

# Metropolitan Community Church of Northern Virginia

## Congregational Meeting December 19<sup>th</sup> 2021

<b>Roll Call and Establish Quorum</b>	Genevieve Walker
<b>Opening Prayer</b>	Frank Vance
<b>Approval of 2020 Minutes</b>	Genevieve Walker
<b>By-Law Amendment</b>	Genevieve Walker
<b>By-Law Amendment Vote</b>	Genevieve Walker
<b>Reports</b>	
<b>Lay Delegate Report</b>	Sarah Huggins
<b>Nominating Committee Report</b>	Rev. Emma Chattin
<b>Clerk's Report</b>	Genevieve Walker
<b>Treasurer's Report</b>	Sue Biggs
<b>Vice Moderator's Report</b>	Frank Vance
<b>Pastor's Report</b>	Rev. Emma Chattin
<b>Elections</b>	Genevieve Walker
<b>Proposed Budget</b>	Sue Biggs
<b>Budget Vote</b>	Genevieve Walker
<b>Adjournment</b>	Frank Vance
<b>Closing Prayer</b>	Rev. Emma Chattin

## **Congregational Meeting Minutes December 20, 2020**

### **Introduction to the Virtual Meeting Format:**

Rev Emma Chattin explained this was the first time we had held a Congregational Meeting in this new format and explained where the various documents that will be reviewed in this meeting and had previously been provided, could be found (<http://mccnova/Resources>).

She also explained the procedures for asking questions (raise hand) or simply ask as “We are all friends here.”

### **Roll Call:**

Sarah Huggins	Vicki Bowman	Genevieve Walker
Kurt Jaeger	Dale Bradshaw	Marilyn Williams
Heather James	Emma Chattin	
Lori McPherson	Gail Minnick	
Leigh Anne Arnold	Lee Shadwick	
Sue Biggs	Frank Vance	

14 members present representing a quorum, the meeting started at 1:08pm EST.

### **Opening Prayer:**

Rev Emma Chattin led the Opening Prayer

### **Codifying Bylaw Amendment:**

Board Clerk, Genevieve Walker explained that the Congregation needed to approve a modification to the bylaws that specifically allowed for virtual meetings, when necessary. The proposed revised by-law amendment would state: “One Congregational Meeting shall be held each year in the Fall. The exact date of any Congregational Meeting shall be set by the Board of Directors. The meeting may be held at a physical location or virtually by electronic means.”

Bylaw Amendment Motion: Kurt Jaeger

Second: Heather James

100% of the Congregation present approved the by-law modification with no discussion.

### **Reports:**

Lay Delegate Report presented by Sarah Huggins.

Nominating Committee Report presented by Sue Biggs.

Pastor’s Report presented by Rev. Emma Chattin

Vice Moderator’s Report presented by Frank Vance

Clerk’s Report presented by Genevieve Walker

Treasurer's Report presented by Sue Biggs

Motion to approve all reports

Motion: Kurt Jaeger

Second: Gail Minnick

The Motion was approved by 100% of the Congregation present.

**Board Elections and Lay Delegate Election**

Two Board member positions are open, Vicki Bowman and Leigh Anne Arnold are running for the two positions unopposed.

One Lay Delegate position is open and Sarah Huggins is running unopposed.

A motion was made to Suspend Bylaws on Secret Ballot and vote on all candidates by acclamation.

Motion: Kurt Jaeger

Second Heather James

Motion carried with 100% of Congregation present approving the motion.

100% of Congregation present approved the three candidates for office.

**2021 Budget Proposal:**

The proposed budget for the upcoming year was presented by Board Treasurer, Sue Biggs

Motion to Affirm the budget: Rev. Lori McPherson

Second: Genevieve Walker

100% of Congregation present passed the Motion.

**Motion to Adjourn:**

Motion: Kurt Jaeger

Second: Genevieve Walker

Motion passed with 100% of Congregation present affirming.

