

POLICY REMITTANCE CHART FOR THIRD-PARTY SOFTWARE USERS

Form of Remittance	Pay via Check	Pay Online - <i>Most Efficient Method</i>
Email	Step One: Email policy with a copy of the CATIC Transmittal or rate quote from the VT office to: policies@catic.com Step Two: Mail a check with the CATIC Transmittal or rate quote from VT office, if applicable, to CATIC in Rocky Hill	Step One: Email policy with a copy of the CATIC Transmittal or rate quote from the VT office, if applicable, to Epaypolicy@catic.com Step Two: Login to Versapay after 5-7 business days and pay the invoice
Tresorit* Tip: Click here for a guide on how to name files and upload.	Step One: Follow the instructions on the Tresorit guide Step Two: Mail a check with the CATIC Transmittal or rate quote from VT office, if applicable, to CATIC in Rocky Hill	Step One: Login to Versapay after 5-7 business days and pay the invoice

Contact Katie Caron at kcaron@catic.com to arrange your setup with [Versapay](#).

Remittance Address: CATIC, 101 Corporate Place, Rocky Hill, CT 06067

*Contact Katie for a secure link specific to your firm. Note: The link does not expire.