

**Memorial High School
2250 State Route 66N
St. Marys, OH 45885**



**Sarah.paulus@smriders.net
419.394.8058**

June, 2017

Dear Participant:

You are cordially invited to be a participant at the Memorial High School College & Career Fair 2017. The evening will continue to have an expanded focus encompassing the area business community. We would like to connect students to the pathway between business, higher education and the military. To reflect this focus, our theme for the evening will be "Make Your Picks on Route 66 – Education, Employment & Military." We will be inviting students and their parents from high schools in the surrounding four county areas, grades 8-12. We encourage the corporations to bring representatives from every facet of the organization for students and parents to learn about the many career choices, and the education required.

This year the fair will again be held in the fall. It will be at the St. Marys Memorial High School on **Tuesday, September 12, 2017 from 5:30-7:00 p.m.** We would ask that you arrive by 5:00 p.m. to allow time to set up your display. There will be student helpers to assist you with your materials and direct you to your assigned table which will be located in the commons or gymnasium. Refreshments will be available throughout the evening for your pleasure.

We are looking forward to having you be a part of our event. Please RSVP your interest in being a participant by completing the bottom portion of this invitation and mailing it to Memorial High School Guidance Office or by emailing the information to Sarah Paulus at sarah.paulus@smriders.net by August 1st. A confirmation letter and directions to the high school will be sent to you in early September. If you have additional questions please feel free to contact Sarah Paulus or one of the high school counselors, Bill Cheslock or Deb Hinckley, at 419-394-8058.

Thank you.

MHS Guidance Office

Organization: _____

Address: _____

Representative: _____

Phone (With Area Code): _____

Email Address: _____

_____ We will attend

_____ We will be unable to attend

_____ I will need access to an electrical outlet

Important to have contact name and any special requests such as electric hookup.