

The Rotary Clubs of Josephine County Duck Derby Program

PROJECT APPLICATION GUIDELINES (to be funded by the September 2019 Duck Derby)

**Please use the following guidelines in preparing your project application.
Letters of Intent must be submitted to any member of one of the four (4) Josephine County
Rotary Clubs.**

- I. The applicant organization must have current tax-exempt {501(c)(3)} status under the Internal Revenue Code.
- II. Project must be for the primary benefit of children and families of Josephine County
- III. The Project needs to be a capital improvement that will have a lasting impact on the community.
- IV. Funding from the Duck Derby proceeds shall not exceed 50% of the total project cost. The proposed project should have a total cost of \$40,000 or more to provide the most impact for the community.
- V. Unless specifically designated, funding will **not** be provided for:
 - A. Emergency funding.
 - B. Political purposes.
 - C. Debt retirement or operational deficits.
 - D. Operational expenses
 - E. Annual fund drive contributions.
 - F. Organizations relying on direct Federal or local tax dollars for their principal support unless need for innovative or unusual programs for which direct public funding is not available.
 - G. Sectarian religious purposes (does not preclude consideration for education, medical or social service oriented programs undertaken by church affiliated agencies).
- VI. The Committee will give careful consideration to:
 - A. The composition and commitment of the applicant organization's Board of Directors.
 - B. The organization's management credentials and fiscal integrity.
 - C. The extent of local support and volunteer involvement.
 - D. The ability of the project to become self-supporting following initial funding.
 - E. The project's readiness to proceed ("Shovel Ready").

Funding recipients must report to the appropriate Rotary Club, not later than the completion date or provide an annual report if completing a multi-year project, showing the status of the project and a detailed use of the funds. Variations or modifications to these guidelines may be specifically authorized and approved by the Duck Derby Committee.

Letters of Intent must be received by October 5, 2018.

Grants Pass – Rotary Club
PO Box 1201
Grants Pass OR 97528

Wednesday at 12:15 pm
Wild River Publick House
533 NE "F" Street, Grants Pass

Greater Grants Pass - Rotary Club
106 NW F Street, PMB 225
Grants Pass OR 97526

Thursday at 12:15 pm
Wild River Publick House
533 NE "F" Street, Grants Pass

Rogue Gateway – Rotary Club
PO Box 14
Grants Pass OR 97528

Friday at 7:00 am
Taprock Northwest Grill
971 SE 6th Street, Grants Pass

Illinois Valley – Rotary Club
PO Box 1063
Cave Junction OR 97523

Tuesday at 12:15 pm
Wild River Brewing and Pizza Co
249 N. Redwood Hwy, Cave Junction