



Call for Speakers

The Association Foundation Group (AFG) National Conference is the premier event for association foundation professionals. AFG invites you to submit a Speaker Application to lead an educational Breakout Session during the 2019 AFG National Conference on Wednesday, May 15, 2019 in Washington, DC.

Breakout Sessions are presented by 1 or 2 experts on a single topic and are open to all attendees. Presenting at AFG National Conference provides an opportunity to build your professional network, engage with colleagues and share knowledge, experiences, and ideas. Presentations should delve into future directions and timely issues that impact the profession, offering new perspectives while sharing insights, best practices and solutions.

Key Dates and Deadlines

November 20, 2018	Call for Speakers opens
January 4, 2019	Call for Speakers closes
January 18, 2019	Applicants will be notified about their proposal status via email
March 29, 2019	Early-bird registration deadline for speakers
May 1, 2019	Deadline to submit presentations and electronic handouts to AFG

Submission Guidelines and Information

- To submit a proposal, please complete the application form and return it via email to info@associationfoundationgroup.org by **Friday, January 4**. You may submit more than one proposal for consideration.
- All speakers must pay conference registration fees or attend just for their session. AFG does not pay speaker honoraria or fees or reimburse for travel or hotel expenses.
- Each of the four Breakout Sessions are 60 minutes in length, including Q&A. AFG will assign the schedule. Breakout rooms will be set theater style to maximize seating and will be equipped with an LCD projector, screen, computer, podium and microphone.
- Consultants and vendors are invited to submit applications to this Call for Speakers and are encouraged to co-present with an association/ foundation executive. Educational sessions presented during the AFG National Conference are noncommercial forums. Sales pitches and/or distribution of marketing materials are prohibited.
- AFG reserves the right to revise presentation titles, and/or edit the session description for promotional and conference materials. Selected speakers will be asked to provide a professional quality photo for use in conference materials.
- PowerPoint presentation and session handout materials are due to AFG in advance of the conference. Materials will not be printed for distribution, but a link to download conference materials will be provided to attendees.

Questions?

Contact AFG at info@associationfoundationgroup.org



Call for Speakers- Application

Association Foundation Group
2019 AFG National Conference
Wednesday, May 15, 2019
FHI 360 Conference Center, Washington, DC

Please print or complete the fillable form online, save the form to your computer and submit your application to info@associationfoundationgroup.org by Friday, January 4.

Session Title

Session Description

Learning Objectives

- 1.
- 2.
- 3.

Speaker 1

AFG member: Yes No

Name with Credentials/ Degrees:

Job Title:

Organization:

Phone:

Email:

Mailing Address:

Twitter Handle:

Biosketch:

Please list your previous speaking engagements:

Speaker 2 (optional)

AFG member: Yes No

Name with Credentials/ Degrees:

Title:

Organization:

Phone:

Email:

Mailing Address:

Twitter Handle:

Biosketch:

Please list your previous speaking engagements: