Ordinance No. 5812

CITY OF Boca Raton

CITY HALL
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DATE: October 7, 2026

TO: Mayor and City Council

FROM: Mark Sohaney
City Manager

RE: ORDINANCE TO AMEND THE FISCAL YEAR 2025-2026 BUDGET THROUGH THE THIRD BUDGET AMENDMENT

RECOMMENDATION: I recommend the adoption of the Third Budget Amendment Ordinance amending the Fiscal Year 2025-2026 Budget.

BACKGROUND:

Section 1. Recognizes additional revenues and expenditures in the General Fund.

The General Fund is recognizing $960,000 in additional expenditures due to a needed transfer to the Beautification Fund, which is otherwise projected to end the year with a deficit. This expenditure is funded by a $960,000 reduction in reserves.

Additionally, to align with the City's recently updated fund balance policy, the Retirement Sustainability Fund is being moved to a committed portion of fund balance in the General Fund rather than a separate internal service fund. This section recognizes an increase of $59,377,500, in revenues and expenditures resulting from the transfer of the Retirement Sustainability Internal Services Fund to the General Fund.

Section 2. Recognizes the removal of budgeted revenues and expenditures from the Retirement Sustainability Fund and transfers beginning fund balance to the General Fund.

To align with the City's recently updated fund balance policy, the Retirement Sustainability Fund is being moved to a committed portion of fund balance in the General Fund rather than a separate internal service fund. This section removes the budgeted revenues and expenditures from the Retirement Sustainability Fund, and transfers the Fiscal Year 2025-2026 beginning fund balance in this fund to the General Fund. This section recognizes a net increase of $44,790,700 in budgeted expenditures and revenues in the Retirement Sustainability Fund.

Section 3. Recognizes additional revenues in the Beautification Fund.

Due to normal cost of services being less than dedicated tax revenues for beautification, the Beautification Fund has a projected fund deficit in Fiscal Year 2025-2026 and is recognizing $960,000 in revenues from a transfer from the General Fund to fund this deficit.

Section 4. Converts the Building Permit Services Fund from a Special Revenue Fund to an Enterprise Fund and recognizes revenues and expenditures in Building Permit Services Enterprise Fund.

It was determined that the Building Permit Services Fund is more appropriately accounted for as an Enterprise Fund than a Special Revenue Fund. This section establishes the Building Permit Services Fund as an Enterprise Fund and recognizes $37,287,200 in budgeted revenues and $37,287,200 in budgeted expenditures, previously budgeted to the Building Permit Services Special Revenue Fund.

Section 5. Recognizes the removal of budgeted revenues and expenditures from the Building Permit Services Special Revenue Fund.

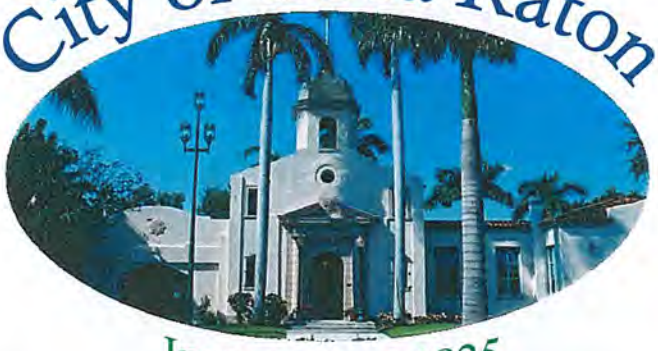
It was determined that the Building Permit Services Fund is more appropriately accounted for as an Enterprise Fund than a Special Revenue Fund. This section removes the budgeted funding from the Building Permit Services Special Revenue Fund, recognizing a decrease of $37,287,200 in budgeted revenues and $37,287,200 in budgeted expenditures, which will now be budgeted to the Building Permit Services Enterprise Fund.

FISCAL IMPACT: The Third Budget Amendment Ordinance increases both the total city-wide revenues and expenditures by $105,715,000. However, $104,755,000 of this increase is the result of moving the Fiscal 2025-26 beginning fund balance in the Retirement Sustainability Fund to the General Fund, which does not constitute a fiscal impact. The only true fiscal impact being recognized by this budget amendment is the $960,000 transfer to the Beautification Fund.
While the Third Budget Amendment Ordinance increases budgeted revenues and expenditures, the fiscal impacts being recognized have already occurred and are not a result of this ordinance. Therefore, the fiscal impact of this budget amendment is $0.

STRATEGIC IMPACT: This Budget Amendment supports the following Strategic Focus Area: Financially Sound.

