



Recovery Coach Supervisor

Location: Turning Point of Windham County

Description: Recovery Support & Oversight of Recovery Coaching

Hourly Wage: \$23-25/hr

Hours: 35-40/week

Benefits:

- \$500/mo health care stipend
- Vision and Dental at 50% employer matched with Full-Time Employment
- Access to ongoing training
- Access to self-care services that are offered at the center

Position Summary:

Under the supervision of the Center Director, the Recovery Coach Supervisor will be responsible for assisting in the management and growth of Turning Point's Recovery Coaching program.

Ideal skills to have:

- Familiarity with recovery concepts and practices. Lived experience is strongly preferred.
- Understanding of peer support programs.
- Familiarity available treatment programs, health care options, social services programs, and Justice system preferred.
- Demonstrated experience in administration, human resource management, and/or community relations.
- Preferred Education and /or experience in program coordination, community organizing, or a related field.
- Superior interpersonal, facilitation, and negotiation skills.
- Excellence in written and oral communication.
- Working understanding of technology, including social media platforms, and how technology can promote the provision of recovery support services.
- Experience in program research, planning, monitoring, and evaluation.

Essential Job Responsibilities:

- Recruit, screen, onboard, train, support, and supervise Recovery Coaches to ensure program's quality, fidelity, and integrity.
- Ensure that participant confidentiality is protected. Abide by HIPPA, 42 CFR, and any additional regulations set forth by TPWC.

- Primary liaison with community resources for participant referrals and designating peers to appropriate coaches .
- Schedule regular staff meetings with opportunities for additional training and project reviews.
- Promote Recovery Coach Program and other support services offered at TPWC with local community partners.
- Model and exemplify recovery principles in order to show by example that recovery is possible and attainable.
- Serve as an exemplary model of Turning Point policies, procedures and mission.
- Manage coaching paperwork, data collection, and reporting on outcome measures
- Ensure compliance with funding requirements

Preferred Requirements prior to employment:

- Graduate of Vermont Recovery Coach Academy Curriculum or equivalent training.
- Adequate Knowledge and experience with recovery coaching and supervision in a recovery environment.
- Must possess a valid driver's license, current registration and insurance.
- High school diploma or equivalent with extensive relevant work history.

To apply, please submit a resume and cover letter describing your experience and commitment to recovery support services along with 3 professional references via email to:

admin@turningpointwc.org