



## Frequently Asked Questions:



### Joining the Gulf Coast Association of REALTORS® and

### Mississippi Gulf Coast Multiple Listing Services

#### **What is the process for joining the Gulf Coast Association of REALTORS® or Mississippi Gulf Coast MLS as new Primary REALTOR® or Broker (Participant)?**

To join, you must first have an active license with the Mississippi Real Estate Commission under a Broker that is an active member with GCAR. Or if you are the Broker, you must have an active Mississippi Brokers and Office License.

- **Step 1:** Complete Membership Application in its entirety and forward application with a copy of the license and any other required forms to [GCARservices@gcarealtors.com](mailto:GCARservices@gcarealtors.com). **Please do not send a license without a completed application.** (If are a REALTOR® joining as an MLS-Only member, and not a member of GCAR, please forward application, license, and required forms to [MLSservices@gcarealtors.com](mailto:MLSservices@gcarealtors.com).)
- **Step 2:** Once application, license and all other necessary documents have been received, our staff will email you with instructions on how to login to your member profile and pay your membership dues and fees. **New members have 30 days from the date of licensure with the Mississippi Real Estate Commission to join the association and MLS and pay all fees and dues.**
- **Step 3:** Pay all invoices for GCAR and MLS. All invoices must be paid online in the Clarity Dashboard with a Visa, MasterCard, American Express, or Discover, or by TeleCheck. We do not accept cash or paper checks. All dues and fees are non-refundable. Once payment has been verified, services will be activated. What if I am joining GCAR as a secondary REALTOR® or Broker?

If joining as a secondary REALTOR® or Broker you must request a letter of good standing from your Primary Association to be sent to [GCARservices@gcarealtors.com](mailto:GCARservices@gcarealtors.com) and [MLSservices@gcarealtors.com](mailto:MLSservices@gcarealtors.com).

#### **What if I am a new Broker or Office Joining the MGCMLS?**

New Brokers, or Participants, joining the Mississippi Gulf Coast MLS must also complete the MGCMLS Participant Application. New offices must pay a \$1,000 application fee and two quarters pre-payment of Broker Fees for total application fee of \$1,200.

#### **What is the breakdown of my GCAR dues invoice?**

Dues are prorated for the calendar year based on your date of licensure. However, Per NAR Rules, dues are not prorated for returning agents who were active in a board the previous year.

**All dues for your membership type are required and non-refundable.**

	National Dues (\$150 + \$35 Image Fee)	State Dues (\$161 + \$12.50 Issues Mobilization Fee)	Local Dues (\$91 + \$20 app fee)
Primary GCAR Member	X	X	X
Secondary GCAR Member in-state			X
Secondary GCAR Member out-of-state		X	X
Primary Affiliate Member		X	X
Local Only Affiliate			X

\*Affiliate members must have 1 Primary Affiliate in each office

**What is the breakdown of my MGCMLS Service fees invoice?**

MGCMLS Service Fees are \$100 per quarter (Jan.-Mar., April-June, July-Sept., Oct.-Dec.) New MLS-Only members who are not also joining GCAR, must pay the \$20 application fee. Recurring MLS Service Fees are billed to the individual and must be paid online by the first day of the quarter to avoid service suspension and late fees.

**What is the difference in REALTOR® Dues and MGCMLS service fees?**

REALTOR® Dues are paid annually to maintain your membership with the Gulf Coast Association of REALTORS®. MLS service fees are paid to the Mississippi Gulf Coast Multiple Listing Service for access to the MLS.

**How can I purchase Supra eKey service?**

Once you are active with the MGCMLS, please contact our Supra Coordinator Gwen Foster to set up your Supra eKey. This can be done by phone or in the office. Service has a one-time installation fee of \$53.50 and automated monthly charge of \$17.07 that is drafted on the 28<sup>th</sup> of each month.