



Oliverian Top Sheet: Onboarding and School Breaks

Updated 7/28/2020

Why: Process for student/staff onboarding and school breaks to reduce risk of school infection and spread while providing as normalized an experience as possible after safe onboarding

Who: 1) Onboarding/Breaks owner: Abby Hood 2) school nurse and COVID Response team

How: 1) Primary sources: CDC, NH/US DOH, NH/US DOE; 2) secondary sources: McLane Middleton law firm, NEASC, ISANNE, NAIS, and member schools; 3) weekly meetings to review and update, 4) offline collaboration between all leaders and departments, 5) whole-faculty training 2 weeks prior to school reopening, 6) regular plan efficacy and implementation reviews, 7) this document and our practices will be adjusted as recommended/necessary

What:

Student onboarding

1. Pre-arrival (14 days) TALK WITH WILL ABOUT THE PRE-ARRIVAL PIECES AND COMMUNICATIONS – MICHELLE & ABBY
 - a. Campus will be thoroughly disinfected by all staff prior to opening school in the fall and after all breaks
 - b. School nurse will administer a health questionnaire to all staff, students, and any parent(s) planning to arrive with student 14 days and 1 day prior to arrival
 - c. Students and staff must test negative for COVID-19 with results arriving between ___ and ___ days prior to arrival
2. Initial enrollment (14 days)
 - a. Fall and post-break returns will be staggered over 4 days to reduce density and promote distancing
 - b. Activities and learning will take place in family groups (dorms) with minimized and/or tightly managed (distancing, etc) contact between groups
 - c. Mid-year enrollees will be quarantined in dorm with distance learning
 - d. No non-essential visitors will be allowed on campus
3. Daily campus life (14 days post enrollment)
 - a. See Top Sheet: COVID-19 Protocols
 - b. Limited and well-managed community interaction with emphasis on on-campus and outdoor activities
 - c. Weekly evaluation of risk levels

School breaks

- On-campus Thanksgiving break
- See “Student onboarding”, above, for post-winter (and spring, if necessary) break protocols
- Limitations on staff travel until COVID-19 risk level permits freer travel