**Closing Prayer:**

Rev. Emma Chattin

Respectfully Submitted,  
Genevieve Walker, Clerk  
MCC NOVA Board of Directors

# Proposed Bylaw Change

Submitted by MCC of Northern Virginia Board of Directors

## Current Bylaw

Article V Section C states:

### **C. Board Membership**

The Board of Directors shall consist of five Members and the Pastor, who shall act as Moderator. The Members of the Board of Directors shall be elected by the congregation at the Annual Congregational Meeting. The terms of office shall be for two years, effective with the first meeting of the Board of Directors held in the month following election, and shall be staggered.

## Revised Bylaw

### **C. Board Membership**

The Board of Directors shall consist of at least four Members and the Pastor, who shall act as Moderator. The Members of the Board of Directors shall be elected by the congregation at the Annual Congregational Meeting. The terms of office shall be for two years, effective with the first meeting of the Board of Directors held in the month following election, and shall be staggered.

## Rationale

This proposed Bylaw change modifies the number of Members needed to constitute the Board of Directors, reducing the specified number by one seat. This is in keeping with maintaining a representative number of current Membership, while at the same time allowing the Board flexibility for the future.

28 November 2021

#### MCC NoVA 2021 Lay Delegate Report

I have been privileged to serve as the MCC NoVA Lay Delegate from 2019 thru 2021 sharing our good news and challenges with other local MCC churches and with our Denomination. As disruptions have abounded from COVID-19 and limited our regional Eastern Network of MCC Church meetings, dialog has continued thru social media platforms. Even with the disruptions, the Denomination has moved forward with a couple key initiatives which portend a renewed and brightening future.

Plans are formalizing for General Conference 2022 to be held from 1-3 July both virtually and in-person at locations around the world to include Houston, TX USA; Sao Paulo, Brazil; Manila, Philippines; and Europe and African locations to be determined. The business meeting will be held virtually on 15-16 July. We are fortunate to have our MCC NoVA Minister of Social Justice, Rev. Lori McPherson serving as a key member of the General Conference Core Team. The Denomination also announced the establishment of the first-ever MCC Endowment Fund. The fund, which raised almost \$2000,000 initially will provide immediate funds for racial justice work and will establish the first ever endowment to help secure MCC's future.

A review of financial reports indicates denomination finances are continuing to improve as compared to a few years ago. The Denomination financial balances are in positive territory and growing partly due to expenses being lower than budgeted, continued church tithing, and with the help of an initial \$95,000 and subsequent \$106,000 Payroll Protection Program loans/grants. An audit of 2020 finances, as planned for, to increase transparency, was completed and posted online in September 2021.

I greatly appreciated the opportunity to serve, and I look forward to hearing more from our soon to be elected new Lay Delegate.

In Christ,

Sarah Huggins

## **MCC NoVA Board Nominating Committee Report**

**Final Report December 3, 2021**

There are two vacancies upcoming on the Board of Directors at this point – a current board member, Sue Biggs, whose second term has ended, and Frank whose fourth term has ended. In addition, the position of Lay Delegate is up for consideration.

The Nominating Committee consisted of Frank Vance, Sue Biggs, and Rev. Emma Chattin. They informally discussed interest in serving on the Board and serving for Lay Delegate through conversations with each other, with church members, and following up on any response from announcements.

Consequently, the Nominees for the Board of Directors are:

Kate Gilligan

Frank Vance

The Nominee for Lay Delegate is:

Patti Sparenberg

Applications from the nominees are included in the Congregational Meeting packet.

# CLERK'S REPORT

## December 12, 2021

MCC NoVA currently has 41 Members.

Below is a timeline per month detailing the member ship count and any actions associated with any variance.

