



## CPESN Program Enrollment Gateway

Welcome to the CPESN Program Enrollment Gateway. **Please only enroll into the programs that you have been invited to enroll into by your CPESN Managing Network Facilitator or by a member of the CPESN USA Staff.**

To begin the process of enrolling in a CPESN program, navigate to the Program Enrollment Gateway at:

### [CPESN PROGRAM ENROLLMENT GATEWAY](#)

#### **Steps to initiate the enrollment process:**

1. Enter the organizational NPI number of the pharmacy that you are attempting to enroll in a CPESN program. This NPI number will be checked for membership in the CPESN CIN. The pharmacy must be a full CIN member of CPESN USA to enroll. Additionally, the pharmacy must have submitted W9 and banking information to CPESN USA.
2. Enter the email address that will be used to complete the enrollment process. This email address will receive the automatically generated follow-up email needed to complete it.
3. Select the program the pharmacy would like to enroll in. Only programs currently accepting enrollment will be accessible via the menu. If a program utilizes a legacy opt-in form created prior to this system, it may not be available via the menu.

After the form is submitted, a check will be performed to determine if the NPI represents a CPESN CIN member. If the check is successful, an email with a link to the program-specific enrollment form will be sent to you. Otherwise, you will receive an email with an error message with the next steps to be taken before you are eligible to enroll.

To complete enrollment, follow the link to the program-specific form. The NPI number and email address will be pre-populated and cannot be changed. Complete the form and submit it to finalize enrollment in the program. **If you successfully clear the NPI and Banking Information Gateway check by not receiving a message to complete eligibility requirements and you **DO NOT** receive the second email from LINKSENDER to complete the enrollment, please email [support@cpesn.com](mailto:support@cpesn.com).**

If you have any questions, please email us at [support@cpesn.com](mailto:support@cpesn.com).