his/her session. Parents/guardians of campers are responsible for obtaining and submitting all required forms by the deadlines given.

Registration packet forms are available at Borough Hall or on our website at wclnj.com and current physicals are provided by your child's pediatrician. Please make an appointment to get your child's physical completed in time for camp. If your child's pediatrician does not have their own physical form, you can provide them with the Universal Child Health Record available on our website.

Questions? Please email: parkandrec@wclnj.com



Questions about Camp Algonquin?

Email: campalgonquin@wclnj.com