### 2021 Membership

January: 44

February: 44

March: 44

April: 44

May: 44

June: 44

July: 44

August: 44

September: 44

October: 44

November: 44

December 41

Roll Review – 3 Members Who Relocated  
Transferred their membership

# 2021 Treasurer's Summary

A	B	C	D	E	F	G	H
		January 2021	February 2021	March 2021	April 2021	May 2021	June 2021
1							
2							
3	Expenses	Budgeted Expenses	\$7,901.75	\$7,901.75	\$7,901.75	\$7,901.75	\$7,901.75
4		Actual Expenses	\$9,126.28	\$8,503.04	\$10,335.93	\$7,730.35	\$9,930.88
5		Over-/Under Budget	(\$1,224.53)	(\$601.29)	(\$2,434.18)	\$171.40	(\$2,029.13)
7	Revenue	Budgeted Revenue	\$9,072.17	\$9,072.17	\$9,072.17	\$9,072.17	\$9,072.17
8		Actual Revenue	\$8,710.58	\$7,098.39	\$7,003.35	\$7,385.25	\$5,679.61
9		Over-/Under Budget	(\$361.59)	(\$1,973.78)	(\$2,068.82)	(\$1,686.92)	(\$3,392.56)
11	Revenue vs Expenses	Revenue	\$8,710.58	\$7,098.39	\$7,003.35	\$7,385.25	\$5,679.61
12		Expenses	\$9,126.28	\$8,503.04	\$10,335.93	\$7,730.35	\$9,930.88
13		Revenue Under /Over Expenses	(\$415.70)	(\$1,404.65)	(\$2,017.63)	(\$345.10)	(\$4,251.27)
15	Average Weekly Giving						
16		Week 1	\$1,625.00	\$475.00	\$1,540.00	\$1,475.00	\$877.00
17		Week 2	\$1,550.00	\$353.00	\$350.00	\$200.00	\$1,527.00
18		Week 3	\$350.00	\$1,750.00	\$1,060.00	\$753.00	\$500.00
19		Week 4	\$970.00	\$970.00	\$800.00	\$1,219.00	\$1,245.00
20		Week 5	\$1,350.00	NA	NA	\$850.00	NA
21		Monthly total	\$5,845.00	\$3,548.00	\$3,750.00	\$3,647.00	\$4,149.00
22	Electronic Giving		\$2,865.00	\$3,549.87	\$3,240.00	\$4,310.00	\$1,530.00
23		Paypal	\$2,765.00	\$3,420.00	\$3,140.00	\$4,210.00	\$1,530.00
24		Amazon Smile	\$0.00	\$29.87	\$0.00	\$0.00	\$0.00
25		Square	\$100.00	\$100.00	\$100.00	\$100.00	\$0.00
26	Total Monthly Giving for Tithe		\$8,710.00	\$7,097.87	\$6,990.00	\$7,957.00	\$5,679.00
27		Tithe 6.5%	\$566.15	\$461.36	\$454.35	\$2,142.21	\$369.14
29	Bank Balances	Checking Main	\$69,530.89	\$68,508.74	\$79,401.38	\$78,128.26	\$74,101.98
30		Money Market	\$1,575.63	\$1,575.64	\$1,575.65	\$1,575.66	\$1,575.68
31		Checking Backup			\$25,000.00	\$23,375.00	\$21,755.00
32	Grand Total all accounts		\$71,106.52	\$70,084.38	\$80,977.03	\$104,703.92	\$97,432.66
34	Attendance	Week 1	23	22	18	18	17
35		Week 2	30	15	19	13	15
36		Week 3	21	21	16	18	15
37		Week 4	21	18	25	12	23
38		Week 5	19	NA	NA	20	NA

