



DETROIT AREA AGENCY ON AGING

POSITIONS AVAILABLE

TITLE:	SENIOR FINANCIAL ANALYST
REQUIREMENTS:	<p>Agency seeks professional specializing in Finance and program analysis. This position will be responsible for planning/analysis and managing of the financial aspects of programs and grants administered by the Agency. Review proposals; and negotiate and review service provider contracts and Conduct financial and program assessments. Requires a bachelor's in business Master's preferred or accounting major. Advance computer skills in Excel, Word, and Access, required. Good analytical skills, as well as oral and written communication skills. Able to work with minimal supervision, set priorities and manage time effectively. Possesses superior planning and organizational skills. At least three to four years of direct experience in the Business and Finance field, non-profit experience /and or healthcare experience required.</p> <p>The Detroit Area Agency on Aging is committed not to discriminate against any employee or applicant for employment, training, education or apprenticeship with respect to his/her hire, promotion, job assignment, tenure, terms, conditions or privileges or employment because of religion, race, color, national origin, age, sex, height, weight, familial status, marital status, creed or handicap</p>
SUBMIT:	A resume and cover letter
CONTACT:	Human Resources
Fax & E-mail	313-446-4453 Humanresources@daaa1a.org
CLOSING DATE:	Until filled