



Redmond Middle School PTSA Volunteer Form 2 Hour Power Program

As parents, we appreciate the value of time, workload and balance. We certainly want to ensure these values are reciprocal for volunteers, too. This year we are asking for more parents/guardians to lend a hand and share the *power* of doing amazing things; **pledge two hours** of volunteer time during the school year because we are all in this together.

Please review the volunteer opportunities listed below and mark your areas of interest. You may submit this form to the school office or sign up online at <http://rmsptsa.org>. Whether you choose a 2-hour activity or an ongoing role, your help sends a powerful message to RMS students and the school community.

2 Hour Power Pledge

I will pledge 2 hours of volunteer time to Redmond Middle School this year!

Let us know how to contact you:

Name: _____ Phone(s): _____

Email(s): _____

Your preferred contact method: email home phone cell phone

LWSD Volunteer Approval

Volunteer jobs that have student contact require current LWSD volunteer approval prior to the date of the activity. Indicate here if you have current LWSD volunteer approval.

Yes, I have volunteer approval
 No, I don't have current volunteer approval

If you need to apply or renew you Volunteer application, you may do so online at www.lwsd.org (on the For Parents tab, select Parent Access → Log In, and scroll down until you see Volunteer Application on the right-hand side).

Contact volunteers@rmsptsa.org for a status check if you do not know.

Open PTSA Board/Committee Positions

If you are interested in being a Chairperson for one of the following positions, please contact president@rmsptsa.org to find out more. All Chair positions may be shared, some even divided on a per-event basis to fit 2-hour power program.

- | | |
|---|--|
| <input type="checkbox"/> Fundraising Director ♥ ⊕ | <input type="checkbox"/> International Night Chair |
| <input type="checkbox"/> Advocacy Director | <input type="checkbox"/> ASB Support Chair ♣ |
| <input type="checkbox"/> Reflections Chair ♣ | <input type="checkbox"/> 8 th Grade Celebration Chair ♣ |
| <input type="checkbox"/> Hospitality/Staff Appreciation Chair | <input type="checkbox"/> Student Recognition Chair ⊕ |
| <input type="checkbox"/> Field Day Chair | |

Early Fall Volunteer Activities – you may also volunteer on Sign Up Genius

<https://www.signupgenius.com/go/10c0b4caea82fa5f49-back>

Fall Student Schedule Handout Hand out student schedules on the first and second days of Fall semester.

Approx. 15 volunteers needed each shift.

- September 4, 7:50-8:30am: for 6th graders ⊕ I'd like to help coordinate this event
- September 4, 9:40-10:20am: for 7th/8th graders

Traffic Control Help out keeping drop off/pick up traffic going smoothly during the first few days of school and beyond.

Please check all that apply:

- I'd like to help during drop-off from 7:50 – 8:10 am on: Sept 4 Sept 5 Sept 6 Sept 7 ⊕
- I'd like to help during pick-up from 2:30 – 2:50 pm on: Sept 4 Sept 5 Sept 6 Sept 7 ⊕
- I'd like to help with traffic control on a regular basis throughout the school year. ⊕

Symbol key: ♥- Done mostly or 100% from home ♣ - Computer/email access required ⊕ - Can be done mostly before/after school hours

6th Grade (and make up day 7th/8th grade) Netbook Roll out Assist with contracts, inspections and distribution.

Approx. 10 volunteers needed each shift

Wednesday, September 5: 7:50-10:15am 10:15-12:30pm 12:30-2:40pm

Student Picture Day Assist with forms, organizing Identification cards and card distribution.

Approx. 10 volunteers needed each shift

Friday, September 7: 7:50-10:15am 10:15-12:30pm 12:30-2:40pm

One-Time or Short Duration Volunteer Activities

- Financial Review Committee:** Volunteers conduct two audits of PTSA accounts. Teams of three volunteers use WA State PTSA guidelines and checklists to conduct each financial review. Financial reviews require approximately 2 hours each, and can be scheduled during the day, evening or weekend, according to committee members' availability. One audit is in January; the other is in July. ☺
- Student Directory Mailing Party:** Help preparing copies of the PTSA Student Directory for mail distribution. This one-time activity takes place around mid-October, takes around 2 hours.
- Health Screening:** Assist with testing of student vision and hearing. One-time event in Fall.
- School Dance Chaperones:** Supervise one or more ASB-sponsored dances (3 per school year). ☺
- Reflections:** The PTA Reflections program challenges students to create art inspired by a specific theme, and to submit their art in six arts areas (dance choreography, film production, literature, musical composition, photography, and visual arts). Volunteers advertise and encourage student participation at RMS, collect entries and recruit judges, help during a small reception during the school day to honor participants, and forward winning submissions from RMS to the district-wide level Reflections judging.
- Nominating Committee:** This 3-5 person committee interviews candidates for the incoming PTSA elected positions, and submit their recommendations to the General Membership in the Spring. This is not a long-term or time-consuming task. It is, however, a VERY IMPORTANT one! Committee members do not have to be current board members, nor do they have to be interested in taking on a board position. Training and extensive documentation available. ☺

Ongoing Throughout School Year Volunteer Activities

- Membership:** Volunteers help with the annual PTSA membership campaign, with continued presence at various PTSA events through the school year to recruit additional membership. Primary activity during first semester. ☺
- Teacher/Staff Appreciation:** Volunteers help setting up themed events during the year, with special attention during Teacher/Staff appreciation week in May. ☺
- Student Recognition:** Volunteers help set up/organize monthly recognition lunches.
- Library:** Help RMS librarian with projects and shelving books during library hours.
- Hospitality:** Volunteers help with shopping, setup or hands-on tasks during events where PTSA provides refreshments.
- Emergency Preparedness:** This committee ensures supplies are organized and available to support the school administration's emergency plan. Includes optional participation with LWSD PTSA Council Emergency Preparedness group. ☺

In the upcoming months, PTSA will have additional volunteer opportunities not specified on this form. Look for announcements on Bear Tracks, social media sites, and rmsptsa.org.

For more information, contact volunteers@rmsptsa.org

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