



# Welcome to the NDEO Website and Member Portal

[Log In Instructions](#)



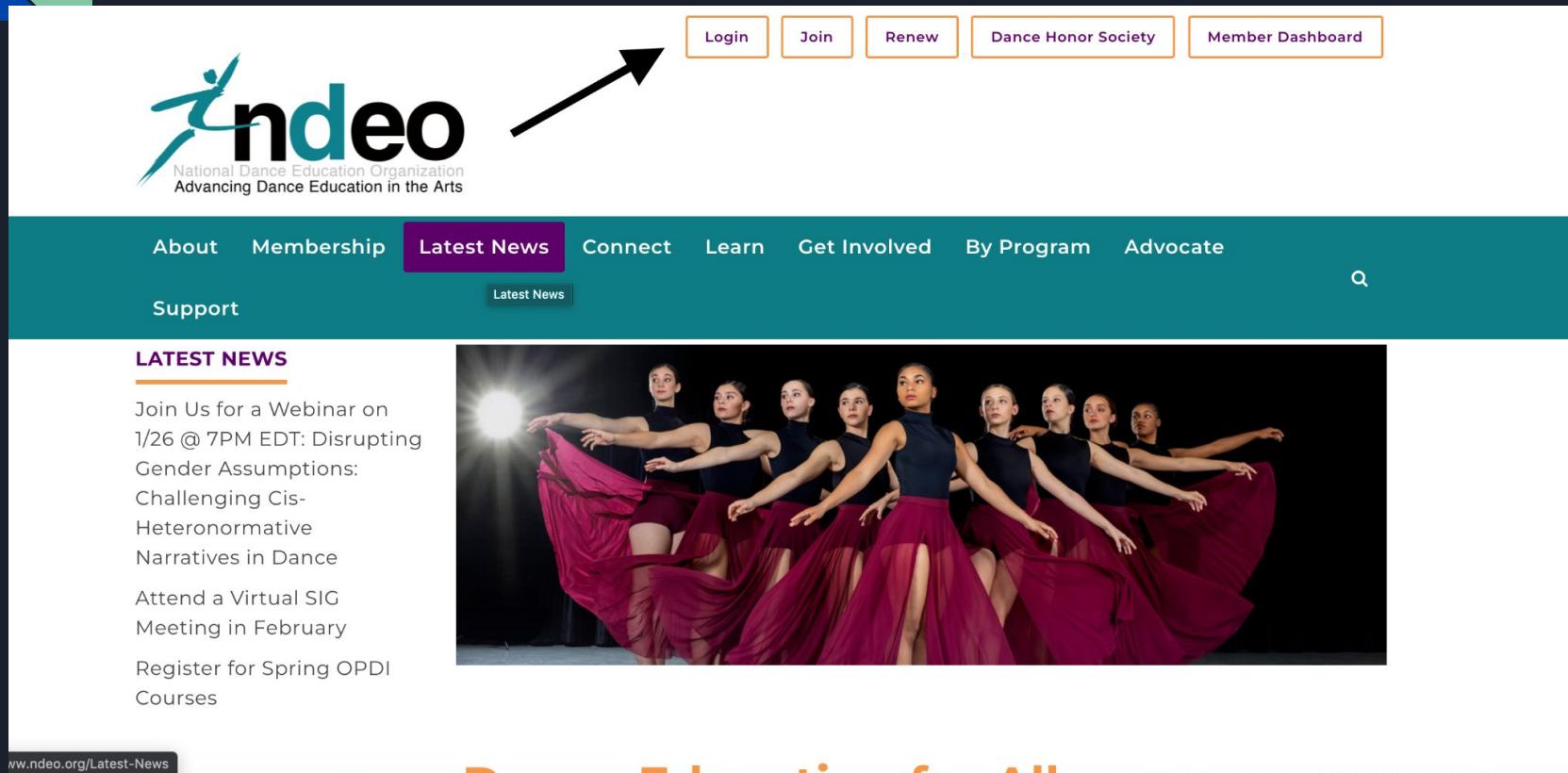
# General Web Navigation

To get a written overview of the new NDEO website please visit  
<https://ndeo.org/About/How-to-use-our-new-website>

We encourage you to browse the website and learn the lay of things.

If you are still in need of assistance after visiting this page and watching this tutorial please fill out the form at the top of this page to request assistance.

