



MID COAST CAREERS MARKET



Mid Coast Connect and our event partners, TAFE NSW, Port Macquarie-Hastings Council and Charles Sturt University, thank you for accepting our invitation to participate in this year's Mid Coast Careers Market.

Exhibitor Sites

Sites have been allocated to suit your requirements as specified on the registration form. Standard sites are approximately 2m x 2m and include a 1.8m trestle table (no tablecloth) and a chair. If you have requested a powered site, please bring your own tagged leads, power boards and cover tape. Please note that access to power points may be located on a post and therefore may require taping down for safety reasons.

If you have any questions about your site, please contact us prior to the event.

Wifi – will be available on the day, password included in exhibitor pack on the day (please be advised this is free and may be slow)

Outdoor exhibitors will be required to remain in the Forecourt area until all schools and buses have left for the day and will be supervised by Glasshouse staff to ensure a safe exit.

Opening Ceremony

The Opening Ceremony will begin at 9.30 am before schools arrive and we encourage all exhibitors to gather in the ground floor foyer area (near the bar) for this short ceremony.

Signage

All exhibitors are asked to provide signage such as posters/banners etc, to identify their stand/display.

Catering

Complimentary tea, coffee, water and fruit will be available, on a self-serve basis near the Meeting Rooms. Lunch passes will be included in the exhibitor packs on your table. Mid Coast Connect Staff and Work Placement students will deliver the lunch boxes to your site from 9.30am.

Lunch box includes ½ wrap, ½ roll, fruit, piece of cake/slice and a small juice



TAFE
NSW

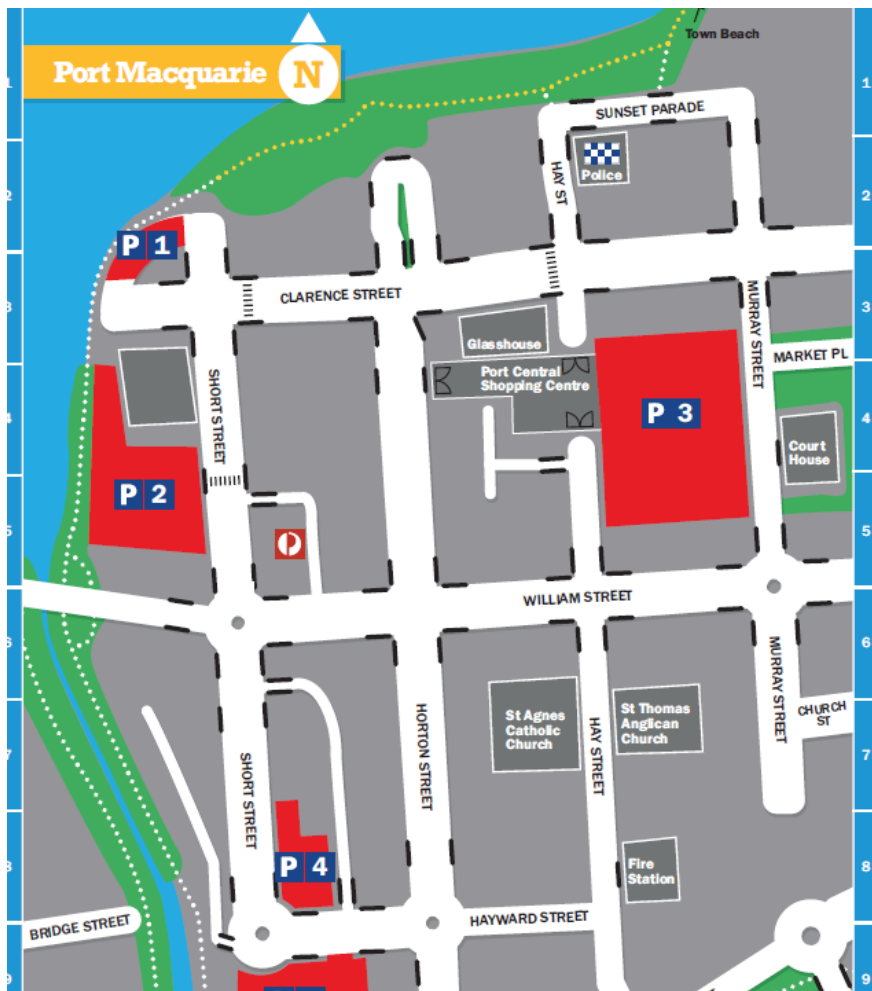


PORT MACQUARIE
HASTINGS
COUNCIL

 Charles Sturt
University

Parking

Please find Port Macquarie CBD Parking Map below as a link for parking assistance



P1. Short Street (river end)

- > 34 spaces on Crown land road reserve
- > 3 hour parking limit
- > 8.30am - 6pm Monday - Friday

P2. Plaza car park

- > 215 spaces on Crown land
- > 165 spaces are 4 hour limit between 8.30am - 6pm Monday - Friday and 8.30am - 12 noon Saturday

3. Port Central car park

- > 875 spaces over 2 levels
- > 200 spaces on top level are all day parking
- > remaining spaces are 3 hour limit between 8.30am - 6pm Monday - Friday

All day parking is available in the Port Central (P3) car park on the top level. 200 car parks available

Vehicles may use the bus stop at the front of the Glasshouse for 5 minutes to drop off exhibit equipment. There will be Mid Coast Connect work placement students available to assist taking equipment to your site whilst you park your vehicle.



TAFE NSW



PORT MACQUARIE
HASTINGS
COUNCIL



Schedule

7.00am	The venue will be open for <u>outdoor</u> exhibitors to set-up. Upon arrival at the venue, exhibitors will be shown to their allocated site. Assistance will be provided by Mid Coast Connect staff and Work Placement students.
8.00am to 9.15am	Indoor exhibitors to set up. Upon arrival at the venue, exhibitors will be shown to their allocated site. Exhibitors are able to park in the loading zone on Clarence St for a short time and unload. Assistance will be provided by Mid Coast Connect staff and Work Placement students.
9.30am	Welcome Address in the Foyer area
9.40am onwards	Shift Collection will make a presentation to students on arrival in the loading dock. Students then proceed into the foyer area.
10.00am - 2.00pm	Schools will be rostered to attend throughout the day for a period of 2 hours at a time. Schools will arrive every 15 minutes from 9.45am until 2.00pm. Exhibitors are requested to remain for the duration and not pack up early as the Mid Coast Careers Market is also open to the public.
10.00am - 2.00pm	This year students will have the opportunity to view the Skills and Thrills Careers Showcase in the theatre at the Glasshouse. This is a 30 minute showcase of career pathways in vocational education and training. There will be three sessions at 10.45am, 11.45am and 12.45pm.
2.00pm	Event Close – exhibitors pack up. Assistance will be provided by Mid Coast Connect staff and Work Placement students.

Participants

The majority of the students attending will be from Years 9 to 12. Other people expected to attend the event may include young people and their parents and other interested parties who are looking for advice on careers.

The main aim of the Mid Coast Careers Market is to motivate young people to seek information about future career choices and to encourage young people to gain the best possible school education to enable them to have a choice.

The Mid Coast Careers Market is viewed as an excellent avenue to promote education, training and employment opportunities for young people. It's also a great showcase to promote the benefits of living, studying and working in our area.

Emergency contact:

Louise Bisaro

Mid Coast Connect

Mobile: 0447 835 910



