



CELEBRATING 35TH ANNIVERSARY

DETROIT AREA AGENCY ON AGING

POSITIONS AVAILABLE

TITLE:	Quality Compliance Accreditation Specialist
REQUIREMENTS:	<p>DAAA is seeking a highly motivated professional with excellent skill sets in project management and multi-tasking to be responsible for quality, compliance, and accreditation responsibilities which includes: participating in quality compliance and quality indicator reviews; developing, maintaining and supporting the implementation of the corporate compliance program, CARF accreditation work plan and agency plan.</p> <p><u>Requirements</u> Must have a Bachelor’s degree in human services, health care, health care administration, Master degree preferred. Must thoroughly understand how to facilitate quality monitoring and quality improvement projects and ensure compliance with HIPAA. Must have excellent verbal and written communication skills to work with diverse groups including leadership and line staff.</p> <p><u>Experience</u> Three to 5 years conducting quality assurance and improvement work as well as developing analysis, trends, auditing, and development and implementation of policies and procedures by coordinating with other department management staff.</p> <p><i>The Detroit Area Agency on Aging is committed not to discriminate against any employee or applicant for employment, training, education or apprenticeship with respect to his/her hire, promotion, job assignment, tenure, terms, conditions or privileges or employment because of religion, race, color, national origin, age, sex, height, weight, familial status, marital status, creed or handicap</i></p>
SUBMIT:	A resume and cover letter with salary history.
CONTACT:	Human Resources
ADDRESS:	1333 Brewery Park Blvd. Suite 200 Detroit, MI 48207
Fax/e-mail	313-446-4453 DAAAEmployee@daaa1a.org – internal staff or Humanresources@daaa1a.org – external applicants
CLOSING DATE:	February 19, 2017