



OLIVERIAN

## **Oliverian Top Sheet: Campus Baseline**

Updated 7/28/2020

**Why:** Bring campus up to a baseline acceptable condition and create systems for keeping it there

**Who:** 1) Campus Baseline Owner: Janice Hatch, 2) with Greg Vogel + campus committee

**How:** 1) Meet weekly, 2) bring campus – including dorms – to a baseline of cleanliness and repair, 3) create standards and protocols for maintenance and cleaning, 4) work on a 12-month basis to ensure work is budgeted for and vendors available

**What:**

- 1.** Deep clean campus while students are gone—including deep clean of dorms
- 2.** Written standard for campus maintenance and cleaning (starting with macro philosophy/rubric), plus
  - a.** Calendars and schedules with assignments and inspections
  - b.** Involve all staff plus students as appropriate
- 3.** Prioritized master list of repairs and upgrades (e.g. signage, academic bathroom, flooring in dorms, etc.) along with timeline and associated costs
  - a.** Schedule work up to 12 months ahead (e.g. for next summer)