

# 2021-2022 INTERN COHORT

First Baptist Church exists to see weary lives renewed through relationship with Jesus in the twin cities and beyond. Located in downtown Minneapolis for over 165 years, and we are committed to seeing the gospel take root in the lives of our people and city.

Our cohort of interns will participate in a Leadership Development Cohort at First Baptist Church. This internship is designed to disciple, equip, and provide ministry experience. We provide an excellent training opportunity, as we do excellent work together. The internship will be comprised of both paid and unpaid interns and will run for the duration of the 2021-22 academic year, beginning August 22, 2021. The program will be directed by Senior Pastor, Jeremy Adelman, Director of Groups, Dalton Nowicki, and Director of Relational Discipleship, Carrie Paulson. Below are detailed the two intern positions we are currently hiring.

## Two-Tier Internship Cohort

- Leadership Development Cohort | Unpaid | Averaging 5 hours/week
  - Interns in the Leadership Development program will participate in the weekly cohort meetings focused on leadership and spiritual development. Cohort meetings will be on Tuesdays from 3:00-4:30pm, beginning August 31.
  - Internship credits available upon request
  - Monthly mentor meetings with a church leader
  - Opportunity to serve and/or provide leadership in ministry teams/events
  - Intern Orientation August 29
- Ministry Interns | Paid | Averaging 10 hours/week
  - Ministry Interns will participate in the weekly cohort meetings focused on leadership and spiritual development. Cohort meetings will be on Tuesdays from 3:00-4:30pm, beginning August 31.
  - Each ministry intern will be hired to work alongside staff members in one of the eight positions detailed on the following pages.
  - Bi-weekly ministry staff 1:1 meetings
  - Intern Orientation August 22 and August 29
  - Participate in discipleship pathways of First Baptist including Sunday Morning Worship services and a weekly Community Group

Resumes and cover letters should be emailed to [jobs@fbcminneapolis.org](mailto:jobs@fbcminneapolis.org) by April 12, 2021. Please contact Dalton Nowicki at [dnowicki@fbcminneapolis.org](mailto:dnowicki@fbcminneapolis.org) if you have questions.

## Ministry Intern Job Descriptions

Throughout the year, each intern will have the opportunity to grow as they work alongside one another, the ministry staff, lay leaders, and covenant members of the First Baptist Church community. Ministry Interns are expected to be active participants of First Baptist both on Sunday mornings and in other discipleship areas such as community groups and/or ministry teams for the duration of their internship, but covenant membership is not a requirement. The positions are as follows:

- Pastoral Intern
- Serve Local Intern
- Missions Intern
- Campus Ministry Intern
- Worship Ministry Intern
- Family Ministry Intern (Kids or Youth)
- Church Operations Intern

Please note: when you apply for any specific position, you are applying for the First Baptist Church internship program as a whole. At some point in the application process, you may be asked to think about working in an internship position you had not initially considered. Position specific job descriptions can be found below.

### **Pastoral Intern**

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The Pastoral Intern role will be focused on two key characteristics: character, and competency. To achieve this, they will work alongside the Senior Pastor, elders, and the Director of Groups to gain experience in pastoral ministry and help to provide leadership in particular areas of ministry in the church. Developing character and competency in pastoral ministry will meeting regularly with the Senior Pastor, and reading assigned books, teaching/preaching, implementing vision, discipleship, and overall leadership development.

#### **Details:**

Internship length: August 2021 – May 2022

Start date: August 22, 2021

Hours per week: Averaging 10 hours/week

Pay: \$3,750 stipend given in three installments of \$1,250

#### **Supervisor:**

Senior Pastor, Jeremy Adelman

#### **Projects and Participation for Intern Involvement**

- Potential for preaching opportunities as need and givings arise

- Attend weekly sermon prep/feedback meetings
- Assist Senior Pastor in pastoral ministry including discipleship, evangelism and counseling ministries
- Assist Senior Pastor with special events including special events, holiday services, weddings, and funerals
- Additional projects as interest and time allows.

