

# Staff Safety and Personal Protective Equipment Checklist for Child Intervention Staff

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To help keep yourself and others safe, review the following information and resources before making in-person visits. If you have any questions, concerns or suggestions related to staff safety, please talk to your supervisor or manager, and/or email the COVID-19 inbox: [CS-CI-COVID-19@gov.ab.ca](mailto:CS-CI-COVID-19@gov.ab.ca)

## **Before you arrange for any in-person contact:**

- Read and understand the [Safety Guidance for Child Intervention Staff](#).
- For assessors, case management, generalists, foster care support workers, etc., who will be **conducting community, office, or in-person visits with clients**, complete and sign the [CI Field Level Hazard Assessment](#) with your supervisor.
- Understand when to use Personal Protective Equipment (PPE) and what type of PPE is appropriate, as outlined in the [PPE Infographic](#).
- Review the most current [COVID-19 CI Practice Guidance](#).
- Review the Tip Sheet for Engaging Families while wearing PPE.

## **When you make in-person contact with a family, remember:**

- Always bring your PPE kit with you, which contains disposable gloves, masks, eye protection (goggles) and hand sanitizer.
- Follow proper precautions when you don (put on) and doff (remove) PPE, as outlined by the [World Health Organization](#).
- Have a copy of the [PPE Infographic](#) available, either printed or on your phone, to help make decisions on whether to make in-person contact or stop to consult your supervisor.

**Remember - Children's Services takes employee safety very seriously – when in doubt, stop and consult with your supervisor!**