# Click “Login” at the top of the screen



The screenshot shows the homepage of the National Dance Education Organization (NDEO) website. The top navigation bar includes links for "Login", "Join", "Renew", "Dance Honor Society", and "Member Dashboard". A large black arrow points from the text above to the "Login" button. The main menu below the bar includes "About", "Membership", "Latest News" (which is highlighted in purple), "Connect", "Learn", "Get Involved", "By Program", "Advocate", "Support", and a search icon. The "Latest News" section features a sub-link for "Latest News". The "LATEST NEWS" section contains three items: "Join Us for a Webinar on 1/26 @ 7PM EDT: Disrupting Gender Assumptions: Challenging Cis-Heteronormative Narratives in Dance", "Attend a Virtual SIG Meeting in February", and "Register for Spring OPDI Courses". To the right of the news section is a photograph of a group of female dancers in black leotards and flowing maroon skirts performing a synchronized pose. The bottom of the page includes a footer with the website address "www.ndeo.org/Latest-News" and a series of small, colorful navigation icons.

# Select Forgot Password

About    Membership    Latest News    Connect    Learn    Get Involved    By Program  
Advocate    Support



Login

## Account Login

Username:

Password:

**Sign In**

Remember Login

**Register** **Forgot Password**

## Login Help

A new feature of NDEO's new website is that now Members and Non-Members can create accounts with a username and password, however, you have to have a current NDEO Membership to view and access certain features and programs. The REGISTER button allows you to set up an account, however, this does not make you a Member unless you click on the JOIN button.



If you don't know your username...

Please use [this form](#) to request assistance from NDEO

# Complete the forgot password form



[Forgot Password](#)

## Forgot Password

### Forgot Password Form

i If you have lost or forgotten your password, please enter your username and email address in the space below. A temporary password will be sent to the email address that we have on file.

Username \*

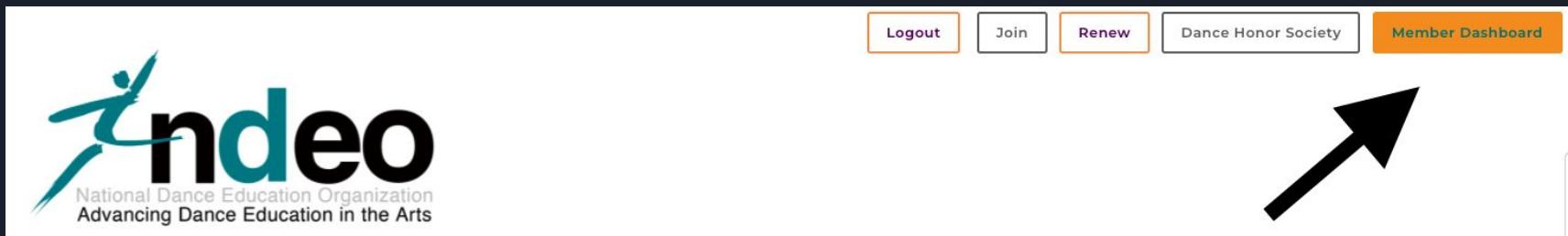
 SEND LOGIN INFORMATION  FORGOT USERNAME



