Field Level Hazard Assessment And Control ADDENDUM to main FLHA

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| Job/position/work type:  Potential Exposure to COVID19 in a Provincial CI Treatment Facility (YYC, Lac La Biche YAC, High Prairie YAC, Sifton) | | | | | | Date of assessment: |
| Assessment performed by: (names)  Team Members | | | | | | Reviewed/revised: |
| Tasks  (List **all** tasks/activities of the job/position) | Hazards  (List **all** existing and potential health and safety hazards) | Severity | Likelihood | Risk | Controls  (List the controls for each hazard:  Elimination, Engineering, Administrative, Personal Protective Equipment) | Date implemented: |
| **S x L = R** | | |
| Working in a Provincial CI Treatment Facility during COVID-19 pandemic  Screen staff and children and any essential visitors prior to allowing entry into the facility, including youth returning from AWOL by using the Health Assessment Screening tool. | * Respiratory illness; providing care for asymptomatic presumptive or confirmed positive youth * Having worked with an asymptomatic presumptive or confirmed positive staff * Intensified exposure to cleaning products |  |  |  | Review [COVID-19 Practice Guidance for Service Providers](https://intranet.humanservices.alberta.ca/home/homepages/CFS/portal/Documents/1.%20COVID-19/April%209/CS_COVID-19_Facilities_Practice%20Guidance%20for%20Service%20Providers_April%209_FINAL.pdf) and [CI Practice Guide](https://www.albertahealthservices.ca/assets/Infofor/hp/if-hp-ipc-doffing-ppe-poster.pdf) for all tasks as well as additional individual provincial CI Treatment facility guidelines.  Review [Respiratory Viruses in the Workplace](https://www.albertahealthservices.ca/info/Page14511.aspx) Bulletin.  **If required in the Practice Guidance, use the appropriate PPE. Refer to PPE infographic.**  Administrative:  Implement [alternative work arrangements](https://myaps.alberta.ca/Pages/My-HR/Health-Management-Wellness/Employee-and-Family-Assistance-Program.aspx) where applicable (updated daily).  Complete the Health Assessment Screening Tool.  [Worker self-monitoring & reporting](https://www.aupe.org/member-resources/workplace-crisis-counselling-service#faq8) (updated daily)  Identify and mark critical contact points (CCP) to minimize cross contamination on common office equipment including: photocopier buttons, conference room, phones and teleconferencing equipment, kitchen appliances or any device touched by multiple people, including door handles.  Ensure [Hand soap](https://www.albertahealthservices.ca/info/Page14955.aspx#faq35) and paper towels are in all washrooms and kitchen facilities.  [Hand sanitizing stations](https://myaps.alberta.ca/Pages/COVID-19-FAQs.aspx#faq35) are located throughout GoA buildings.  Cleansers and disinfectants (liquids, sprays, disposable cloths) are available for workers to clean personal work surfaces and common areas.  Follow [AHS process](https://myaps.alberta.ca/Pages/Key-Considerations-for-Managing-Employees-Working-from-Home.aspx) if a worker has returned to Alberta from outside of Canada, cares for those who are vulnerable, or any worker that [exhibits flu-like symptoms](https://myaps.alberta.ca/Pages/Respiratory-viruses-and-the-workplace.aspx#faq9).  Cooperate with AHS protocols and criteria for Contact Tracing if a [worker or youth tests positive](https://myaps.alberta.ca/Pages/COVID-19-FAQs.aspx#faq63) for COVID 19.  [Enhanced cleaning protocols](https://intranet.humanservices.alberta.ca/home/employee/healthsafety/Health%20and%20Safety%20Documents/Safe%20Work%20Procedure_%20Routine%20Practices%20for%20Bio-hazardous%20Materials.pdf) for surfaces in offices and common areas, including critical contact points.  Follow [meeting restriction guidelines](https://myaps.alberta.ca/Pages/COVID-19-FAQs.aspx#faq32) (updated daily); avoid meeting face to face by using [teleconference or virtual options](https://myaps.alberta.ca/Pages/COVID-19-FAQs.aspx#faq35) when possible.  *Putting on and Removing PPE*  Alberta Health Services has provided the Video: Donning and Doffing of PPE, demonstrating how to safely put on and remove PPE when use is required. It is mandatory for all staff working at a Provincial CI Treatment facility to complete this video training- the link is found on page 17 of the [CI Facilities Practice Guide for Service Providers](https://www.cdc.gov/coronavirus/2019-ncov/community/disinfecting-building-facility-H.pdf)  [AHS- Donning Poster](https://www.albertahealthservices.ca/assets/Infofor/hp/if-hp-ipc-donning-ppe-poster.pdf)  [AHS Doffing Poster](https://myaps.alberta.ca/Pages/COVID-19-FAQs.aspx)  After use of PPE, there should be a designated Doffing area. This will reduce the risk of spreading the virus. There should be one designated disposal bag for disposing used PPE. You can mark it using the biohazard sign above it. That bag can be thrown in the regular trash but it should be disposed of by wearing gloves, mask and goggles. It should be double bagged (tie off the first bag, bag and tie off again) and use physical distancing when moving the bag from the doffing area to a designated garbage can. The doffing area should also be cleaned/disinfected regularly.  