

# MOVING FORWARD, PLC

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## Steps for Accessing your Invoice for Moving Forward, PLC.

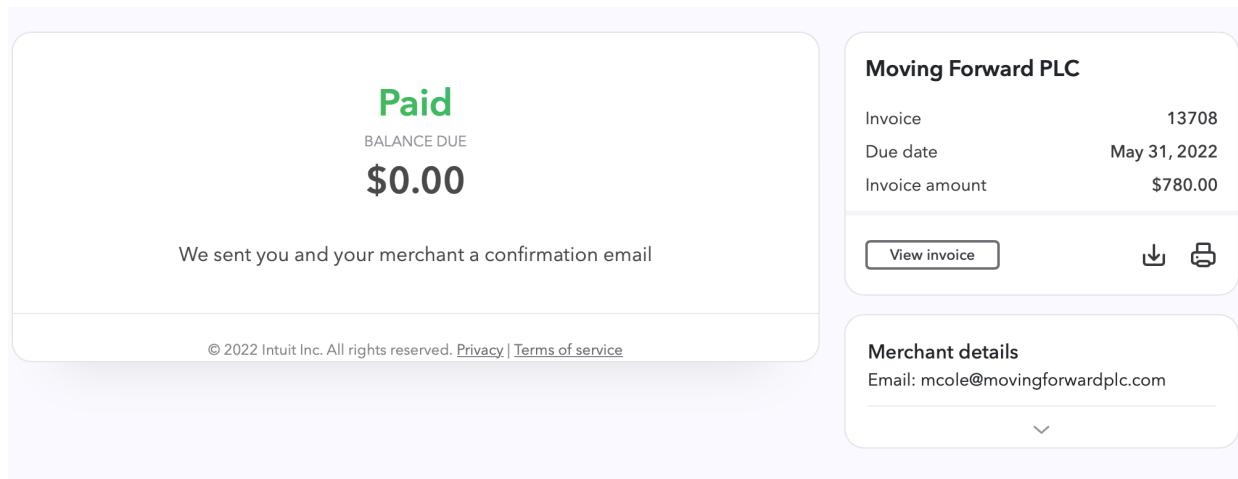
1. When you open your invoice email, it should look like this...

Moving Forward PLC



We appreciate your business. Please find your invoice details here. Feel free to contact us if you have any questions.

2. Click on the green box that says, “Print or Save” and it will take you to an external page on QuickBooks...



**Paid**  
BALANCE DUE  
**\$0.00**

We sent you and your merchant a confirmation email

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Moving Forward PLC	
Invoice	13708
Due date	May 31, 2022
Invoice amount	\$780.00

[View invoice](#)  

**Merchant details**  
Email: [mcole@movingforwardplc.com](mailto:mcole@movingforwardplc.com)

3. Click on the white box on the right side of the screen that says, “View Invoice.” That will take you to your invoice to be paid.