# 2021 Treasurer's Summary

	A	B	C	D	E	F	G	H	I
			July	August	September	October		2021	2020
			2021	2021	2021	2021		FINAL	FINAL
1									
2									
3	Expenses	Budgeted Expenses	\$7,901.75	\$7,901.75	\$7,901.75	\$7,901.75	✓	\$31,607.00	\$94,281.32
4		Actual Expenses	\$8,028.43	\$8,724.61	\$7,781.91	\$8,073.11	✓	\$32,608.06	\$100,562.92
5		Over/Under Budget	(\$126.68)	(\$822.86)	\$119.84	(\$171.36)	✓	(\$1,001.06)	(\$6,266.60)
7	Revenue	Budgeted Revenue	\$9,072.17	\$9,072.17	\$9,072.17	\$9,072.17	✓	\$36,288.68	\$107,833.00
8		Actual Revenue	\$6,268.61	\$5,386.30	\$5,318.55	\$7,812.55	✓	\$24,786.01	\$97,724.56
9		Over/Under Budget	(\$2,801.56)	(\$3,685.87)	(\$3,090.62)	(\$1,259.62)	✓	(\$11,437.67)	(\$10,108.36)
11	Revenue vs Expenses	Revenue	\$6,268.61	\$5,386.30	\$5,318.55	\$7,812.55	✓	\$24,786.01	\$97,724.56
12		Expenses	\$8,028.43	\$8,724.61	\$7,781.91	\$8,073.11	✓	\$32,608.06	\$100,562.92
13		Revenue Under /Over Expenses	(\$1,759.82)	(\$3,338.31)	(\$2,463.36)	(\$260.56)	✓	(\$7,822.05)	(\$2,838.36)
15	Average Weekly Giving							\$880.82	\$1,028.76
16		Week 1	\$1,751.00	\$1,175.00	\$1,725.00	\$1,353.00			\$1,639.88
17		Week 2	\$358.00	\$500.00	\$370.00	\$484.00			\$1,000.90
18		Week 3	\$353.00	\$350.00	\$950.00	\$360.00			\$903.97
19		Week 4	\$1,151.00	\$574.00	\$703.00	\$475.00			\$999.17
20		Week 5	NA	\$810.00	NA	\$880.00			\$585.50
21		Monthly total	\$3,613.00	\$3,409.00	\$3,748.00	\$3,552.00	✓	\$14,322.00	\$56,868.63
22	Electronic Giving		\$2,655.00	\$1,976.71	\$1,570.00	\$4,260.00	✓	\$10,461.71	\$41,245.55
23		Paypal	\$2,475.00	\$1,705.00	\$1,470.00	\$3,770.00	✓	\$9,420.00	\$29,625.01
24		Amazon Smile	\$0.00	\$31.71	\$0.00	\$0.00	✓	\$31.71	\$115.54
25		Square	\$180.00	\$240.00	\$100.00	\$490.00	✓	\$1,010.00	\$11,505.00
26	Total Monthly Giving for Tithe		\$6,268.00	\$5,385.71	\$5,318.00	\$7,812.00	✓	\$24,783.71	\$97,894.56
27		Tithe 6.5%	\$407.42	\$350.07	\$345.67	\$507.78	✓	\$1,610.94	\$6,363.14
29	Bank Balances	Checking Main	\$70,124.80	\$67,621.57	\$66,516.75	\$60,752.31			\$71,814.78
30		Money Market	\$1,575.69	\$1,575.70	\$1,575.71	\$1,575.72			\$1,575.62
31		Checking Backup	\$21,755.00	\$21,755.00	\$21,755.00	\$21,755.00			\$73,390.40
32		Grand Total all accounts	\$93,455.49	\$90,952.27	\$89,847.46	\$84,083.03			
34	Attendance	Week 1	22	14	25	24			23.92
35		Week 2	19	18	15	21			27.09
36		Week 3	15	17	22	18			26.17
37		Week 4	21	25	25	19			24.67
38		Week 5	NA	22	NA	25			17.00



METROPOLITAN COMMUNITY CHURCH NORTHERN VIRGINIA  
10383 Democracy Lane, Fairfax, VA 22030

**A spiritual community for ALL people.  
NO EXCEPTIONS...NO KIDDING**

## 2021 Vice Moderator's Report

Dear Friends:

The COVID Pandemic has continued during 2021. However, with the advent of vaccines and boosters, we have been able to reintroduce a version of in-person worship that features the use of masks, social distancing, and improved air filtration.

Although COVID has created challenges for all churches, we, at MCC NoVA remain thankful that we continue to survive. Our financial standing is stable, and the ministries our church offers continue to be provided to our community.

Thanks to the continued leadership of Pastor Emma Chattin and Heather James, we were able to make critical enhancements to the streaming of our services through Facebook. begin streaming our services online via Facebook every Sunday. Our limited in person worship has garnered us with new people who have expressed the desire to join our church.

