

LIEX Hygiene Procedures (2020-07-27)

Normal Procedures

- Follow established routines and daily checklist hygiene related procedures
- Wash hands in hot water and scrub with soap for at least 20 seconds at beginning and end of shift and after bathroom visits
- Never sneeze or cough in hands

Enhanced Procedures

Surface Cleaning

- Enhanced surface cleaning at 2:30 pm and 4 pm during Public Hour days (noon on Wednesdays). During times of reduced hours and reduced capacity with private groups only, this will be done at the end of each group's visit.
- This means that we clean the following in addition to the normal procedures:
 - All door handles and knobs (including the gate outside)
 - All exposed table and shelf surfaces
 - All commonly touched surfaces of the rice boat
 - Railing in the back
 - Ship wheel and its table
 - Maker space table, top of shelves, cabinet fronts, drawer fronts
 - Message center surfaces: writing area, buckets and sides of cabins where people regularly put their hands
 - Chairs and stools: back and seat
 - Kitchen surfaces, faucet, cabinet doors
 - Bathroom faucets, soap dispenser, toilet flusher and lid, koala handle
- Clean after use:
 - Tablets
- Only use cleaning products on the NYS Approved Cleaning Products list for the corona virus - all the spray bottles in the bathroom are approved so use any of these
- Change cleaning cloth often, i.e. use many for just one round of enhanced surface cleaning

Food Consumption

- During the beginning of reopening Summer 2020 no food will be served or eaten in the museum

Keeping the Air Clean

- Turn on both air purifiers at the start of each shift and turn off at the end of the day
- Open windows and doors as much as the weather conditions permit

Personal Precautions

- Don't touch your face while working
- Follow established guidelines from CDC, NYS Health Department etc
- Stay home if sick

Additional Resources from March 2020

Latest news on corona virus for NYS:

<https://www.health.ny.gov/diseases/communicable/coronavirus/>

Presentation with overview of corona situation/actions for NYS:

https://www.health.ny.gov/diseases/communicable/coronavirus/docs/2020-02-07_k-12_webinar.pdf

Cleaning Guidance for NYS schools:

https://www.health.ny.gov/diseases/communicable/coronavirus/docs/cleaning_guidance_schools.pdf

CDC Guidance after suspected/confirmed infection in the facility:

<https://www.cdc.gov/coronavirus/2019-ncov/community/organizations/cleaning-disinfection.html>

Corona virus prep for the public:

<https://www.health.ny.gov/diseases/communicable/coronavirus/prepare.htm>

NYS Approved Cleaning products for corona virus:

<https://drive.google.com/open?id=1iez2o3DcvHxFMt-jKxSH4OZ4YUvfMHpQ>