



CDEIPI

Evaluation Meeting

October 27, 2022

Agenda

- ♦ Administrative Core Updates
- ♦ CDEIPI Year 2 Program – Overview from Harvard CFAR
- ♦ Evaluation Core Updates
 - ♦ DUA discussion
 - ♦ Individual level surveys – Timepoints, updates
 - ♦ Quarterly Survey - Gender categories
 - ♦ CDEIPI Y2
- ♦ Update: November and December Monthly Meetings

CDEIPI JAIDS Supplement

- ♦ Good news – JAIDS has accepted the CDEIPI Supplement proposal
- ♦ Meeting with JAIDS to discuss budget next week
- ♦ Timeline
 - ♦ March 2023 - manuscripts submitted to the CDEIPI Coordinating Center
 - ♦ March-April 2023 – Internal peer review process
 - ♦ April-May 2023 – Revise papers as needed
 - ♦ June 2023 - Articles sent to JAIDS for publication in summer 2023

Change from “Pipeline” to “Pathway”



Overview from Harvard CFAR

Evaluation Core Updates - Data Transfer and Use Agreement

- ♦ Required for sites that would like for Evaluation Core to return your site's de-identified individual-level data.
- ♦ Sent DUA template for review - we would work with sites individually to customize as required.
- ♦ Any questions?

May 2017 FDP Data Transfer and Use Agreement

Agreement ID:

FDP Data Transfer and Use Agreement ("Agreement")	
Provider:	Recipient:
Provider Scientist	Recipient Scientist
Name: <input type="text"/>	Name: <input type="text"/>
Email: <input type="text"/>	Email: <input type="text"/>
Agreement Term	Project Title: <input type="text"/>
Start Date: <input type="text"/> Date of last signature below	
End Date: <input type="text"/> Three (3) Years after the Start Date	Attachment 2 Type: <input type="text"/> Select Data Type
Terms and Conditions	
<p>1) Provider shall provide the data set described in Attachment 1 (the "Data") to Recipient for the research purpose set forth in Attachment 1 (the "Project"). Provider shall retain ownership of any rights it may have in the Data, and Recipient does not obtain any rights in the Data other than as set forth herein.</p> <p>2) If applicable, reimbursement of any costs associated with the preparation, compilation, and transfer of the Data to the Recipient will be addressed in Attachment 1.</p> <p>3) Recipient shall not use the Data except as authorized under this Agreement. The Data will be used solely to conduct the Project and solely by Recipient Scientist and Recipient's faculty, employees, fellows, students, and agents ("Recipient Personnel") and Collaborator Personnel (as defined in Attachment 3) that have a need to use, or provide a service in respect of, the Data in connection with the Project and whose obligations of use are consistent with the terms of this Agreement (collectively, "Authorized Persons").</p>	

May 2017 FDP Data Transfer and Use Agreement

Agreement ID:

Attachment 2
Data Transfer and Use Agreement
Data-specific Terms and Conditions:
De-identified Data about Human Subjects

Additional Terms and Conditions:

1. The Data will not include personally identifiable information as defined in NIST Special Publication 800-122. If the Data being provided is coded, the Provider will not release, and the Recipient will not request, the key to the code.
2. If Provider is a Covered Entity, the Data will be de-identified data, as defined by the Health Insurance Portability and Accountability Act of 1996 ("HIPAA").
3. Recipient will not use the Data, either alone or in concert with any other information, to make any effort to identify or contact individuals who are or may be the sources of Data without specific written approval from Provider and appropriate Institutional Review Board (IRB) approval, if required pursuant to 45 CFR 46. Should Recipient inadvertently receive identifiable information or otherwise identify a subject, Recipient shall promptly notify Provider and follow Provider's reasonable written instructions, which may include return or destruction of the identifiable information.
4. By signing this Agreement, Recipient provides assurance that relevant institutional policies and applicable federal, state, or local laws and regulations (if any) have been followed, including the completion of any IRB or ethics review or approval that may be required.
5. Recipient shall promptly report to the Provider any use or disclosure of the Data not provided for by this Agreement of which it becomes aware.

Evaluation Core Updates – Individual Level Surveys

- Emailed PTIDs who have filled out the surveys to sites
- Discuss updates for Pre and Post updates to the survey - Do you need to update your portal?
- Discuss Timepoints for these surveys

Evaluation Core Updates - Q3

- ♦ Received responses from 5/15 – we would be grateful if you could submit your responses as soon as possible
- ♦ We will be presenting this information at the upcoming National CFAR Meeting next week
- ♦ Gender categories in the demographic characteristics table of the survey - if you need to use other categories not listed you could either:
 - ♦ fill out the tables and use the narrative fields to provide additional details to your report
 - ♦ you could send us a separate excel sheet using the categories that work best

CDEIPI Year 2 FAQ

- Who should I contact to confirm CDEIPI Y2 Funding? Contact NIH program officer
- Should sites report data from Y2 scholars on upcoming quarterly surveys? Yes
- Will the role of the Evaluation Core change with Y2 funding? No, we remain as the coordinating center and will be providing support and conducting the cross-site evaluation

Next Meeting

- ♦ **OFFICE HOUR:** Thursday, November 17, 2022, from 12:00-1:00pm ET
 - ♦ Reach out to lsegarra@gwu.edu for more information
- ♦ No meeting in December – we look forward to reconvening in January