



## **ADMISSION CHECKLIST – New Students**

### **Application**

The following must be complete with your application

- ☐ Registration Form
- ☐ Registration Fee \$75 per family (non-refundable)
- ☐ Copy of student transcript or latest report cards, standardized testing, or special education IEP from prior school (not required for pre-K or Kindergarten applicants)
- ☐ Copy of Birth Certificate for Pre-K or Kindergarten Applicant

### **Following Application**

- ☐ Pre-K and Kindergarten screening
- ☐ Reading & Math Placement Assessment (if requested) for upper grades

### **Upon Acceptance**

All of the following must be submitted prior to the student entering school.

- ☐ Release of record form. Transferred records include all special education and psychological testing.
- ☐ Health form & Immunization Record (Health Records from the child's previous school must be transferred to and on file at Saint John Paul II before the student may enter school.)
- ☐ Financial Agreement Form
- ☐ FACTS Enrollment if paying on installment
- ☐ Volunteer Agreement
- ☐ If Catholic, baptismal record