



T: 740.591.4266
www.SAOPseoh.org
77 East State Street
Athens, Ohio 45701

SAOP Internship Description

Spring Semester 2020

The Survivor Advocacy Outreach Program is looking for interns for the upcoming semester! SAOP is the only Rape Crisis Center that serves survivors of sexual violence, interpersonal/power-based violence, domestic and childhood sexual abuse, stalking, and their co-survivors in our 7-county service area in Southeast Ohio. We offer a wide range of services to our clients and communities including (but not limited to) direct services through 24-hour hotline advocacy, in-person advocacy and support, medical/forensic accompaniment services, legal/law enforcement advocacy, resource referral, community outreach, prevention education, community awareness raising, and community-engaging educational events.

Due to the range of activities we undertake to prevent and respond to violence, internships with SAOP can vary greatly in scope, job duties, and responsibilities. Although those majoring in Social Work, Women and Gender/Sexuality Studies, Psychology, Communication Studies, Media Arts & Studies, Studio Art, Sociology, and Family Studies are very likely to find valuable educational experiences with our organization, any/all other interested majors who have a passion for social justice and the desire to end sexual violence are welcome to apply! Our interns select one of three internship/volunteer positions: hotline advocate, office advocate, and awareness event advocate. Descriptions of the various positions are listed below.

Internships for the spring semester will start on January 20th and end on April 17th, 2020. All volunteers/interns must complete our 40-hour volunteer training (dates listed below) which can count toward internship hours. Internship commitments will average between 16-20 per week, but could be negotiated to be as few as 8 hours per week. To apply, interested persons should complete the online application located at <https://www.saopseoh.org/contact/volunteer-and-intern-opportunities/>.

Applications are due Friday, November 18th at 5:00 p.m. Interviews will take place between November 13th and December 6th.

Spring 2020 Training Dates:

Day	Date	Time
Monday	1/20/20	4:00 p.m. – 8:00 p.m.
Tuesday	1/21/20	4:00 p.m. – 8:00 p.m.
Wednesday	1/22/20	4:00 p.m. – 8:00 p.m.
Saturday	1/25/20	9:00 a.m. – 5:00 p.m.
Monday	1/27/20	4:00 p.m. – 8:00 p.m.
Tuesday	1/28/20	4:00 p.m. – 8:00 p.m.
Wednesday	1/29/20	4:00 p.m. – 8:00 p.m.
8 hours completed at home		



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Awareness Raising Advocate Position

Eligibility Requirements

- Over the age of 18
- Submit volunteer application
- Complete Interview Process
- Complete 40-hour advocacy training
- Sign all confidentiality and ethics agreements, and other SAOP paperwork
- Background check on file

Responsibilities

- Work within the community to raise awareness regarding SV, DV/IPV, HT, and stalking
- Promote and facilitate awareness raising events, campaigns, and programs
- Build relationships within the community to assist with awareness raising, and to facilitate a coordinated community response to violence
- 6 month commitment
- 1 event per month, depending on circumstances
- Work with SAOP staff to determine appropriate events/dates
- Tabling at different events and outreach opportunities
- Must be self-motivated, willing to work independently
- Complete all paperwork by deadlines required
- Unpaid position
- Be prepared to provide crisis intervention to anyone who may disclose violence/abuse at a tabling or awareness raising event

Volunteer Hotline Advocate

Eligibility Requirements

- Over the age of 18
- Submit volunteer application
- Complete Interview Process
- Complete 40-hour advocacy training
- Sign all confidentiality and ethics agreements, and other SAOP paperwork
- Background check on file
- Complete 30-min hotline protocols training
- Complete 2 role-play phone calls with staff

Responsibilities

- Answer the SAOP hotline whenever it rings
- Provide emotional support, crisis intervention, and referrals, if appropriate
- Coordinate emergency response to a hospital call



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- Follow all protocols listed in the Hotline Training
- Must take at least two 16-hour overnight shifts per month
- Must complete all paperwork by required deadlines (Call log, timesheets, etc.)
- Volunteer will have staff back-up as a support person for questions, concerns, and assistance
- Unpaid position
- 6 Month commitment
- Monthly supervision call with Volunteer Coordinator

Volunteer Office Advocate Job Description

Eligibility Requirements

- Over the age of 18
- Submit volunteer application
- Complete Interview Process
- Complete 40-hour advocacy training
- Sign all confidentiality and ethics agreements, and other SAOP paperwork
- Background check on file

Responsibilities

- 6 month commitment
- Work within the SAOP office to assist with the daily function of the program
- Create community outreach materials for distribution
- Greet walk-in clients and community members
- Update social media (with approval from supervisor)
- Helping with cleaning around the office: vacuuming, organizing, bathroom, trash, etc
- One 4-hour shift per month
- Unpaid position
- Complete all paperwork by required deadlines