Despite the continued pandemic, the church has continued to minister to our community. We have offered virtual 2<sup>nd</sup> Friday Meetings to our trans community, conducted other virtual meetings, performed weddings, and conducted funerals. Our Web presence continues to garner new people and generate interest in the ministries that we offer.

Our finances have remained stable. This was helped by the fact that our Treasurer and our Pastor applied for the second PPP funding from the Federal Government, which allowed us to meet expenses without tapping into our reserves, limiting ministry, or reducing staff salaries. Thankfully we are not one of those congregations that the pandemic has affected to the point of failure. We remain *"the little church that could and does!"*

Due to our installation of SQUARE two years ago, we have been able to continue to accept credit card and debit card payments. So, if you'd like to make a onetime generous donation via this simple way, feel free to do so. Contact a board member, or me, or the pastor and we can arrange to make the square available to you to donate. It's very simple to use. Thanks for your continued support. To also help with the finances, we have also turned to online fundraising features in Facebook which have proved to be quite successful.

Once again, this year, we sponsored the ***Transgender Day of Remembrance*** to remember victims of violence and murder for simply being who they are. The moving service was conducted virtually.

Once again, despite all the challenges that COVID has brought to us, we continue to be the *"Little church that could!"* We couldn't do it without all your faithful support.

You are loved,

**FRANK D. VANCE, JR.**  
Vice-Moderator

## **Pastor's Report December 2021**

Greetings;

This has been a challenging year. Even so, MCC of Northern Virginia has continued to serve the community with weddings, memorials, Bible Study, congregational care, and Weekly Worship. In addition, as the local COVID numbers improved, and we gained a better understanding of transmissibility, we began hybrid worship at the end of June for those who felt comfortable attending worship at the church facility. This has been spiritually encouraging and a blessing to many, myself included.

Our Audio/Visual Guru, Heather James, has not only worked hard to keep our worship services on-line through Facebook outages and updates, but she has improved our live-stream capabilities by upgrading a laptop that had been donated to the church with new software, increased memory, a solid state hard-drive and a new outboard camera.

We are fortunate to have a strong supportive core of folks who have made much of the above mentioned items possible. Dale Bradshaw is our Congregational Care Minister, and he supports and participates in morning worship. Patti Sparenberg, our Facility Manager, keeps the facility safe in so many ways, including enhanced air movement and filtration, as well keeping things beautiful, with additional stained glass, freshly cleaned floors, and organizing the steam cleaning and protective treatment of all of the church chairs (135 of them!). She is also a lead part of the core worship team, consisting of Diana Hill, Dale Bradshaw, Lee Shadwick, Vickie Bowman, and Heather James. Kurt Jaeger, our Music Minister, is a key member of the team as well, providing his voice, and working with other supportive voices (Heather James and Darren Foster), selecting music, and guiding our pianist, Jorge Martinez.

Sandy Sponseller has been our first Liturgical Arts Minister, and she has created some wonderful and spiritually uplifting altars over the years. She will be leaving this ministry role at the end of this year, and we are so grateful for her faithful service over the past five years!

Rev. Gail Minnick, our Teacher in Residence, has continued with on-line Bible Study, and Rev. Lori McPherson, our Minister of Social Justice, has continued to participate and be a part of our church and worship services.

Sarah Huggins has served as Lay Delegate through COVID, and remotely, after a personal move that took her to her home country in upstate New York. She will be leaving her role as Lay Delegate at the end of this year, and we thank for her good and faithful service from here, and afar.

The Church Board of Directors has served well and provided steady leadership through COVID and well as through many individual challenges, challenges of health as well as long commutes to tend to some of the church business that requires a physical presence. After 4 years service on the Board, and three years as Church Treasurer, Sue Biggs will be leaving the Board at the end of her term this year. She has served so well and faithfully! Frank Vance, our Vice Moderator, who has served four terms, will be standing for reelection this year. We are grateful for your service, Frank, as well as the service of each Board Member: Genevieve Walker (Clerk), Sue Biggs (Treasurer), Vickie Bowman (Member at Large), Leigh Anne Arnold (Member At Large).

