



# EXECUTIVE DIRECTOR

BELOIT, WI

## Description

Rock-Walworth Comprehensive Family Services, Inc. (RWCFS), is a 501(c)(3) non-profit serving Rock and Walworth County communities in southern Wisconsin. Our mission is "In partnership with parents, and collaborating with stakeholders, RWCFS will support children's readiness for school and life success, by developing independence and self-sufficiency, strengthening families and promoting social justice"

**Beginning January 1, 2022, proof of COVID vaccination is required or an approved waiver to be considered for employment**

## ROLE

The Executive Director articulates the vision for RWCFS and formulates long range goals, business practices, and policies that align with this vision. Provides leadership and direction toward the achievement of measurable grant and community outcomes as well as fiscal objectives. Establishes and maintains relationships and partnerships with RWCFS constituencies throughout the region to build effective working relationships. Develops and effectively manages an organization of diverse and talented professionals. Functions as liaison between RWCFS grantors and regulatory agencies to ensure adherence to contracts and guidelines. Supervises a management team, including coaching and monitoring performance, conducting regular performance evaluations, and providing opportunities for professional development.

## LEADER PROFILE

RWCFS seeks a professional leader experienced in early education and/or family services who has the ability to develop community and organizational capacity for change and measured results. The ideal Executive Director will possess a demonstrated track record of effective management, including leading and developing a diverse team of mission-driven professionals. He or she must have experience articulating a compelling vision for the future of an organization dedicated to improving school success for low income, high risk young children, and marshaling relationships and resources to effectively and efficiently achieve that vision. The selected candidate will have extensive experience in planning, financial management, and achievement of goals for an organization with a multi-million dollar budget; ideally with a grants administration basis.

As the position reports to a diverse Board of Directors, the next RWCFS leader will possess significant experience within a nonprofit governance structure, either in a reporting relationship or as a member of multiple boards. RWCFS is a visible organization in the community, requiring an executive skilled in the areas of government relations, public relations, community collaboration, and media relations. The successful candidate will serve frequently as RWCFS's spokesperson, and will also need to lead others in community-focused service, communication, and issues management.

## Requirements

- Bachelor's degree and experience in supervision of staff, fiscal management, and administration required
- Master's degree in early education, public/nonprofit administration, social services or a related field preferred
- Demonstrated success as an executive leader, managing or overseeing successful fiscal and programmatic operations.
- Positive, dynamic relationship building and communication skills.

- Ten or more years of applicable experience in early childhood education, social services, or community services
- Five or more years in the management and supervision of an agency, large program, or unit of government
- Three or more years of planning, budgeting and financial management experience
- Experience working with diverse populations
- Desired certifications in preschool, family services, infant/toddler, and/or infant mental health
- Preferred ability to speak Spanish and display cultural competency
- Meet Wisconsin child care licensing requirements
- Willingness and capacity to travel
- Work is performed in an office setting with minimal safety issues, limited remote work may be available

Salary is commensurate with qualifications.

<https://recruiting.paylocity.com/recruiting/jobs/Details/382834/Rock-Walworth-Comprehensive-FA/EXECUTIVE-DIRECTOR>