DOCUMENT ORIGINATED BY: Sharon McGuire, C.P.A., C.G.F.O.
Director, Office of Management and Budget

City of Boca Raton



Incorporated 1925

ORDINANCE

5812

AN ORDINANCE OF THE CITY OF BOCA RATON AMENDING THE FISCAL YEAR 2025-2026 BUDGET THROUGH THE THIRD BUDGET AMENDMENT; PROVIDING FOR SEVERABILITY; PROVIDING FOR REPEALER; PROVIDING AN EFFECTIVE DATE

WHEREAS, the City Council of the City of Boca Raton determined that it is desirable, and in the best interests of the City, to amend the 2025-2026 budget pursuant to authority of Section 3.20 of the City Charter; now therefore

THE CITY OF BOCA RATON HEREBY ORDAINS:

Section 1. The budgeted expenditures in the General Fund are revised as follows:

	Revenue	Expenditures
Financial Services - Investment Earning	$2,008,000	
Fire/Rescue Services - Other Taxes	$3,419,600	
Police Services - Other Taxes	$2,159,200	
Non-Divisional – Transfers In	$52,377,500	
Fire/Rescue Services - Other Operating		$3,419,600

Police Services – Other Operating		$2,159,200
Non-Divisional - Personnel Expenses		$840,500
Non-Divisional – Transfers Out		$960,000
Non-Divisional - Reserves		$52,585,000
	$59,964,300	$59,964,300

Section 2. The budgeted revenues and expenditures in the Retirement Sustainability Fund are revised as follows:

	Revenue	Expenditures
Financial Services - Investment Earning	($2,008,000)	
Fire/Rescue Services - Other Taxes	($3,419,600)	
Police Services - Other Taxes	($2,159,200)	
Non-Divisional - Reserves	$52,377,500	
Fire/Rescue Services - Other Operating		($3,419,600)
Non-Divisional - Personnel Expenses		($840,500)
Police Services - Other Operating		($2,159,200)
Non-Divisional – Transfers Out		$52,377,500
Non-Divisional - Reserves		($1,167,500)
	$44,790,700	$44,790,700

Section 3. The budgeted expenditures in the Beautification Fund are revised as follows:

	Revenue	Expenditures
Non-Divisional – Transfers In	$960,000	
Non-Divisional - Reserves		$960,000
	$960,000	$960,000

Section 4. The budgeted revenues and expenditures in the Building Permit Services Enterprise Fund are revised as follows:

	Revenue	Expenditures
Development Services - Permits	$17,000,000	
Development Services - General Government	$300,000	
Development Services - States Shared Revenues	$15,000	
Financial Services - Investment Earnings	$1,816,000	
Non-Divisional - Reserves- Revenues	$18,156,200	
Development Services - Capital Outlay		$232,400
Development Services - Other Operating		$6,237,000
Development Services - Personnel Expenses		$8,827,400
Development Services - Supplies		$86,100
Development Services - Transfers Out		$231,500
Fire/Rescue Services - Capital Outlay		$121,800
Fire/Rescue Services - Other Operating		$59,400
Fire/Rescue Services - Personnel Expenses		$2,015,000
Fire/Rescue Services - Supplies		$50,800
Public Works and Engineering - Capital Outlay		$16,879,200
Public Works and Engineering - Other Operating		$1,493,300
Public Works and Engineering - Personnel Expenses		$1,371,500
Non-Divisional - Reserves		($318,200)
	$37,287,200	$37,287,200

Section 5. The budgeted revenues and expenditures in the Building Permit Services Special Revenue Fund are revised as follows:

	Revenue	Expenditures
Development Services - Permits	($17,000,000)	
Development Services - General Government	($300,000)	
Development Services - States Shared Revenues	($15,000)	
Financial Services - Investment Earnings	($1,816,000)	
Non-Divisional - Reserves- Revenues	($18,156,200)	
Development Services - Capital Outlay		($232,400)
Development Services - Other Operating		($6,237,000)
Development Services - Personnel Expenses		($8,827,400)
Development Services - Supplies		($86,100)
Development Services - Transfers Out		($231,500)
Fire/Rescue Services - Capital Outlay		($121,800)
Fire/Rescue Services - Other Operating		($59,400)
Fire/Rescue Services - Personnel Expenses		($2,015,000)
Fire/Rescue Services - Supplies		($50,800)
Public Works and Engineering - Capital Outlay		($16,879,200)
Public Works and Engineering - Other Operating		($1,493,300)
Public Works and Engineering - Personnel Expenses		($1,371,500)
Non-Divisional - Reserves		$318,200
	($37,287,200)	($37,287,200)

Section 6. If any section, subsection, clause or provision of this ordinance is held invalid, the remainder shall not be affected by such invalidity.

Section 7. All ordinances and resolutions or parts of ordinances and resolutions and all sections and parts of sections in conflict herewith shall be and hereby are repealed.

Section 8. This ordinance shall take effect immediately upon adoption.

PASSED AND ADOPTED by the City Council of the City of Boca Raton this _____ day of _____, 2026.

CITY OF BOCA RATON, FLORIDA

ATTEST:

_____
Andy Thomson, Mayor

_____
Mary Siddons, City Clerk

Approved as to form:
Jeffrey Sheffel /for
Joshua P. Koehler
City Attorney

COUNCIL MEMBER	YES	NO	ABSTAINED
MAYOR ANDY THOMSON			
DEPUTY MAYOR MICHELLE GRAU			
COUNCIL MEMBER JON PEARLMAN			
COUNCIL MEMBER STACY SIPPLE			