Even though all of the challenges, I continue to find my work at MCC NoVA engaging and enjoyable, and I aim to provide a meaningful, uplifting, and creative Worship Experience each week. In addition to my pastoral duties, I visit the church office daily, providing for church postal delivery, handing bills, processing

checks, communicating with the Condominium Manager and Association, and tending to other administrative matters, as well as evaluating and coordinating facility maintenance and upkeep with Patti Sparenberg, our Facility Manager.

### **Looking Forward**

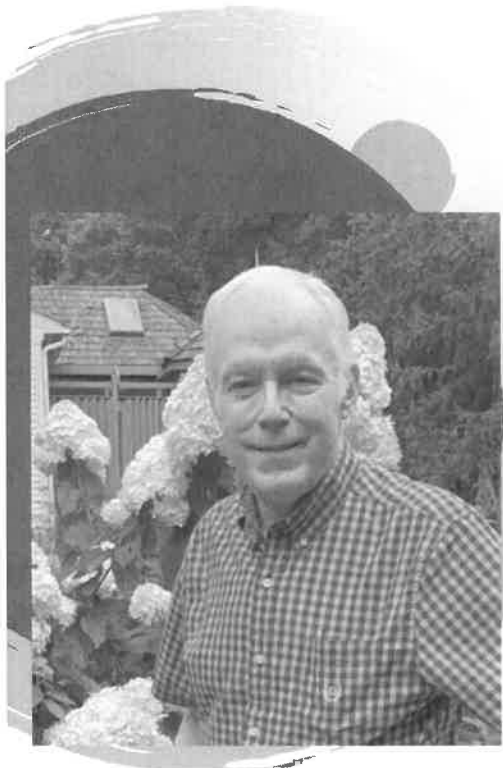
We have moved through 90 weeks of living with COVID, and we are by no means at the end. Next year promises to be equally challenging, if not more so, and will be pivotal for the future direction of MCC of Northern Virginia.

Our church community will be even more needed than before as people emerge from this time with new needs, both physical and spiritual. The University One housing development just 100 feet from our back door is projected to provide housing for 800+ people, and promises to present challenges as well as wonderful opportunities.

I do believe MCC of Northern Virginia will emerge more determined to continue our outreach and ministry, and we will do so with an increased presence on-line, and a renewed appreciation for the community we are all a part of.

Looking Forward!

Rev. Emma Chattin  
Sr. Pastor



## Frank Vance, Jr.

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December 1, 2021

Reverend Emma Chattin  
Pastor  
MCC of Northern Virginia

10383 Democracy Lane  
Fairfax, VA 22030

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### Dear Rev. Chattin

This is my letter of intent to serv on the Board of Directors of MCC NoVA for the coming two years. I possess a number of administrative skills that will continue to serve MCC NoVA well.

Let me know if you have additional questions or concerns.

Sincerely,  
Frank D. Vance, Jr.



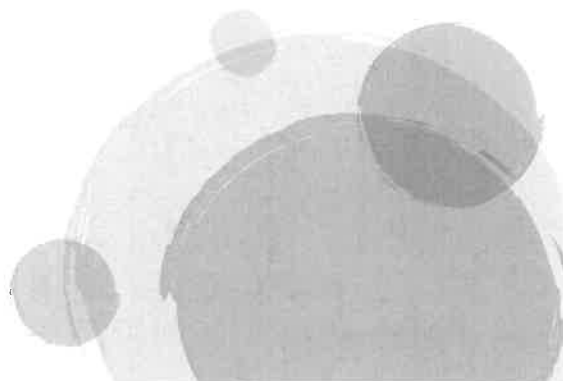
4105 Morin Street  
Alexandria, VA 22312



703 577 6806



Frank.vance@cox.net





10383 Democracy Lane  
Fairfax, VA 22030  
(703) 691-0930

## APPLICATION FOR BOARD OF DIRECTOR

(Please type or print clearly)

*The requirements for this position include: contributing your time, talent, and treasure to MCC NoVA, as well as a demonstrated interest and loyalty to the ministry, mission, and operation of the church. By submitting this application, you attest to your faithfulness to these requirements.*

Name: Katharine Gilligan Member of MCCNoVA since  
03/2019

**Why are you interested in running for a board vacancy?**

I strongly believe in service work. It's important for me to show my gratitude for my many blessings by giving back to communities I participate in. I have several service positions in another community I participate in. \_\_\_\_\_

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**What skills, experience, and gifts(talents) do you bring to this position?** \_\_\_\_\_

I've been a retail pharmacist over 40 years. This requires attention to detail, a head for numbers, and extreme accuracy. Managing the business side is part of my job. I also have to communicate effectively with a wide variety of people. I'm grateful I have the opportunity to help so many people.

