



**Lac du Flambeau Band of
Lake Superior Chippewa Indians**

ASSOCIATE JUDGE POSTING

NOTICE IS HEREBY GIVEN that the Lac du Flambeau Band of Lake Superior Chippewa Indians is seeking a qualified individual to serve as an Associate Tribal Court Trial Judge. Pursuant to the Tribal Code and Constitution, Judges of the Tribal Court are selected from a list of eligible candidates by a majority vote of the Lac du Flambeau Tribal Council. Persons desiring to be considered for appointment are asked to submit a completed **Application for Judicial Appointment** (www.ldftribe.com/employment), and email letter of interest, resume with three references and release of information for background checks to the Lac du Flambeau Human Resources Director (hr@ldftribe.com) no later than September 30, 2022. The most qualified applicants shall be invited to interview.

The authority of the Lac du Flambeau Tribal Court is set forth in Article X, as amended, of the Tribal Constitution ("Constitution") and Chapter 80 of the Tribal Code of Ordinances. The Tribal Court has jurisdiction over all cases and controversies, both criminal and civil, in law or in equity, arising under the Constitution, laws, customs, and traditions of the Lac du Flambeau Band of Lake Superior Chippewa Indians, including all actions in which the provisions of the Indian Child Welfare Act of 1978, U.S.C., sec. 1901, *et seq.*, are applicable and cases in which the Tribe, or its officials and employees shall be a party, as described in Article X, Section 3 of the Constitution of the Lac du Flambeau Band of Lake Superior Chippewa Indians of Wisconsin.

It is anticipated that the judicial services of the Associate Judge will be required by appointment of the Tribal Council and by scheduling of cases to be determined, on a monthly basis. The Associate Judge may be called upon on short notice on occasion, and will have authority to act in the absence or unavailability of the present Chief Judge, for the purpose of enhancing court services and increasing court accessibility. The status of the Associate Judge shall be an on call employee. The Associate Judge shall be compensated at the rate of \$40.00 to \$75.00 per hour, commensurate with experience and qualifications.

REQUIRED SERVICES:

- Preside over divorce proceedings, custody matters, child support enforcement hearings, ICW hearings, truancy proceedings, initial appearances, trials, and other hearings;
- Draft Judgments, Orders, and other documents and correspondence;
- Determine fines pursuant to law;
- Appoint guardians for incompetents and minors;
- Issue Temporary Restraining Orders and Injunctions;
- Issue Search Warrants and Arrest Warrants;
- Conduct Wedding Ceremonies;
- Hear landlord/tenant disputes;
- Confer with Chief Judge and other Associate Judge when necessary regarding status and interpretation of the law;
- Ensure the implementation and enforcement of the laws of the Tribe; and
- Work closely with court personnel regarding court business.

MINIMUM QUALIFICATIONS:

Pursuant to the Constitution of the Lac du Flambeau Band of Lake Superior Chippewa Indians, no person shall be eligible for selection as judge unless he or she:

- Is at least 30 years of age;
- Is of good moral character and integrity;
- Has never been convicted of an offense termed a felony by the laws of the Lac du Flambeau Band of Lake Superior Chippewa Indians, the State of Wisconsin, and Indian Tribe, or the United States;
- Has not been convicted of any other crime involving dishonesty or moral turpitude;
- Is capable of preparing papers and conducting hearings incidents to the offices of the Judge;
- Has demonstrated knowledge of the Lac du Flambeau Tribal Code and Ordinances and an understanding of the federal and state laws.

PREFERRED QUALIFICATIONS:

- Enrollment in the Lac du Flambeau Band of Lake Superior Chippewa Indians;
- Knowledge and understanding of the LDF Constitution and Code or Ordinances;
- Experience in working with Tribal communities;
- Knowledge of Indian Law and experience in the practice of law;
- Excellent communication skills;
- Proficiency in the use of computers and Microsoft Windows operating systems, Microsoft Office Suite, and other computer software;
- Excellent interpersonal skills with demonstrated patience, tact and respect; and
- Excellent organizational skills and work ethic.