Good hygiene practices:   * [Physical distancing](https://myaps.alberta.ca/Pages/COVID-19-FAQs.aspx) (2 metres) * [Frequent hand washing](https://myaps.alberta.ca/Pages/COVID-19-FAQs.aspx) * [Cover coughs and sneezes](https://myaps.alberta.ca/Pages/My-Workplace/News-and-events/APS-spotlight/Novel-coronavirus-(COVID-19).aspx) * Avoid touching face, eyes, nose, and mouth. * Cleaning workstation after use.   Reducing numbers of youth (and staff where possible) in each building to allow for better physical distancing. |  |
| Admission into the intensive treatment and confinement programs (Secure and PSECA) |  |  |  |  | **Refer to facility guidance for isolation and use the required PPE process. Refer to PPE infographic.**  Reducing numbers of youth (and staff where possible) in each building to allow for better physical distancing. |  |
| Holding youth in self-isolation | * respiratory illness * increased risk of physical violence |  |  |  | **Refer to facility guidance for isolation and use the required PPE process. Refer to PPE infographic.**  Administrative:  Ensure availability of well-ventilated isolation rooms, and place youth in an area away from staff and other youth where possible.  Practice good hygiene practices   * [Physical distancing](https://myaps.alberta.ca/Documents/Health%20and%20Wellness/COVID-19/Physical%20Distancing%20Guidelines.pdf) * [Frequent hand washing](https://extcdms.sp.alberta.ca/SD-Ex/Fleet/ReferenceGuides/Coronavirus%20-%20Vehicle%20use%20and%20safety%20tips.pdf) * [Cover coughs and sneezes](https://www.albertahealthservices.ca/info/Page14955.aspx) * Avoid touching face, eyes, nose, and mouth.   Review [Respiratory Viruses in the Workplace](https://www.albertahealthservices.ca/info/Page14511.aspx) Bulletin.  Clean/disinfect all surfaces in the holding area before occupancy, daily, and after occupancy. Use AHS-approved disinfectant with gloves and dispose of gloves appropriately.  Adequate space – no room sharing. Designated washrooms.  PPE for physical interventions.  Follow Practice Guidelines and agency protocols for things such as meals, clothing, etc.  Procedures and practices of NVCI.  **NOTE**: Follow any additional directions as provided by AHS (where assessing changes in youth’s symptoms or when youth positive). |  |
| Post-assignment and may be between interactions | * Interaction with individuals, and ill individuals * Psychological trauma and stress related to the COVID-19 pandemic |  |  |  | **If required in the Practice Guidance, use the appropriate PPE.**  Administrative:  Disposing of the PPE as per the guidelines.  [GoA Routine Practices for Bio-hazardous Materials Safe Work Procedure](https://myaps.alberta.ca/Pages/Respiratory-viruses-and-the-workplace.aspx)  Avoid “recycling or reusing” work clothing, new day - fresh clothing.  Change ASAP, and bag and seal the dirty clothes.  Avoid shaking the clothing, use gloves, and thoroughly wash hands (arms) after transferring into the washing machine.  Launder as usual, with soap in warm or hot water, heat to dry.  Clean/disinfect furniture, car interiors, door handles, and any other places used or touched.  Secure your government or personal vehicle against further use until cleaned as per the [Vehicle Cleaning guidelines](https://extcdms.sp.alberta.ca/SD-Ex/Fleet/ReferenceGuides/Coronavirus%20-%20Vehicle%20use%20and%20safety%20tips.pdf).  Clean/disinfect cellphones, pens, and all other items that were used during any interactions.  [Employee Family Assistance Program (EFAP)](https://intranet.humanservices.alberta.ca/home/homepages/CFS/portal/Documents/1.%20COVID-19/April%209/CS_COVID-19_Facilities_Practice%20Guidance%20for%20Service%20Providers_April%209_FINAL.pdf)  [AUPE Crisis Support Services](https://intranet.humanservices.alberta.ca/home/homepages/CFS/portal/Documents/1.%20COVID-19/COVID%2019%20Practice%20Guidance_Staff%2020200504.pdf)  [Children’s Services Peer Support](https://intranet.humanservices.alberta.ca/home/Pages/Peer-Support---Volunteer-Peer-Supporters.aspx)  [MyAPS Coping Resources](https://myhealth.alberta.ca/Journey/COVID-19/Pages/COVID-Self-Assessment.aspx#toc-5) |  |

