



# *Sokaogon Chippewa Community*

**3051 Sand Lake Road, Crandon, WI 54520**

**Phone: (715) 478-7500 \* Fax: (715) 478-5275**



**POSITION:** Three (3) Summer Youth Environmental Interns

**RESPONSIBLE TO:** Environmental Programs Director

**WORKSITE:** Environmental Department, Solid Waste Department and Utilities Department

**RATE:** Two (2) positions @\$10.00 per hour, 28 hours per week for 10 weeks as Summer Youth Intern

One (1) position @\$12.00 per hour, 28 hours per week for 10 weeks as the Crew Leader.

## Essential Duties & Responsibilities:

### ❖ **Most work will be outdoors!**

- Assist Solid Waste Operator and learn about the solid waste and recycling program.
- Assist Utilities Director and learn about the wastewater treatment plant.
- Work in the Community garden.
- Work in the field on various environmental projects.
- Collect and record data on forms to be entered into an electronic database (i.e. Microsoft Excel).
- Assist department staff with invasive species education and outreach activities.
- Promote a safe working environment and maintain equipment to ensure proper operation.
- Maintain confidentiality of all privileged information.
- Attend trainings as needed.
- Maintain a daily work journal.
- Mowing, weed whacking, racking, etc.
- Actively participate in cultural teachings, i.e. language as it relates to environment, prayer offerings, etc.
- Contribute to a team effort and accomplish related results as required.
- All other duties as assigned.

## Minimum Qualifications:

- Must be at least 13-19 years old (exception on age for the crew leader position only).
- **Must be a Sokaogon Chippewa Tribal Member.**
- Maintain a "C" average in high school.
- Willing to work hard.
- Ability and enthusiasm to work as a member of a team with an interest and willingness to achieve Tribal environmental goals.
- Valid driver's license is helpful and a must for the crew leader.
- Appreciation of American Indian culture and values.

**Ga-na-waji Ga-wi-nug Way-ji-mooki-ji-wung Yi-ewe-meing-gun-a-sepii**



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## **Physical Demands:**

While performing the duties of this job, the employee regularly is required to sit and stand. The employee is frequently required to walk. The employee is occasionally required to crawl, climb heights, reach above shoulder level, crouch, kneel, balance, push/pull, and carry. The employee must occasionally lift and/or move up to 50 pounds.

**Submit completed applications to:** (applications are available at the Sokaogon Chippewa Tribal Hall)

Donna Vodar, HR Director  
3051 Sand Lake Road  
Crandon, WI 54520

Phone: 715-478-7663  
Email: [donna.vodar@scc-nsn.gov](mailto:donna.vodar@scc-nsn.gov)

**Posting Date: 5/10/2022**

**Closing Date: 5/23/2022**

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