



Transportation Leadership Program Final Project Presentation Expectations

An important part of your Transportation Leadership Program is the completion of your final project and a presentation to your cohort peers on your final outcomes. For a successful completion of the project, the following components are required to be included in your final presentation:

<input type="checkbox"/> Statement of the Problem
<input type="checkbox"/> Goals of the Project
<input type="checkbox"/> Thorough explanation of the process employed to achieve the results or project outcome (including a description of partnerships developed, budget required, etc.)
<input type="checkbox"/> Lessons learned during the process of your project completion
<input type="checkbox"/> Clear discussion of project outcomes
<input type="checkbox"/> Discussion of applicability of project outcomes to other state or municipal agencies

It is not critical that you use a PowerPoint presentation as a part of your final project (will depend on information you are providing), we encourage you to find creative ways to present your project details. If PowerPoint is used, a few tips:

- Content should be well laid out and easy to follow
- Text is concise, legible (not too much text on each slide)
- Photographs/tables/graphics are appropriate to the content and improve understanding of the topic.

Please be prepared to bring copies of handouts/technical resources for each member of your cohort.

NOTE: If you are partnering on a project, you will need to identify specific sections of the presentation each team member will provide.