

Dear Physicians:

We are currently recruiting tutors to teach various components of the Clinical Skills Course (also referred to as Physician Skills Development (PSD) to the First and Second year medical students. The components are Year 1 Interviewing Skills, Year 2 Interviewing Skills / Sensitive Issues and Physical Diagnosis Component (PDC) for both years. The history and physical examinations are the cornerstones of clinical diagnosis for a physician and the Physician Skills Development course will teach the students skills they can use for a lifetime. Depending upon the number of tutors we recruit, you will be responsible for approximately eight students.

Please select which option(s) you are available to teach.

Please submit your response via email [clincoor@uottawa.ca](mailto:clincoor@uottawa.ca) as soon as possible by providing the information listed below. **If your schedule does not permit you to attend all of the sessions within an option, please let us know.** We will do our best to pair each tutor with a co-tutor if possible.

**Physician's Name (given and last names):**

**Email Address:**

**Phone Number (optional):**

**Pager Number (optional):**

**Preference – indicate the option number(s) that best suits your schedule:**

**Not available on the following date(s):**

**\*If you want to share option 2 and or 4 with a co-tutor, please indicate who has agreed to be your co-tutor:**

If you are confirming your availability to tutor multiple options, please note that this does not mean that you will be assigned to all of these components. We are doing our best to ensure that everyone can participate in at least one of the components of the PSD course.

As promised, we have arranged a series of orientation/information sessions, as well as "Expert" sessions to help refresh physical examination skills. **Attendance at these sessions is MANDATORY for first time tutors. All others may consider these optional.** No preparation is necessary. Below is a list of the different sessions offered, please note that your presence is needed only for the components to which you have been assigned.

Members who would like their name to be removed from the distribution list are kindly asked to reply to the sender ([clincoor@uottawa.ca](mailto:clincoor@uottawa.ca)).

The First year course takes place on Thursday afternoons (options 1 to 4)

**Option 1 – Year 1 (Interviewing Skills) (Dr. Leonard Bloom)**

As per last year, a Social Worker will be assigned to each group for all of the sessions; your presence at every session is crucial.

| <b>Dates</b>           | <b>Start &amp; End Times</b> | <b>Duration of Teaching</b>                | <b>Duration of Orientation/"Expert" Session</b> |
|------------------------|------------------------------|--|---|
| Thursday, September 5  | 12:30 to 2:00                |  | 1.5 hrs (Orientation Session)                   |
| Thursday, September 5  | 15:00 to 16:30               | 1.5 hrs                                    |   |
| Thursday, September 12 | 13:30 to 16:30               | 3 hrs                                      |   |
| Thursday, September 19 | 13:30 to 16:30               | 3 hrs                                      |   |
| Thursday, September 26 | 14:00 to 16:30               | 2.5 hrs                                    |   |
| Thursday, October 3    | 13:30 to 16:30               | 3 hrs (session with standardized patients) |   |
| Thursday, October 10   | 13:30 to 16:30               | 3 hrs                                      |   |
| Thursday, October 17   | 13:30 to 16:30               | 3 hrs                                      |   |
| Thursday, October 24   | 14:30 to 16:30               | 2 hrs                                      |   |
|                        | <b>Total amount of hours</b> | 21 hours of teaching                       | 1.5 hours (Orientation Session)                 |