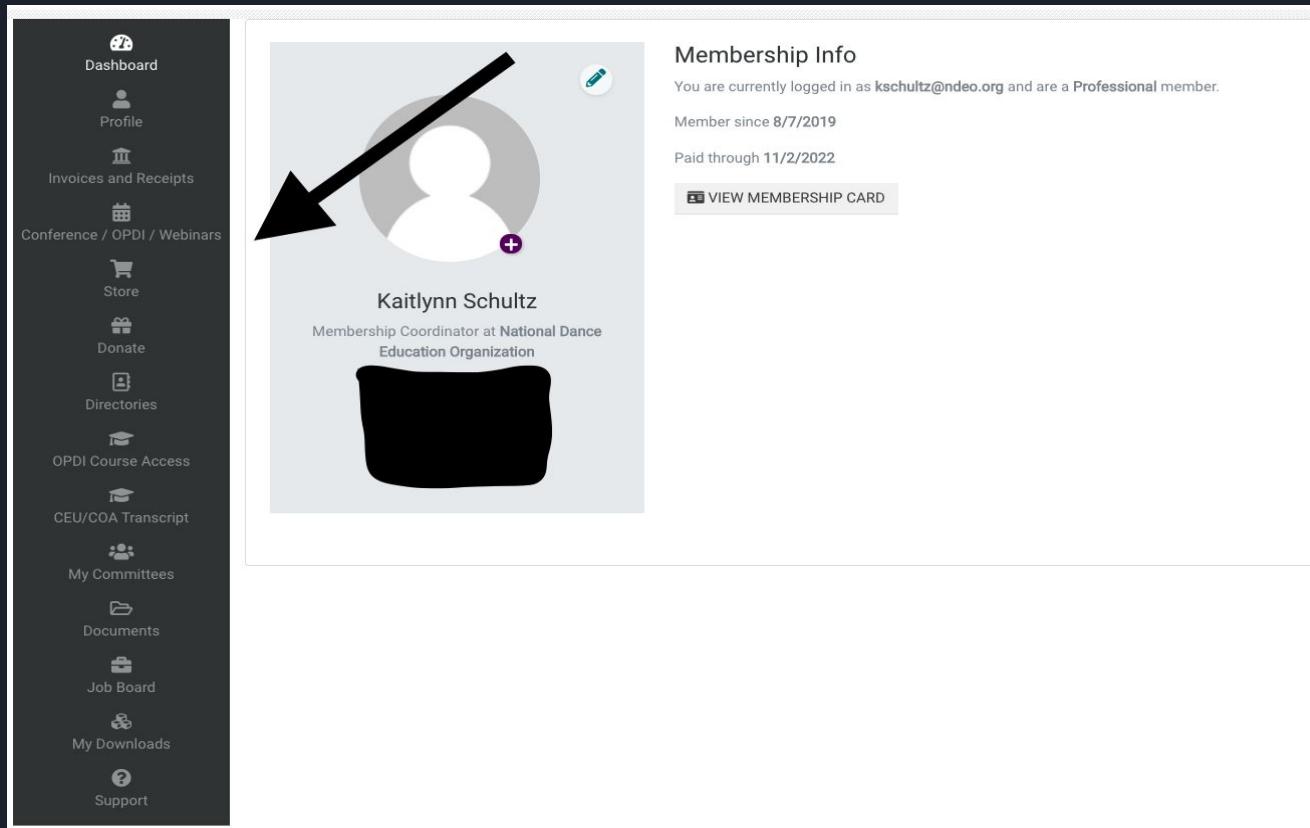
You will receive an email with a link to reset your password. Once your password has been reset - you can then log in!

NOTE: Be sure to make note of your password for future reference.

To access your Dashboard - click “Member Dashboard” in the top right panel



# The Member Dashboard will look like this!



The Member Dashboard will look like this!

The dashboard features a sidebar on the left with a dark background and white icons for various functions:

- Dashboard
- Profile
- Invoices and Receipts
- Conference / OPDI / Webinars
- Store
- Donate
- Directories
- OPDI Course Access
- CEU/COA Transcript
- My Committees
- Documents
- Job Board
- My Downloads
- Support

The main content area on the right displays the following information:

**Membership Info**  
You are currently logged in as [kschultz@ndeo.org](mailto:kschultz@ndeo.org) and are a Professional member.  
Member since 8/7/2019  
Paid through 11/2/2022  
[VIEW MEMBERSHIP CARD](#)

