

**Holy Trinity Catholic Academy
2017-2018 School Year
PreK - Grade 8 Tuition Agreement**

PARENT/GUARDIAN INFORMATION

Name: _____

Street Address: _____ **City/State/Zip** _____

Phone: _____ **Email:** _____

Please select the appropriate tuition(s)*:

PREK-3: ☐ 3 Full Days \$3,400 ☐ 5 Full Days \$6,000

PREK-4: ☐ 3 Full Days \$3,400 ☐ 5 Full Days \$6,000

Grades K-8: ☐ 1 Child \$6,000 ☐ 2 Children \$10,700 ☐ 3 Children \$14,700 ☐ 4 Children \$17,000

***A deposit of \$150 per child is required and will be applied against your tuition. All deposits and fees are non-refundable.**

STUDENT INFORMATION

Student Name	Grade 2017-2018	Student Name	Grade 2017-2018
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Parish Where Family is Registered:

Church: _____ **Town:** _____

To get started go to <https://online.factsmgt.com/signin/4L168>. Enter your FACTS username/password. New Families must create a customer profile and click 'set up a payment plan'. All families must make tuition payments through FACTS. NOTE: If you have applied for tuition assistance through FACTS, you will still need to complete the process to select a tuition payment plan. You can use the same user name and password that you created for both your financial aid application and your payment plan.

Select a Tuition Plan:

☐ **Plan "A" Full payment is due by July 2017.**

Payments may be made to FACTS by check, web, telephone, or automatic deduction. You may choose a due date of the 5th or 20th.

☐ **Plan "B" Ten installments are due, beginning in July 2017 and ending in April 2018.**

All payment plans must be complete by April 2018 regardless of the start date. Late enrollment will decrease the number of payments available. All payments must be made to FACTS via automatic deduction. You may choose a due date of the 5th or 20th.

☐ **Plan "C" Four installments are due in July 2017, October 2017, January 2018, and April 2018.**

All payment plans must be complete by April 2018 regardless of the start date. Late enrollment will decrease the number of payments available. All payments must be made to FACTS via automatic deduction. You may choose a due date of the 5th or 20th.

If you choose Plan "B" or Plan "C" there will be a \$43 FACTS enrollment fee automatically deducted from the financial account provided.

There is a 2.85% convenience fee for paying by credit card (American Express, Discover, or MasterCard).

A \$30.00 returned payment fee will apply for any payments returned as insufficient funds.

If unforeseen financial circumstances arise, e.g. loss of employment which prohibits the fulfillment of the agreed upon contract, special accommodations concerning payment may be possible if you request such consideration. Please send a written request for consideration and a suggested payment plan to the Business Office at Holy Trinity Catholic Academy. The request must be made prior to the due date of the next scheduled payment in order to be considered. All requests will be reviewed and are subject to approval. All requests regarding special accommodations will be held in strict confidence.

Re-registration is conditional upon all prior tuition being paid in-full or having an approved arrangement in writing. Failure to abide by the terms and conditions as contained in this Agreement may result in your child not receiving report cards and transcripts, not being allowed to attend school activities, or not being allowed to continue to attend classes. Your account may be turned over to an outside collection agency in the event of nonpayment.

☐ **I have read this Tuition Agreement and will abide by the terms and conditions contained herein.**

Parent/Guardian Signature: _____ **Date:** _____

Holy Trinity Catholic Academy admits students of any race, color, and national or ethnic origin.