**Option 2 - Year 1 (PDC – Cardiovascular/Peripheral Vascular/Respiratory/Abdominal components) (Dr. Barbara Power)**

| <b>Topic</b>                           | <b>Dates</b>          | <b>Start &amp; End Times</b> | <b>Duration of Teaching</b> | <b>Duration of Orientation/"Expert" Session</b> |
|--|-----------------------|------------------------------|-----------------------------|---|
| "Expert" Session                       | Thursday, January 16  | 12:30 to 14:30               |                             | 2 hrs (Orientation/"Expert" Session)            |
| Cardiovascular exam 1                  | Thursday, January 16  | 14:30 to 16:30               | 2 hrs                       |   |
| Cardiovascular exam 2                  | Thursday, January 23  | 14:30 to 16:30               | 2 hrs                       |   |
| Cardiovascular exam 3                  | Thursday, January 30  | 14:30 to 16:30               | 2 hrs                       |   |
| Peripheral vascular exam               | Thursday, February 13 | 14:30 to 16:30               | 2 hrs                       |   |
| Introduction to the respiratory exam 1 | Thursday, February 20 | 14:30 to 16:30               | 2 hrs                       |   |
| Respiratory exam 2                     | Thursday, February 27 | 14:30 to 16:30               | 2 hrs                       |   |
| Respiratory exam 3                     | Thursday, March 5     | 14:30 to 16:30               | 2 hrs                       |   |
| "Expert" Session                       | Thursday, April 16    | 13:30 to 14:30               |                             | 2 hrs (Abdominal Exam "Expert" Session)         |
| Abdominal exam 1                       | Thursday, April 16    | 14:30 to 16:30               | 2 hrs                       |   |
| Abdominal exam 2                       | Thursday, April 30    | 14:30 to 16:30               | 2 hrs                       |   |
|  |                       | <b>Total amount of hours</b> | 18 hrs                      | 4 hrs   |

**Option 3 - Year 1 (PDC – Approach to patient with chronic lung disease (Dr. Barbara Power)****\* Priority will be given to Respirologists, Family Medicine and Internal Medicine.**

| <b>Dates</b>    | <b>Start &amp; End Times</b>                  | <b>Duration of Teaching</b> |
|-----------------|---|-----------------------------|
| Thursday, May 7 | 14:30 to 16:30 (inclusively – special format) | 2 hrs                       |

**Option 4 - Year 1 (PSD Practice OSCE (Dr. Barbara Power)**

| <b>Dates</b>       | <b>Start &amp; End Times</b>                  | <b>Duration of Teaching</b> |
|--------------------|---|-----------------------------|
| Thursday, March 19 | 13:30 to 16:30 (inclusively – special format) | 3 hrs                       |
| Thursday, March 26 | 13:30 to 16:30 (inclusively – special format) | 3 hrs                       |

The **Second year** course takes place on **Tuesday** afternoons (options 5 to 11)**Option 5 – Year 2 (PDC – GI, Clinical Reasoning & Thyroid Dysfunction component) (Dr. Barbara Power)**

| <b>Topic</b>                | <b>Dates</b>          | <b>Start &amp; End Times</b> | <b>Duration of Teaching</b> | <b>Duration of Orientation/“Expert” Session</b>  |
|-----------------------------|-----------------------|------------------------------|-----------------------------|--|
| “Expert” Session            | Tuesday, September 17 | 12:45 to 14:00               |                             | 1.25 hr (Orientation & GI Exam “Expert” Session) |
| GI 1                        | Tuesday, September 17 | 14:00 to 16:30               | 2.5 hrs                     |  |
| GI 2                        | Tuesday, September 24 | 14:00 to 16:30               | 2.5 hrs                     |  |
| Clinical Reasoning          | Tuesday, October 1    | 14:30 to 16:30               | 2 hrs                       |  |
| Thyroid and Lymph Node Exam | Tuesday, October 22   | 14:00 to 16:30               | 2.5 hrs                     |  |
|                             |                       | <b>Total amount of hours</b> | 9.5 hrs                     | 1.25 hr  |

**Option 6 – Year 2 (PDC – Motivational Counselling – new session for 2016-2017) (Dr. Barbara Power)**

| Topic                    | Dates              | Start & End Times | Duration of Teaching | Duration of Orientation/"Expert" Session   |
|--------------------------|--------------------|-------------------|----------------------|--|
| Orientation Session      | Tuesday, October 8 | 13:30 to 14:30    |                      | 1 hr (Tutors are to attend the lecture in room RGN 2149 and complete the SLM Prior to the small group session) |
| Motivational Counselling | Tuesday, October 8 | 14:30 to 16:30    | 2 hrs                |  |