**Kaitlynn Schultz**  
Membership Coordinator at National Dance Education Organization

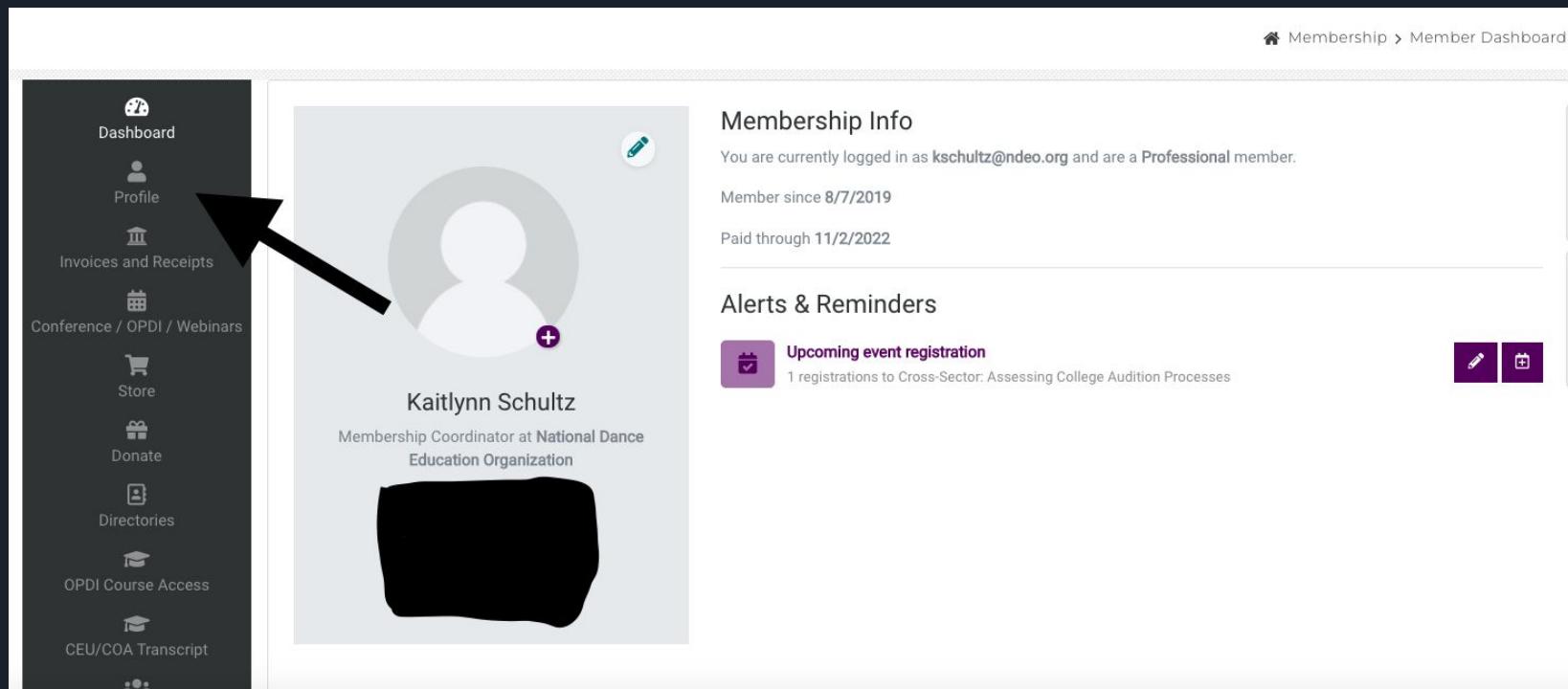
A large black arrow points from the sidebar's "Profile" icon to the user profile picture in the main content area.



## Member Dashboard - After First Log In

1. Make sure your Contact Information is up to date
2. Update your Demographic information
3. Fill out your Communication preferences
4. Select your Forum Membership preferences

To Update your Profile - click “Profile” on the left hand menu of the Dashboard



The screenshot shows the Member Dashboard interface. On the left, a dark sidebar menu lists various options: Dashboard, Profile (which is highlighted with a black arrow), Invoices and Receipts, Conference / OPDI / Webinars, Store, Donate, Directories, OPDI Course Access, and CEU/COA Transcript. The main content area is titled "Membership Info" and displays the user's profile. The profile card for "Kaitlynn Schultz" shows her name, title as "Membership Coordinator at National Dance Education Organization", and a large, empty circular placeholder for a profile picture. Below the profile card is an "Alerts & Reminders" section, which lists an "Upcoming event registration" for "Cross-Sector: Assessing College Audition Processes". There are edit and delete icons next to this alert.