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**How do you provide identifiable financial support?** \_\_\_\_\_

I turn in my pledge sheet. I was contributing weekly through Paypal but I'll be changing to an equivalent monthly check to avoid fees and make less work for the treasurer.

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**How do you provide identifiable service contributions?** \_\_\_\_\_

I show up to worship service every Sunday. Prior to this, I viewed service on my computer almost every Sunday. I always make it a point to speak to newcomers and encourage them to return. I participated in feed the homeless a few times.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

*(Please continue to page 2)*

Page 2

**How do you demonstrate interest and loyalty to the ministry, mission and operation of the church?** \_\_\_\_\_

I show up to Service. I contribute financially. I tell people about the Church and invite them to come. A few actually did come.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**In your own words, what is the purpose of the church's Board of Directors?** \_\_\_\_\_

The Board should manage the affairs of the church. It should listen to congregants and bring up concerns and ideas at Board meetings so they may be discussed. The Board should support the Pastor and offer assistance when needed. The goals of the Pastor should be the goals of the Board.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Are you willing to submit to a background check at the church's expense if required by future MCC NoVA policy?** Yes \_\_\_\_\_.

**If you are currently a Board member and are not re-elected to your position, will you to the best of your abilities, assist in the transition of your duties to the new Board members?** Yes \_\_\_\_\_

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Thank you for your interest in running for a Board position.

*This form will be distributed within the Congregational Meeting Information Packet to all voting members and to all congregants/friends of the church..*

November 27, 2021

Dear Reverend Emma Chattin, MCC NoVa Board, and church members,

I would like to be considered for the MCC NoVa Lay Delegate position for 2022. As a MCC NoVa member, usher, and facility maintenance volunteer, I am deeply committed to my church, its pastors, and congregation. I am connected to the Mid-Atlantic MCC network and wish to exchange information between UFMCC and my church board and pastor as Lay Delegate.