**Option 7 – Year 2 (Interviewing Skills / Sensitive Issues) (Dr. Leonard Bloom)**

The content includes obtaining a gynaecological and sexual history, counselling regarding safe sexuality and contraception and difficult issues inquiring about abuse and professional boundaries.

| Dates                | Start & End Times            | Duration of Teaching | Duration of Orientation/"Expert" Session |
|----------------------|------------------------------|----------------------|--|
| Tuesday, November 5  | 12:00 to 13:30               |                      | 1.5 hr (Orientation Session)             |
| Tuesday, November 5  | 14:30 to 16:30               | 2 hrs                |  |
| Tuesday, November 12 | 13:30 to 16:30               | 3 hrs                |  |
| Tuesday, November 19 | 14:30 to 16:30               | 2 hrs                |  |
|                      | <b>Total amount of hours</b> | 7 hrs                | 1.5 hr                                   |

**Option 8 - Year 2 (PDC – Sensitive Examination Workshop) (Dr. Barbara Power)**

**\* Priority will be given to Family Medicine (8), Gynaecologist (1) & Urologist (1).**

We require physicians that are comfortable teaching the skills listed below. Should you be interested, please indicate your preference of station.

- Breast Exam
- Speculum Exam & Pap Smear Stations
- Bimanual Pelvic Exam Station
- Digital Rectal Exam
- Male Genitalia Exam Station

| Dates to be confirmed | Start & End Times            | Duration |
|-----------------------|------------------------------|----------|
| Tuesday, November 26  | 13:30 to 17:30               | 4 hrs    |
| Tuesday, December 10  | 13:30 to 17:30               | 4 hrs    |
|                       | <b>Total amount of hours</b> | 8 hrs    |

**Option 9 - Year 2 (PDC – Neuro) (Dr. Barbara Power)****\* Priority will be given to Neurology staff & residents**

| Topic               | Dates                | Start & End Times            | Duration of Teaching | Duration of Orientation/“Expert” Session |
|---------------------|----------------------|------------------------------|----------------------|--|
| Orientation Session | Tuesday, February 4  | 13:00 to 14:00               |                      | 1 hr (Orientation Session)               |
| Nervous system 1    | Tuesday, February 4  | 14:00 to 16:30               | 2.5 hrs              |  |
| Nervous system 2    | Tuesday, February 25 | 14:00 to 16:30               | 2.5 hrs              |  |
| Nervous system 3    | Tuesday, March 3     | 14:00 to 16:30               | 2.5 hrs              |  |
|                     |                      | <b>Total amount of hours</b> | 7.5 hrs              | 1 hr                                     |

**Option 10- Year 2 (PDC – Geriatrics History) (Dr. Barbara Power)**

| Topic              | Dates             | Start & End Times | Duration of Teaching |
|--------------------|-------------------|-------------------|----------------------|
| Geriatrics history | Tuesday, March 31 | 14:30 to 16:30    | 2 hrs                |

**Option 11 - Year 2 (PSD Practice OSCE (Dr. Barbara Power)**

| Dates             | Start & End Times                             | Duration of Teaching |
|-------------------|---|----------------------|
| Tuesday, April 7  | 13:30 to 16:30 (inclusively – special format) | 3 hrs                |
| Tuesday, April 21 | 13:30 to 16:30 (inclusively – special format) | 3 hrs                |

Thank you in advance for your quick response and continuous support, we look forward to hearing from those interested in tutoring these courses.

Jennifer D'Aoust for Barbara Power MD FRCP(C)

Director, Clinical Skills (Anglophone Stream)

[clincoor@uottawa.ca](mailto:clincoor@uottawa.ca)