Membership > Member Dashboard

Dashboard

Profile

Invoices and Receipts

Conference / OPDI / Webinars

Store

Donate

Directories

OPDI Course Access

CEU/COA Transcript

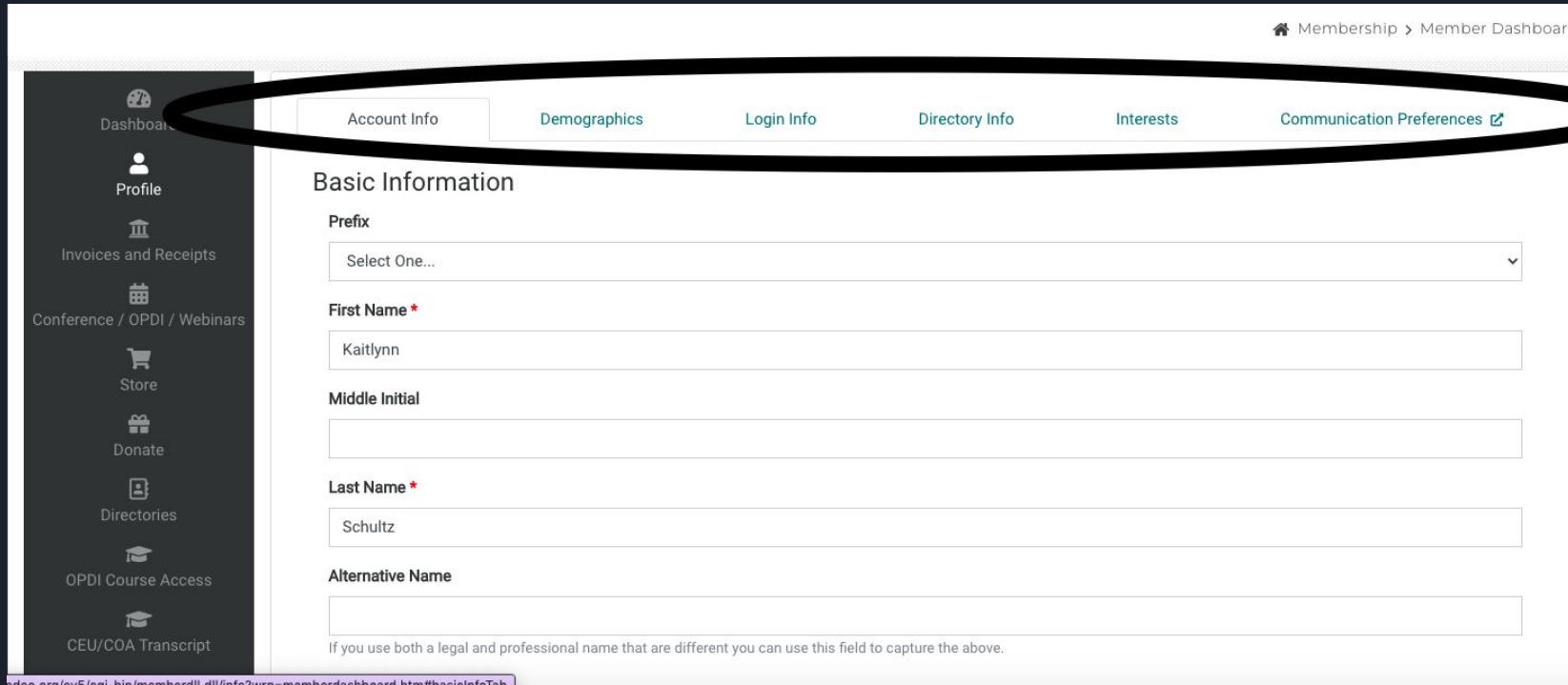
Kaitlynn Schultz

Membership Coordinator at National Dance Education Organization

Upcoming event registration

1 registrations to Cross-Sector: Assessing College Audition Processes

Click through these tabs on the top of the dashboard to verify/update your profile information!



The screenshot shows the 'Member Dashboard' interface. On the left is a vertical sidebar with icons for Dashboard, Profile, Invoices and Receipts, Conference / OPDI / Webinars, Store, Donate, Directories, OPDI Course Access, and CEU/COA Transcript. The main content area has a top navigation bar with tabs: Account Info, Demographics (highlighted with a red box), Login Info, Directory Info, Interests, and Communication Preferences. Below the tabs is a form titled 'Basic Information' with fields for Prefix (a dropdown menu), First Name (Kaitlynn), Middle Initial (empty), Last Name (Schultz), and Alternative Name (empty). A note at the bottom says: 'If you use both a legal and professional name that are different you can use this field to capture the above.'

Membership > Member Dashboard

Dashboard

Profile

Invoices and Receipts

Conference / OPDI / Webinars

Store

Donate

Directories

OPDI Course Access

CEU/COA Transcript

Account Info

**Demographics**

Login Info

Directory Info

Interests

Communication Preferences

Basic Information

Prefix

Select One...

First Name \*

Kaitlynn

Middle Initial

Last Name \*

Schultz

Alternative Name

If you use both a legal and professional name that are different you can use this field to capture the above.

video.org/cv5/cdi-bip/memberdlli.dll/info?wcp=memberdashboard.htm#basicInfoTab