



Student Council Application Packet

Welcome to Our Lady Queen Angels Student Council!

This packet contains information for students wishing to become involved in Our Lady Queen of Angels School Student Council Representatives for the 2021-2022 school year. Students must read all portions of this document carefully and complete all necessary pages, obtain all required documents and meet all deadlines contained in this packet. Do not submit individual pages/documents - submit the entire packet at one time.

Completed packets are due Monday, May 24, 2021 to Mrs. Villamor in the school office.

Application Packets include the following:

- Student Council Questionnaire
- Student Council Parent Permission Slip - Each candidate must submit a signed permission slip.
- Student Council Responsibilities Contract
- Teacher Recommendation must be given to the homeroom teacher to submit to Mrs. Villamor.

Election Timeline

May 19	Application Ready for pickup - link in weekly bulletin
May 24	Application due to Mrs. Villamor in the office
May 26	Mandatory meeting at 8:30 am in Makerspace
June 7	Campaign videos due to studentcouncil@olqa.org
June 7-10	Campaigning
June 11	Election through canvas in morning
June 11	Election results announced to school at end of day

August 19th, 2021 9am to 12pm - Mandatory Student Council Retreat - Please make sure you are able to attend this important retreat as a vital member of the student council team.

Roles & Responsibilities of Student Council Members

President - (8th grade student only)

- Represent the student body at school
- Lead all student council meetings
- Work with advisors on all planning
- Provide an end-of-the-year speech at 8th grade promotion in June
- Participate in most, if not all, school and student council activities/events
- Conduct himself/herself with academic integrity and exemplary conduct

Vice President - (8th and 7th only)

- Represent the student body at school
- Work closely with, and serves in absence of the President
- Work with advisors and President to prepare calendar
- Participate in most, if not all , school and student council activities/events
- Conduct himself/herself with academic integrity and exemplary conduct

Secretary - (8th and 7th only)

- Keep accurate minutes of meetings
- Keep an accurate account of attendance at every meeting
- Maintain student council binder
- Participate in most, if not all, school and student council activities/events
- Conduct himself/herself with academic integrity and exemplary conduct

Commissioner of Public Relations (8th and 7th only)

- Keep student body informed of events, fundraisers and service projects
- Responsible for communication between school and student council
- Participate in most, if not all, school and student council activities/events
- Conduct himself/herself with academic integrity and exemplary conduct

Commissioner of Religious Affairs (8th and 7th only)

- Lead the school in Morning Prayer at morning assemblies
- Lead student body in response at all masses
- Participate in most, if not all, school and student council activities/events
- Conduct himself/herself with academic integrity and exemplary conduct

Commissioner of Spirit (8th and 7th only)

- Report and record votes for spirit days to officers
- Plan and calendar all school spirit activities with advisors
- Create and post signs to remind students of upcoming spirit days
- Participate in most, if not all, school and student council activities/events
- Conduct himself/herself with academic integrity and exemplary conduct

Commissioner of Community Service (8th and 7th only)

- Help plan and coordinate service projects and donation drives
- Coordinate with advisors on various projects
- Participate in most, if not all, school and student council activities/events
- Conduct himself/herself with academic integrity and exemplary conduct

Class Representatives (6th, 5th, 4th)

- Attend student council meetings and report to class grade
- Report class feedback
- Participate in most, if not all, school and student council activities/events
- Conduct himself/herself with academic integrity and exemplary conduct

Student Responsibilities Contract

STUDENT COUNCIL CODE OF CONDUCT

As leaders and role models for the student body, Student Council officers are held to a higher standard of conduct. They must follow all rules, regulations, and responsibilities of the school and be models of school spirit. They must arrive on time for Student Council meetings and school functions. They must model exemplary behavior, academic integrity and attentiveness at all school events. They must be courteous and kind to the school faculty and staff, classmates, and younger students.

- I will attend all mandatory events — including the August 19th retreat.
- Attend all scheduled meetings.
- Act responsibly at all meetings, activities, and events and lead students in a Christ-like way.
- Begin each meeting with a prayer.
- Good citizenship is a must.
- Perform all assigned responsibilities at activities/events.
- Satisfactory academic standing.

I agree to follow the rules and responsibilities explained above. I understand that if I do not comply with the responsibilities of the Student Council that I may be dismissed from the Council.

Signature

Date

Print Name

Student Council Parent Permission Slip

Student Name _____

Current Grade _____

We are aware that our daughter/son is a candidate for Student Council membership at Our Lady Queen of Angels School. We have gone over the member responsibilities and understand that these positions require effort, diligence and Council qualities. We also understand that failure to perform the specified duties that have been outlined may result in our daughter's/son's dismissal.

We further acknowledge the fact that parents are an integral part of the Student Council's success and whenever the need arises, we will assist as needed.

Parent/Guardian Signature

Date

Print Name

Student Council Questionnaire

Please answer the following questions utilizing your best writing. Only completed questionnaires will be accepted. You may use the back of this sheet to finish answers or you may use a separate sheet of paper.

1. Please explain why you would like to be a student council representative this year.

2. Tell us about yourself.

3. How are you a good role model for your fellow classmates?

4. How do you respond when people do not agree with you?

5. What do you hope to learn from being part of the student council leadership team?

Student Council Recommendation Form

Students should supply this to their homeroom teacher.

Teachers, please return to Mrs. Villamor.

Student Name:

Teacher:

Please complete the following survey regarding the student council applicant named and return to Mrs. Villamor, not the student. This information is confidential and only be shared with advisors. Please place a number next to each question using the following as your guide.

1. Always 2. Frequently 3. Sometimes 4. Never

Leadership: The student shows good leadership skills by making decisions efficiently, working with others and asks for help when needed. _____

Responsibility: The student takes responsibility by completing tasks on time, turning in work when due, and admitting when they have made a mistake. _____

Caring: The student cares for others by assisting classmates or staff when they see an opportunity to do so (whether or not asked), is friendly to others, stands up for others and is kind to everyone. _____

Trustworthiness: The student tells the truth, respects other's property, and can be relied upon by peers and adults. _____

Respect: The student speaks to everyone with respect, striving to make them feel included and worthy. The student does not participate in any activity that could damage the self-esteem of others, such as gossip or bullying. _____

Has this student been referred to Dr. Tipton or Mrs. Ismerio during the 2020-2021 school year? _____

Best Qualities:

I believe this student will be an excellent role model for other students, and representatives of OLQA. It is without hesitation that I recommend this student for a student council position.

Date:

Teacher Signature: