



SpeechLive Overview Quick Reference Guide:

Authors & Transcriptionist

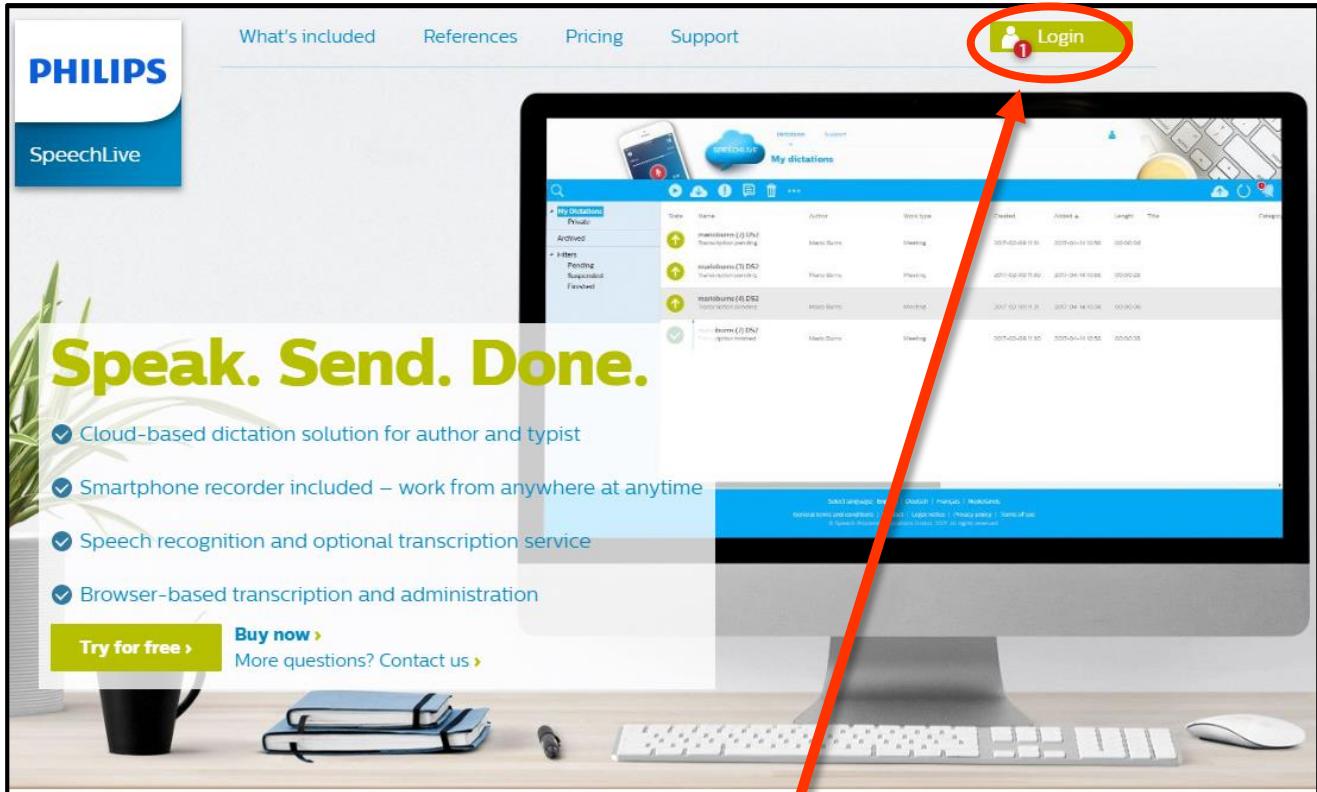


PHILIPS

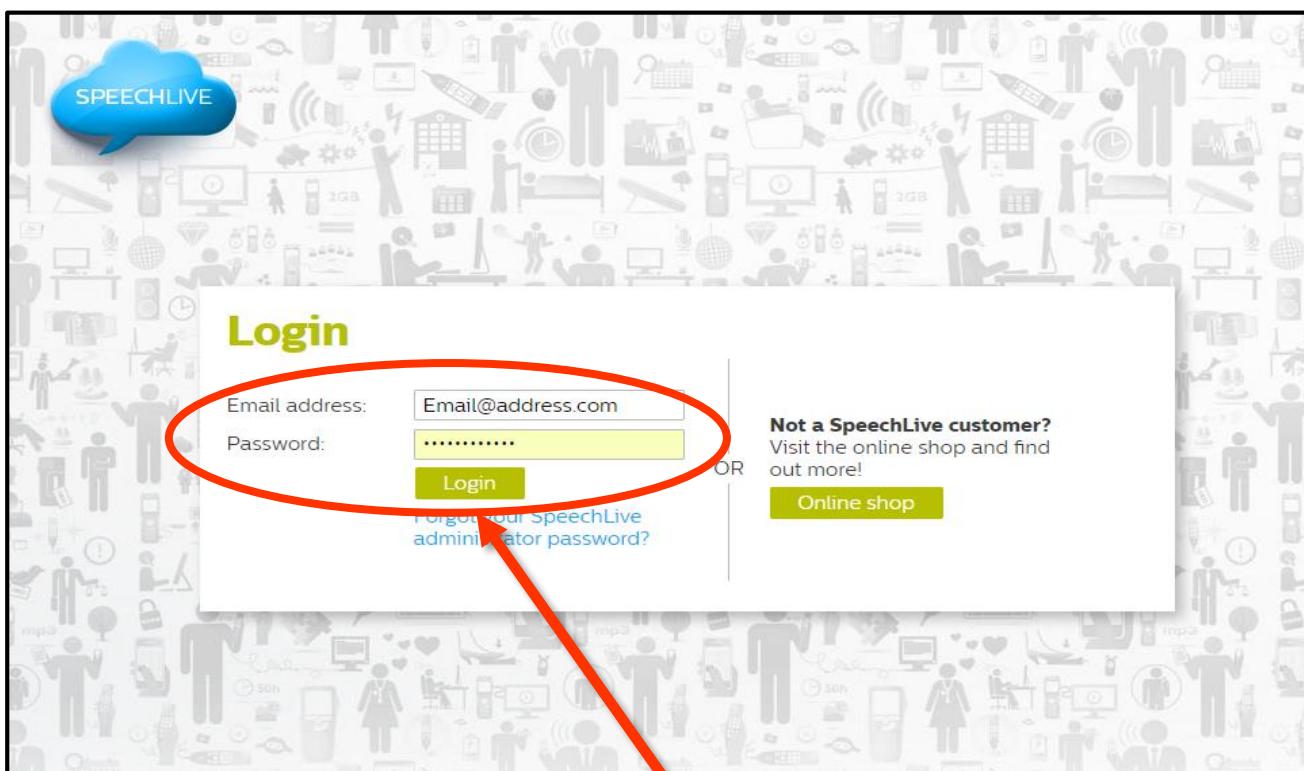
SpeechLive

Sign-in Process For SpeechLive Integrated Products





**Navigate to www.speechlive.com and click the
'Login' box**



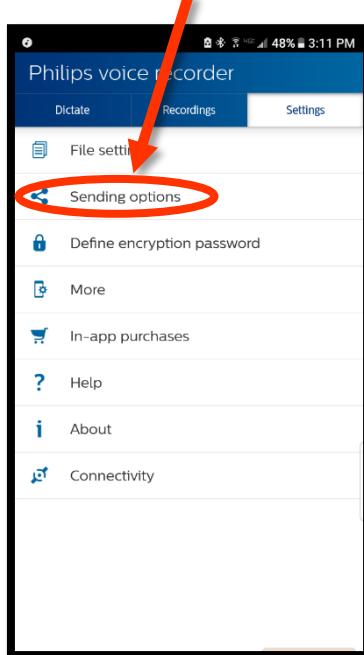
Enter user credentials and click 'Login'

Android

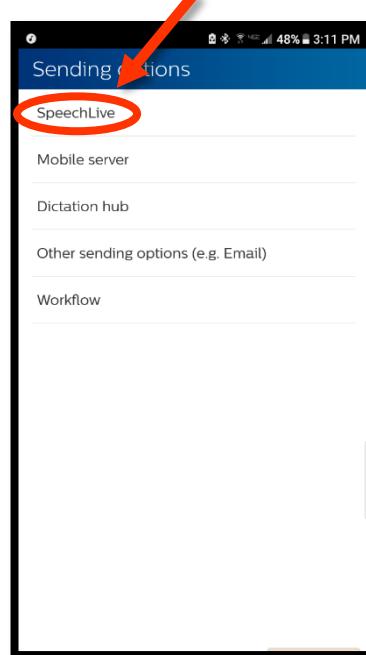
1. Launch app & tap settings



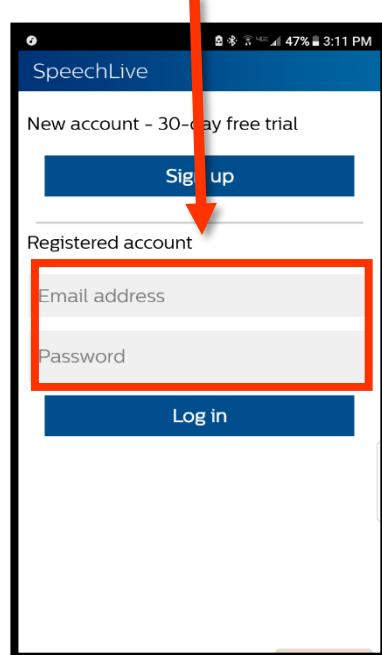
2. Tap sending options



3. Tap SpeechLive

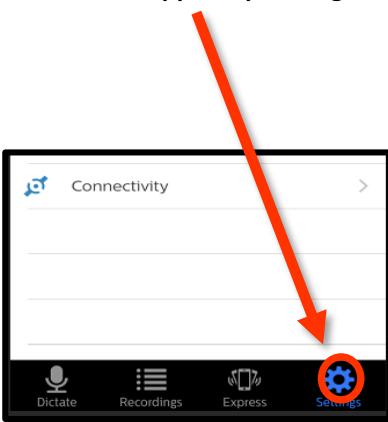


4. Enter author's credentials

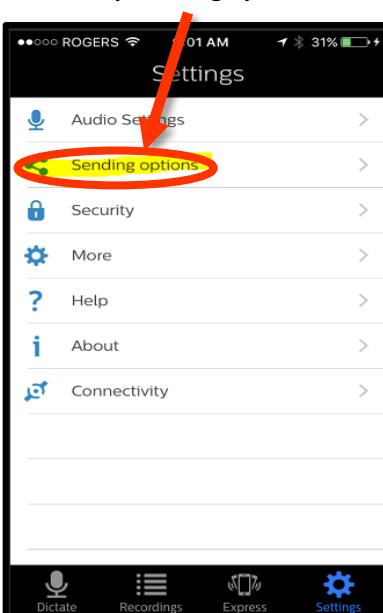


iPhone

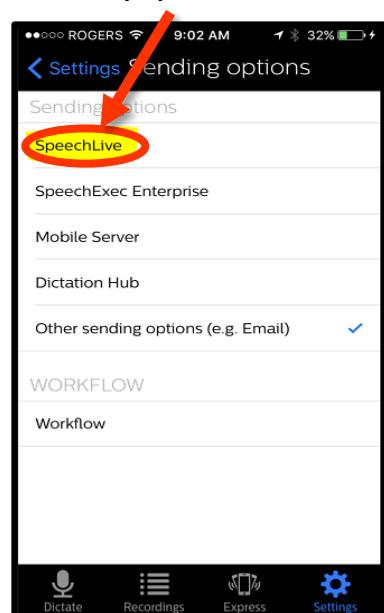
1. Launch app & tap settings



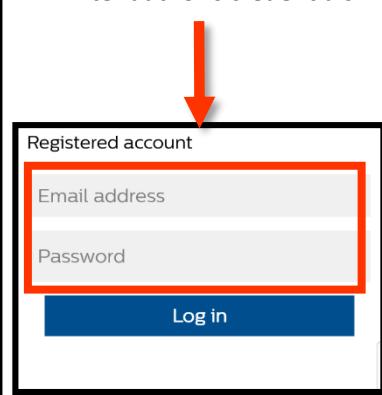
2. Tap sending options



3. Tap SpeechLive



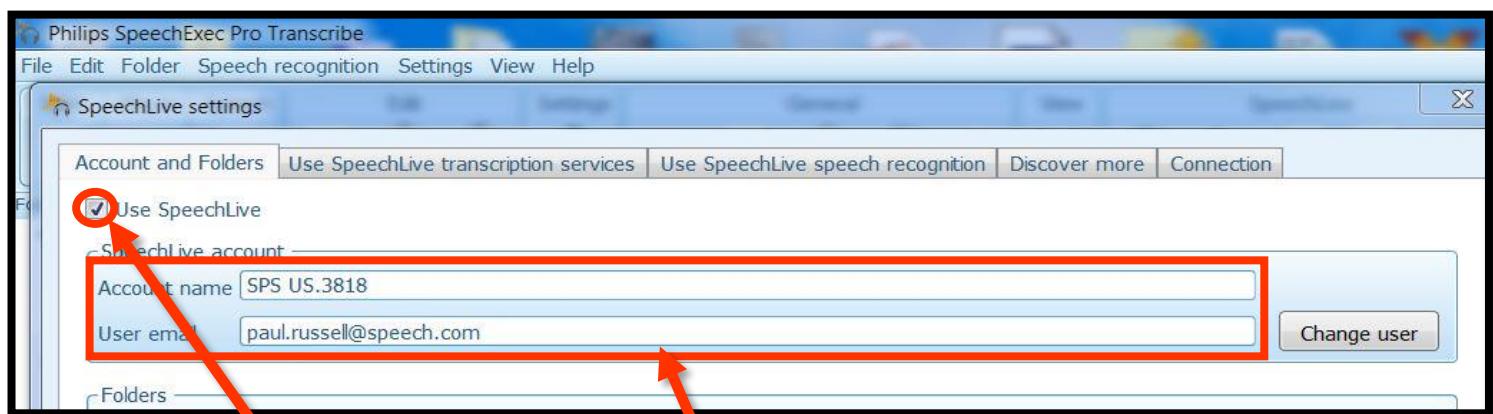
4. Enter author's credentials



Philips SpeechExec Pro



In SpeechExec Pro, click the cloud with the cogwheel icon



Check 'Use SpeechLive' & enter the user's login credentials





Overview: Authors

Completed Document is Attached and available for download

Upload dictation file from a recorder, memory drive or local folder

Refresh dictation list for updated file status (automatically refreshes every 60 seconds)

The screenshot shows the SPEECHLIVE interface with the 'My dictations' tab selected. The top navigation bar includes 'Dictations', 'Workflow', and 'Support'. The main area displays a table of uploaded files with columns for State, Name, Author, Work type, Created, Added, Length, and Title. The 'State' column includes icons for upload (green arrow), correction (blue arrow), and transcription (pencil). The 'Name' column lists files: 'Paul Russell147.wav' (Correction pending), 'Paul Russell148.wav' (Correction pending), and 'Paul Russell149.wav' (Transcription in progress). The 'Added' column shows the upload date and time. The 'Length' column shows the duration of each file. The 'Title' column shows the original file name. A toolbar at the bottom right includes icons for upload, refresh, notification, and settings.

State	Name	Author	Work type	Created	Added	Length	Title
	Paul Russell147.wav Correction pending	Paul - Author		2018-09-06 10:30	2018-09-06 10:30	00:00:47	Paul Russell147
	Paul Russell148.wav Correction pending	Paul - Author		2018-09-06 10:50	2018-09-06 10:50	00:00:05	Paul Russell148
	Paul Russell149.wav Transcription in progress	Paul - Author		2018-09-07 13:30	2018-09-07 13:50	00:00:00	Paul Russell149

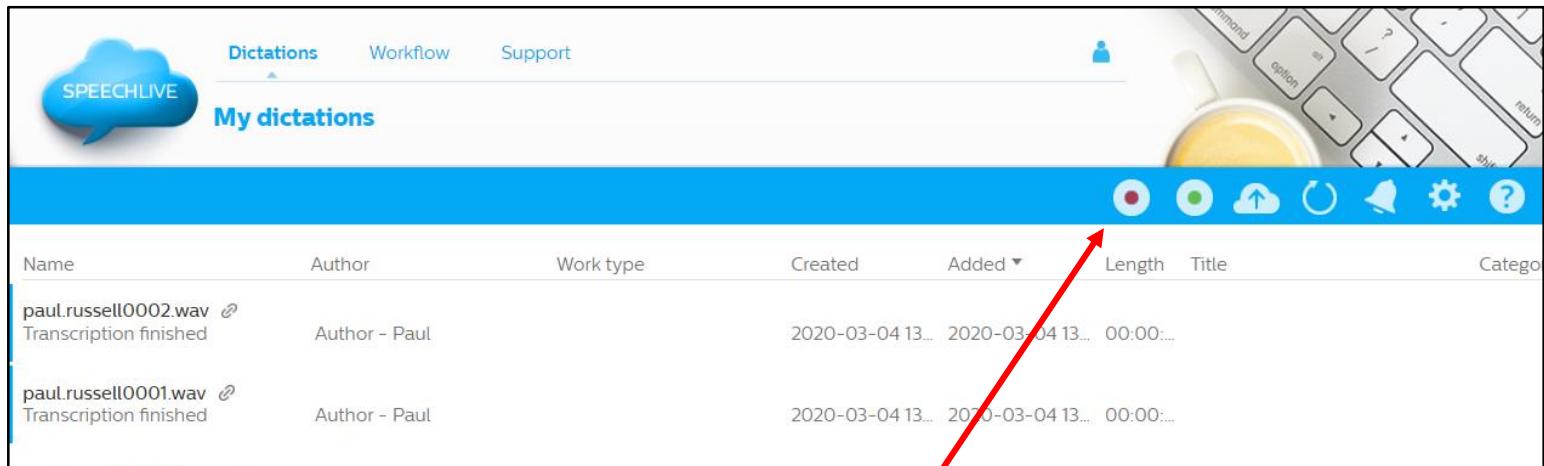
Current status of the dictation

Notification counter of new and untouched dictations that have been uploaded for transcription

Set up for automatic uploads from digital recorders



Dictating With Philips SpeechMike

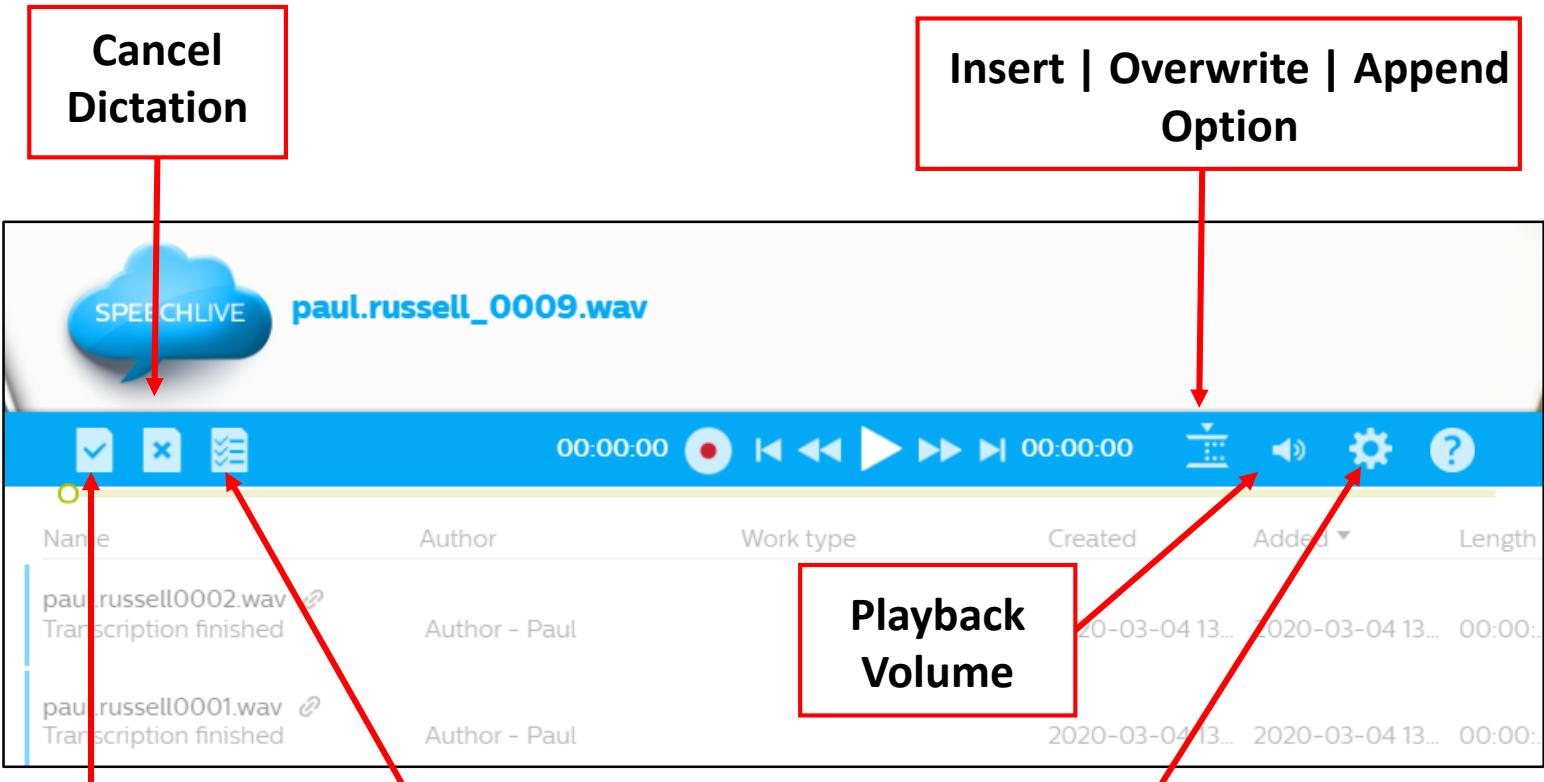


Dictations Workflow Support

SPEECHLIVE My dictations

Name	Author	Work type	Created	Added	Length	Title	Category
paul.russell0002.wav	Author - Paul		2020-03-04 13...	2020-03-04 13...	00:00:...		
paul.russell0001.wav	Author - Paul		2020-03-04 13...	2020-03-04 13...	00:00:...		

Click the red record button to access the direct recording screen



SPEECHLIVE paul.russell_0009.wav

00:00:00 (red record button) 00:00:00

Cancel Dictation

Insert | Overwrite | Append Option

Finish Dictation

Dictation Properties

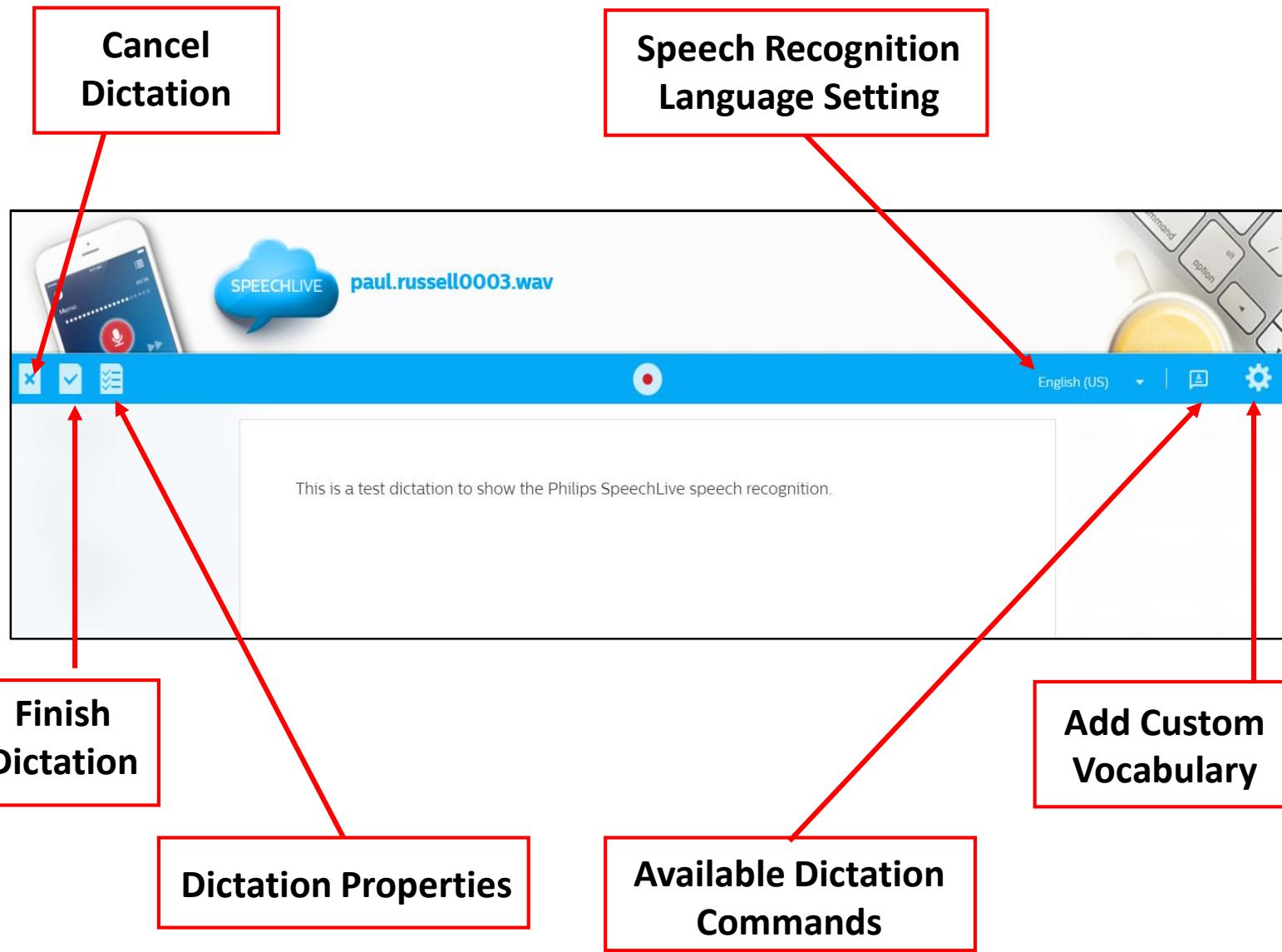
Playback Volume

Playback Settings

Name	Author	Work type	Created	Added	Length
paul.russell0002.wav	Author - Paul		2020-03-04 13...	2020-03-04 13...	00:00:...
paul.russell0001.wav	Author - Paul		2020-03-04 13...	2020-03-04 13...	00:00:...



Dictating With Philips SpeechMike + Speech Recognition



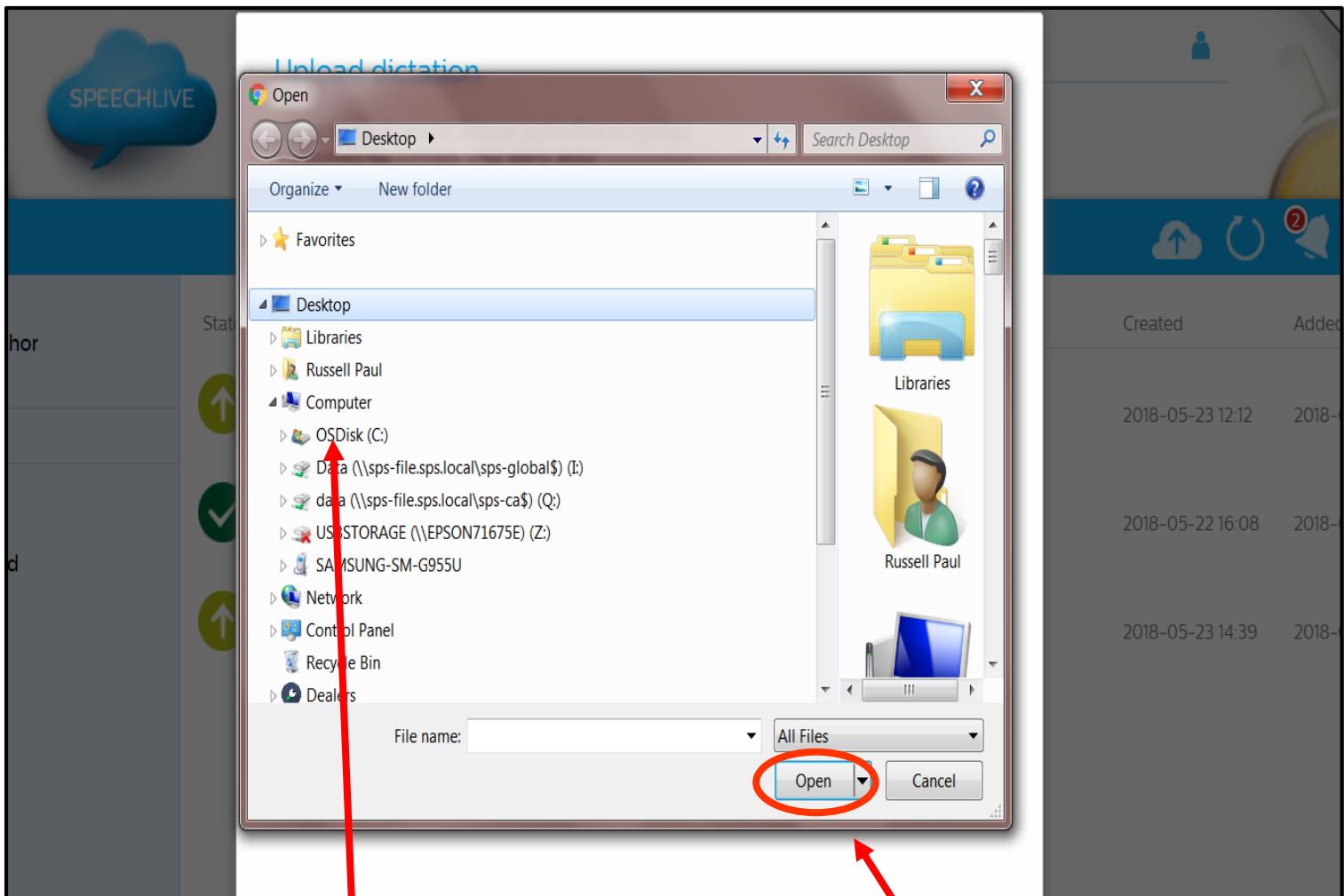
SpeechLive Web Speech Recognition allows for front end recognition. Users will be able to create a typed draft as they dictate. SpeechLive speech to text is currently a beta version.



Click the icon of cloud with the up arrow

Click 'Choose Files' button

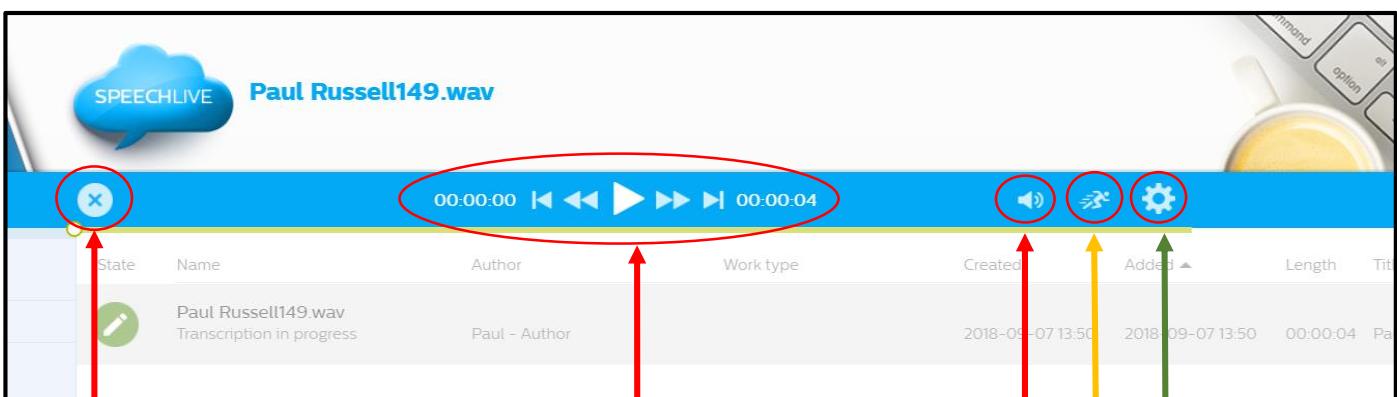
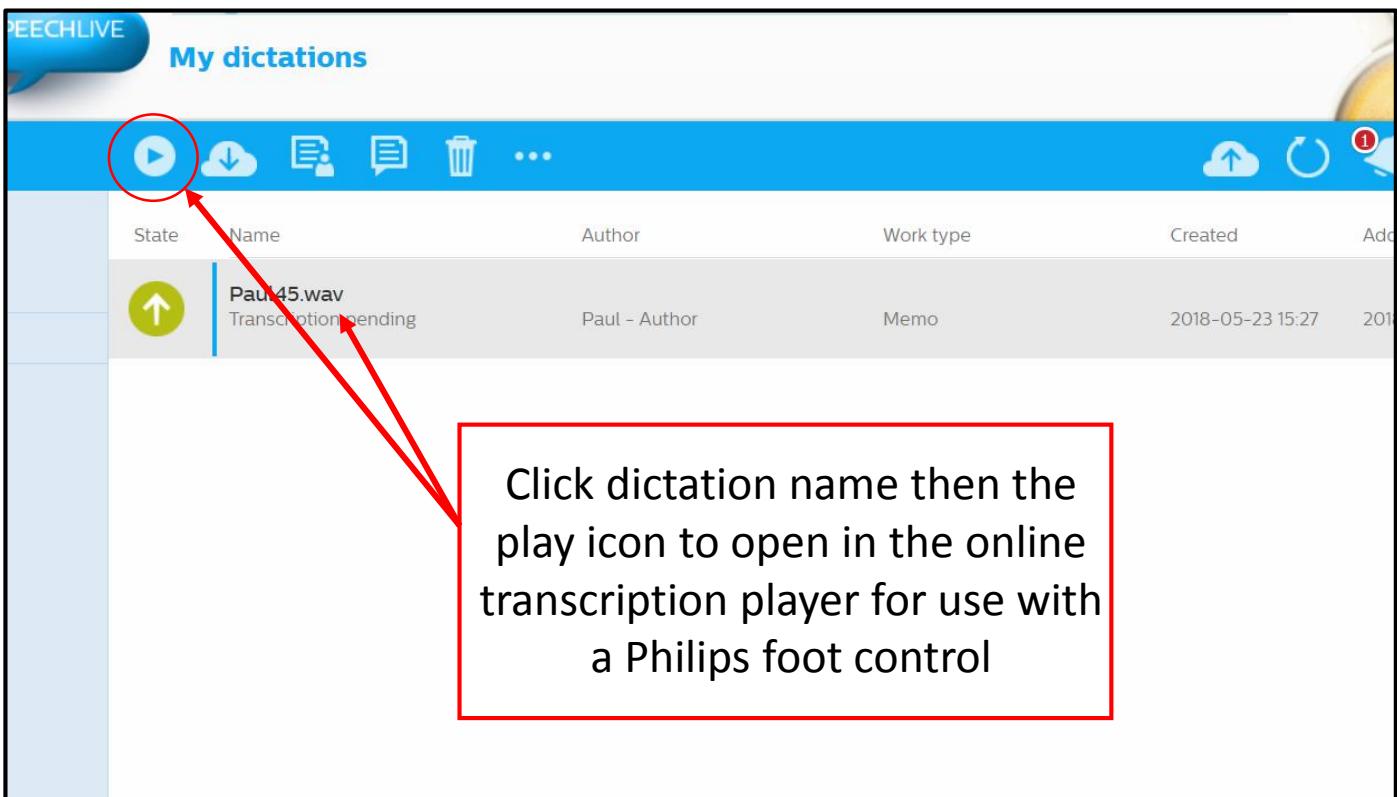


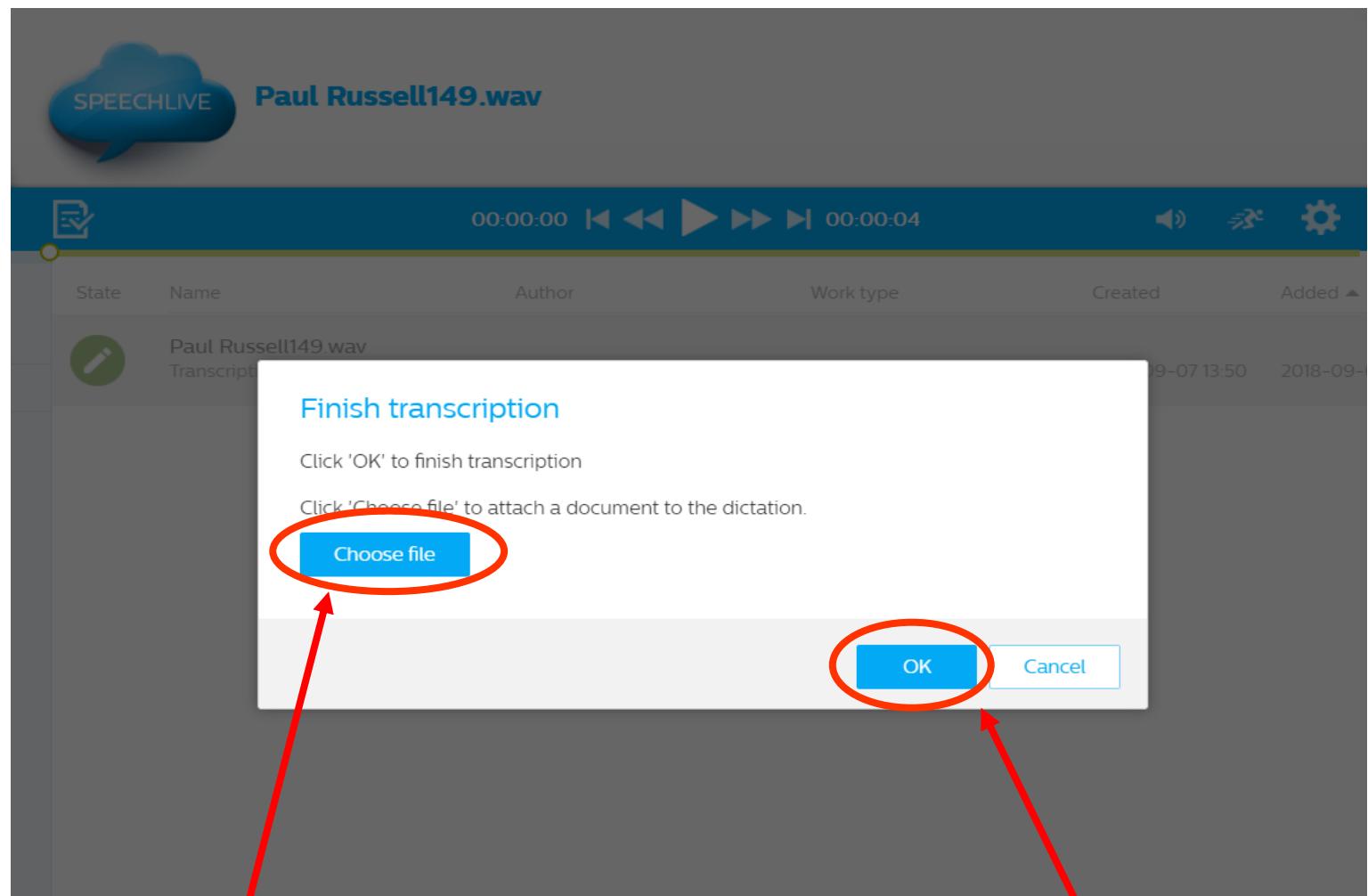




Overview: Transcriptionist







Once a dictation has been marked as 'Finished', a document can be attached to the dictation

Click the 'Choose File' button to select the file from your local folders

Click the 'OK' button to upload the transcribed document



Upload a dictation file by clicking the cloud with the up arrow

Dictations Workflow Support

SPEECHLIVE

My dictations

State	Name	Author	Work type	Created	Added	Length	Title
	Paul Russell149.wav Transcription in progress	Paul - Author		2018-09-07 13:50	2018-09-07 13:50	00:00:04	Paul Russell149
	Paul Russell150.wav Transcription in progress	Paul - Author		2018-09-11 18:33	2018-09-11 18:34	00:00:04	Paul Russell150
	Paul Russell151.wav Transcription pending	Paul - Author		2018-09-11 18:35	2018-09-11 18:35	00:00:06	Paul Russell151

New and untouched dictations are marked with a blue line

Refresh dictation list for updated file status (automatically refreshes every 60 seconds)

Notification counter shows the number of new and untouched dictations. By clicking the bell icon notification settings can be adjusted

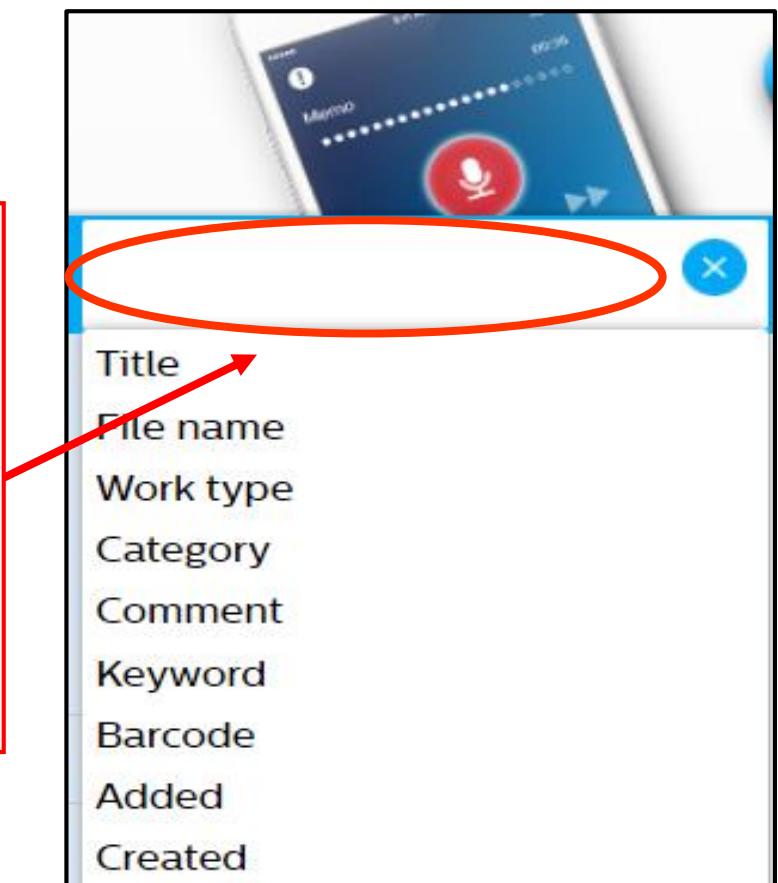
Set up for automatic uploads from digital recorders





To see all dictations from all connected authors click 'Intray'

To see dictations from a specific authors click the author's name



To search for a specific dictation file, click the magnifying glass icon then search by any of the options presented





From the no. 1
in professional dictation

PHILIPS