

February 1, 2020

Dear Parents and Graduates of the Class of 2020,

Spring is here, and that means graduation is around the corner. We would like to take this opportunity to give you an overview of the activities ahead, and to share important information and dates for the coming weeks. “Graduation Season” as we call it, kicks off with our Senior Awards Night on May 21, rolls into Baccalaureate Mass and Dinner on May 28, and is followed by Commencement on May 29th. Below you’ll find an overview of each event:

Senior Awards Night is Thursday, May 21, 6:00pm, in the Main Gymnasium. The evening honors students for their various academic, artistic, and extra-curricular achievements throughout the year. Graduating seniors who have received Bishop Manogue (not college) Scholarships are recognized here. If your child is being recognized, you will receive an invitation. Also, please let our college counselor know when your child receives a college scholarship offer and/or is accepted to ANY college or university, as this information will be compiled for the Academic Awards program. Please send all scholarship and college acceptance letters to Lauren.McBride@bishopmanogue.org by April 17, 2020.

Baccalaureate Mass is one of our most beautiful and moving Bishop Manogue traditions. Mass is Thursday, May 28, 5:30pm, at St. Rose of Lima Church. Students are asked to gather at the front of the church no later than 5:00pm for Mass that day. Students should attend Baccalaureate practice on May 28 at 12:00pm at St. Rose. Graduation gowns (ironed, of course!) are worn for Mass...no caps.

Baccalaureate Dinner will follow at the Reno Ballroom at the Silver Legacy Resort at 7:00pm. This is a wonderful time for graduates and families to gather together, and in addition to a delicious plated dinner, enjoy a senior memories slide show and an academic slide show with each graduate sharing favorite memories and future plans. Dinner will be served at 7:45pm. The graduate’s dinner cost is covered in the prepaid Graduation fee. Cost for additional family/dinner guests is \$60 per person. There is a \$2 credit card processing fee. Please RSVP online by May 15 at: <https://www.bishopmanogue.org/BaccalaureateDinner/>. The Reno Ballroom is located at 401 N. Center Street Reno, Nevada 89501. Free parking is available at any ROW property or you can pay to park in the National Bowling Center parking garage.

Commencement Exercises will be held Friday, May 29, at 7:00pm on the football stadium field. Graduates must attend a mandatory Baccalaureate and Graduation practice on Thursday, May 28 at 12:00pm at St. Rose. On the day of Commencement, graduates must check in at the Chapel (with mortarboard and gown) no later than 6:30pm. The school gates will open at 5:00pm for parents and guests.

Remember, Baccalaureate and Commencement are “look your best” occasions, so please no shorts, jeans, or flip flops. Graduates’ hair and grooming should comply with the regular Manogue appearance code.

On the accompanying pages, you will find a checklist of things you and your child need to know/do in the coming weeks, and a list of important dates and deadlines. Please review them carefully and keep them handy for reference—this time speeds by and it’s easy to miss things in the blur! Also remember that within this timeframe, all school obligations (Christian Service Hours, Parent Service Hours, account balances, etc.) must be reconciled as well.

We look forward to sharing the excitement and blessings of the coming days with you and your child!

Sincerely,

The Bishop Manogue Catholic High School Administration

BMCHS 2020 Graduation Season Checklist

What Parents of Graduates Need to Know/Do

- Tell us about college/university awards and acceptances by Friday, April 17. Please let us know when your child receives a scholarship offer and/or is accepted to ANY college or university—not just the one they have chosen, or will choose, to attend. This information will be compiled for the Senior Awards and Graduation programs. Please send a copy of award/acceptance letters to Lauren McBride by the date above, which will allow us to meet our printing deadlines. Lauren.McBride@bishopmanogue.org
- Make your reservations for Baccalaureate Dinner by May 15. Cost is \$60 for each dinner guest other than the graduate. There is also a \$2 credit card processing fee. RSVP online at: <https://www.bishopmanogue.org/BaccalaureateDinner/>
- Watch for caps and gowns to come home. These will be distributed the week of May 25 at school. Get them, and keep them safe. (And please iron that gown...they look so much nicer!)
- Address any outstanding financial obligations and finish Parent Service hours by Friday, May 1. Please contact the Business Office at 775-336-6024 to make arrangements to bring your account current if necessary. To check your service hour balance, contact Bonnie Hansen at bonnie.hansen@bishopmanogue.org or 775-336-6000.

What Graduates Need to Know/Do

- Email no more than three photos per graduating senior to SeniorSlideshow@bishopmanogue.org. These should be pictures of you and your pals at Bishop Manogue events throughout this year and past years. Share your pics, so parents and family can share some memories.
- Finish your Christian Service hours and submit to Campus Ministry by May 1. Not optional.
- Request your final transcripts via Parchment. The school you're attending next needs to see these, and you have to request these via Parchment to have the transcript sent.
- Bring home your cap and gown, which will be handed out the week of May 25.
- Be there, on time, for the MANDATORY Baccalaureate and Graduation practice which will be held on May 28th at 12:00pm at St. Rose of Lima.
- Return anything that's not yours. Look around at the stuff in your locker, car, bedroom, etc. for library books, sports uniforms, athletic equipment, your buddy's shoes, etc. and send them back where they belong.
- Stay focused. Your next school DOES care about how you finish at this one, so keep up with your assignments.

What We Are Required to Tell You

- Final transcripts and diplomas can be held for seniors who do not complete their Christian Service hours.
- Final transcripts and diplomas can be held if there are unpaid financial obligations to the school.
- We don't want any of these things to happen. Please contact the Business Office or Campus Ministry if you need help resolving issues related to service hours or account balances.

Important 2020 Graduation Season Dates

Friday, April 17

Tradition Awards Applications are due for those seniors who have had parents graduate from Bishop Manogue Catholic High School. Please complete the online application at: <https://forms.gle/sitn5hx3AHZrQ1jn9>

Last day to turn in copies of scholarship awards/acceptance letters to Dr. McBride for inclusion in the Senior Awards and Graduation programs.

Friday, May 1

All Christian Service hours must be submitted to your religion teacher by this date.

Last day for parents to submit completed service hours and fulfill financial obligations.

Friday, May 15

Last day to make reservations for the Baccalaureate Dinner at the Reno Ballroom at 7:00pm. RSVP online at: <https://www.bishopmanogue.org/BaccalaureateDinner/>

Senior Disney Trip. Meet at Bishop Manogue at 10:00pm.

Thursday, May 21

Senior Awards Night in Main Gymnasium at 6:00 pm. If your child is being honored, you will receive an invitation by May 10th.

Senior Sunset follows Senior Awards Night.

Week of May 25

Caps, gowns, and honor roll cords will be distributed to students.

Final exams begin on Tuesday, May 26.

Thursday, May 28

Baccalaureate and Graduation practice at St. Rose of Lima at 12:00pm for all graduates. Practice is mandatory and students should dress appropriately for church. Practice may last 90 minutes.

Baccalaureate Mass at St. Rose of Lima at 5:30 pm. Seniors should arrive at St. Rose of Lima with their nicely ironed gowns (no caps) by 5:00 pm.

Baccalaureate dinner at the Reno Ballroom immediately following Mass. Plated dinner will be served at 7:45 pm.

Friday, May 29

Commencement on the stadium field at 7:00 pm. All seniors should meet in the Chapel by 6:30 pm with their cap, gown, and any cords/stoles. The school gates will open at 5:00 pm. for parents and guests. After the ceremony, students will need to return their gowns and stoles to the Main Gym, where they will then pick up their graduation envelopes. Cap, tassels, and cords are yours to keep!