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| See Risk Analysis information below to score Severity of the Possible Consequences and Likelihood of Incident Probability in this form. To calculate Risk, multiply the Severity score by the Likelihood score. See the Risk Classification information below to determine appropriate actions. |

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| **Worker**  Employer process applied | | **Reviewing Supervisor**  I approve the above content in collaboration with the worker | |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature of Worker | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date (yyyy-mm-dd) | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature of Reviewing Supervisor | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date (yyyy-mm-dd) |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Name of Worker |  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Name of Reviewing Supervisor |  |

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| **Reviewing Manager**  Contents reviewed with workers assigned to job/position/work type | |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature of Reviewing Manager | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date (yyyy-mm-dd) |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Name of Reviewing Manager |  |

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Risk Classification

After completing the risk analysis, classify the hazards as high, medium or low risk according to the degree of risk. Hazard classification establishes the priority for the implementation of control measures.

**Score 6 and 9: High Risk**

Take immediate action to eliminate the risk or implement appropriate controls to lower the degree of risk to a level as low as reasonably achievable.

**Score 3 and 4: Medium Risk**

Take timely action to implement appropriate controls to lower or minimize the degree of risk.

**Score 1 and 2: Low Risk**

Continued operation is permissible with minimal controls. Monitor the hazard and take action if the degree of risk increases.

Risk Analysis

**Incident Probability**

How likely it is that exposure will result in loss, such as injury, illness or property damage.

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| --- | --- | --- |
| 3 | Highly likely | May happen at least once a year |
| 2 | Might happen | May happen once every 1–5 years |
| 1 | Unlikely | Not likely to happen |

**Probable Consequences**

How severe will be the loss at the workplace if the exposure is not controlled?

|  |  |  |
| --- | --- | --- |
| 3 | Severe | Death, serious injury or illness (admitted to hospital), permanent disability, replacement required for property damage |
| 2 | Substantial | Medical aid injury, Lost time injury or illness, temporary disability, repair required for property damage |
| 1 | Minor | First aid injury, Minor Illness, no repair required for property damage |