



DETROIT AREA AGENCY ON AGING

Position: Financial Analyst

Requirements/Responsibilities:

Agency seeks professional specializing in accounting. Functions will include all program's accounting duties with adherence to accounting principles, practices and procedures, ensure compliance with appropriate rules, regulations, governing laws and standards. Requires a bachelor's in business or accounting major. Advance computer skills in Excel, Word, Access, required; knowledge of Solomon system helpful. Good oral and written communication skills. Able to work with minimal supervision, set priorities and manage time effectively. Possesses superior planning and organizational skills. At least three years or direct experience in the accounting field, preferably non-profit/healthcare sector.

Closing Date: Until filled

Interested applicants should forward a resume and cover letter to:

Human Resources
humanresources@daaa1a.org
(313) 446-4453