



**THE TRIAL COURT OF MASSACHUSETTS
MASSACHUSETTS PROBATION SERVICE**

***One Ashburton Place
Room 405
Boston, MA 02108***

Pamerson O. Ifill
Commissioner

Dianne Fasano
First Deputy Commissioner

TO: All MPS Employees

FROM: Dianne Fasano, First Deputy Commissioner
Kevin Riley, Project Manager

DATE: October 10, 2024

CC: Pamerson Ifill, Commissioner
Brian Mirasolo, Deputy Commissioner, Field Services

RE: Indigency Waiver Assessment for Massachusetts Impaired Driver Programs

The Massachusetts Probation Service (MPS) has worked collaboratively with Julie Showalter, Criminal Justice Coordinator, Massachusetts Department of Public Health (DPH), Bureau of Substance Addiction Services (BSAS), to update several documents and forms regarding the Massachusetts Impaired Driver Programs. These updates include an electronic fillable Indigency Waiver Assessment for Massachusetts Impaired Driver Programs to be used by all court departments, along with instructions for this enhanced process.

The following documents/forms are attached for your review:

- Indigency Waiver Assessment for Massachusetts Impaired Driver Programs
- Instructions for MPS Indigency Waiver Assessment for Massachusetts Impaired Driver Programs
- Massachusetts Impaired Driving Program (MID) Waiver Options (DPH/BSAS)
- Middlesex Driving Under the Influence of Liquor (DUIL) Program Waiver Options (DPH/BSAS)

For the convenience of our probation departments, all details regarding payment options, reduced fees and payment plans will auto-populate by selecting the appropriate program and reduced fee option on the waiver following an updated indigency assessment. The MPS Information Services Division will work in collaboration with appropriate DPH stakeholders to ensure that periodic rate increases are seamlessly incorporated and a revised version posted to CourtYard and communicated to the field in a timely manner.

Suggested next steps are as follows:

- This transmittal (with all documents attached) to be posted to CourtYard and shared with all probation staff
- Schedule a statewide CPO call for review and questions
- Effective date of 10/21/24