Thank you for consideration,

Patricia Sparenberg

Item	2022 Proposed	2022 Proposed	2021 Budgeted	2021 Actual
Payroll	Annual	Monthly	Annual	as of 10/31/21
Pastor Salary (30hr 3% raise)	\$50,400.00	\$4,200.00	\$48,914.00	\$40,761.20
Pianist Salary	\$8,340.00	\$695.00	\$8,337.00	\$6,946.20
Processing fee	\$1,368.00	\$114.00	\$1,320.00	\$1,140.00
Pension	\$1,008.00	\$84.00	\$966.00	\$840.00
Medicare	\$927.00	\$75.00	\$900.00	\$691.80
Social Security	\$4,017.00	\$325.00	\$3,900.00	\$2,951.80
<b>Payroll Subtotal</b>	<b>\$66,060.00</b>	<b>\$5,493.00</b>	<b>\$64,337.00</b>	<b>\$53,331.00</b>
<b>Expenses</b>				
Condo Fees	\$13,176.00	\$1,098.00	\$12,791.00	\$10,658.80
Telecom (Verizon)	\$1,836.00	\$153.00	\$1,800.00	\$1,520.63
Telecom (Cox)	\$1,152.00	\$96.00	\$1,056.00	\$1,047.36
Communications	\$360.00	\$30.00		\$270.92
Copier	\$4,056.00	\$338.00	\$4,080.00	\$3,379.60
Bank fees	\$96.00	\$8.00	\$180.00	\$62.00
Security system	\$1,380.00	\$115.00	\$492.00	\$1,150.00
Insurance	\$1,620.00	\$135.00	\$2,000.00	\$1,610.67
Worker's Comp	\$276.00	\$23.00	\$300.00	\$275.00
Electricity	\$1,596.00	\$133.00	\$2,300.00	\$1,458.74
Building Maint	\$4,236.00	\$353.00	\$2,700.00	\$3,874.55
Software Support	\$708.00	\$59.00	\$720.00	\$590.00
Office Supplies	\$108.00	\$9.00	\$100.00	\$32.84
Worship/Celebr	\$1,260.00	\$105.00	\$375.00	\$1,155.70
Credit Card Fees	\$804.00	\$67.00	\$1,020.00	\$670.04
Pastor/Board Discr	\$300.00	\$25.00	\$300.00	\$0.00
*Petty Cash	\$0.00	\$0.00	\$250.00	\$0.00
*Flowers	\$0.00	\$0.00	\$50.00	\$0.00
*Social & Fellowship	\$0.00	\$0.00	\$100.00	\$0.00
*Musical Events	\$0.00	\$0.00	\$150.00	\$0.00
*Office Equipment	\$0.00	\$0.00	\$100.00	\$0.00
<b>Expenses Subtotal</b>	<b>\$32,964.00</b>	<b>\$2,747.00</b>	<b>\$30,864.00</b>	<b>\$27,756.85</b>
<b>Total Operational Costs</b>	<b>\$99,024.00</b>	<b>\$8,117.00</b>	<b>\$95,201.00</b>	<b>\$81,087.85</b>
<b>Christian Social Action</b>			\$500.00	
Homeless Ministry	\$2,400.00	\$200.00	\$2,400.00	\$3,000.00
Benevolence Fund	\$300.00	\$25.00	\$425.00	\$150.00
*Transformations	\$900.00	\$75.00	\$900.00	\$0.00
*Music Ministry	\$372.00	\$31.00	\$370.00	\$0.00
*Conference fund	\$0.00	\$0.00	\$225.00	\$0.00
*Honorariums	\$300.00	\$25.00	\$300.00	\$0.00
*Hospitality	\$1,200.00	\$100.00	\$1,300.00	\$0.00
*Love Offerings	\$300.00	\$25.00	\$600.00	\$0.00
<b>Ministry Subtotal</b>	<b>\$5,772.00</b>	<b>\$481.00</b>	<b>\$7,020.00</b>	<b>\$3,150.00</b>
<b>Budget Subtotal</b>	<b>\$104,796.00</b>	<b>\$8,598.00</b>	<b>\$102,221.00</b>	<b>\$84,237.85</b>
<b>Tithe 6.5%</b>	<b>\$6,812.00</b>	<b>\$602.00</b>	<b>\$6,645.00</b>	<b>\$5,998.52</b>
<b>Budget Grand Total</b>	<b>\$111,608.00</b>	<b>\$9,200.00</b>	<b>\$108,866.00</b>	<b>\$90,236.37</b>
<b>NOTES:</b>				
<b>2021 PAYROLL:</b> \$12,277.05 from PPP Loan #2 paid salaries for pastor and pianist for 3/31/21 through 5/31/2021.				
<b>2021 TITHE :</b> Tithe for \$25,000 gift from Open Door MCC included (\$1625)				
Current Tithe Rate 6.5%				
<b>* : Indicates expense and ministry accounts in which NO money was spent this year.</b>				
<b>Payroll Options for Pastor:</b>				
	Monthly	Annually	Approx Payroll	Total Budget
20 hrs/wk	\$2,717.00	\$32,604.00	\$48,120.00	\$94,080.00
25 hrs/wk	\$3,397.00	\$40,756.00	\$56,272.00	\$102,232.00
30hrs/wk (current)	\$4,077.00	\$48,924.00	\$64,440.00	\$110,400.00
30 hrs @ 3% raise	\$4,200.00	\$50,400.00	\$66,060.00	\$111,608.00
30 hrs @ 4% raise	\$4,240.00	\$50,881.00	\$66,589.00	\$112,357.00
30 hrs @ 5% raise	\$4,281.00	\$51,372.00	\$67,128.00	\$112,676.00