### **Serve Local Intern**

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The Serve Local Intern will help First Baptist run its Serve Local Ministries, which are mercy-oriented ministries to the downtown community. They will do so through encouraging member participation, volunteer coordination, organizing the events and additional tasks related to the execution of First Baptist's engagement in these ministries and/or partnerships.

#### **Details:**

Internship length: August 2021 – May 2022

Start date: August 22, 2021

Hours per week: Averaging 10 hours/week

Pay: \$3,750 stipend given in three installments of \$1,250

#### **Supervisor:**

Director of Outreach, Michael Jolivette

#### **Projects and Participation for Intern Involvement**

- Implementation of monthly In Love, Word and Deed events
- Encourage and serve ongoing partnership at The FAIR School, Downtown
- Support and participation on our Connections Team
- Volunteer recruitment and coordination.
- Additional projects as interest and time allows.

### **Worship Ministry Intern**

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The Worship Ministry Intern will assist the Director of Worship to help lead the congregation in worship through the planning of services, instrumental or vocal abilities, and/or skill in media ministry.

#### **Details:**

Internship length: August 2021 – May 2022

Start date: August 22, 2021

Hours per week: Averaging 10 hours/week

Pay: \$3,750 stipend given in three installments of \$1,250

**Supervisor:**

Director of Worship, Maggie Niemeyer

**Projects for Intern Involvement:**

- Serve as a member on the worship and/or AV team
- Assist Maggie in the planning/implementation of Sunday morning worship services
- Additional projects as interest and time allows

**Family Ministry Intern | Children's Ministry Concentration** 

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The Kids Ministry Intern will work with Director of Families to help with discipleship, teaching, ministry planning and program implementation.

**Details:**

Internship length: August 2021 – May 2022

Start date: August 22, 2021

Hours per week: Averaging 10 hours/week

Pay: \$3,750 stipend given in three installments of \$1,250

**Supervisor:**

Director of Families, Erik Vaage

**Projects for Intern Involvement:**

This intern will work alongside Erik and others on the pastoral staff and lay leadership at First Baptist. The nature of this internship will require them to have ministry specific responsibilities on Sunday mornings and they will be asked to engage as part of the First Baptist community throughout their internship.

- Assist Erik in discipling the children of First Baptist Church
- Assist in Sunday morning program implementation for the children's ministry.
- Help plan and implement family ministry events alongside the Family Ministry Team
- Additional projects as interest and time allows.

**Family Ministry Intern | Youth Ministry Concentration** 

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The Youth Ministry Intern will work with the Director of Families to help with discipleship, teaching, ministry planning and program implementation on Sunday mornings and Wednesday evenings.

**Details:**

Internship length: August 2021 – May 2022

Start date: August 22, 2021

Hours per week: Averaging 10 hours/week

Pay: \$3,750 stipend given in three installments of \$1,250

**Supervisor:**

Director of Families, Erik Vaage

**Projects for Intern Involvement:**

- Help plan weekly activities for the youth ministry.
- Assist in Sunday morning discipleship and program implementation for the youth ministry.
- Assist in Wednesday night discipleship and program implementation for the youth ministry.
- Help plan and implement family ministry events alongside the Family Ministry Team
- Additional projects as interest and time allows.

**Missions Intern** 

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The Missions Intern will work to serve our missionaries and the missions team through administration, implementing vision, and communicating with the congregation about current missions-happenings.

**Details:**

Internship length: August 2021 – May 2022

Start date: August 22, 2021

Hours per week: Averaging 10 hours/week

Pay: \$3,750 stipend given in three installments of \$1,250

**Supervisor:**

Director of Outreach, Michael Jolivette

**Projects for Intern Involvement:**

- Communication between the Missions Committee and the Congregation.
- Communication between the Missions Committee and the missionaries First Baptist supports.
- Planning and promoting missions related events.
- Assist the Missions Committee in the execution of their vision for missions at First Baptist Church.
- Additional projects as interest and time allows.

**Church Operations Intern** 

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The Operations Intern will work alongside our Director of Operations and the deacon team to steward our church facility, database and the finances of the church.

**Details:**

Internship length: August 2021 – May 2022

Start date: August 22, 2021

Hours per week: Averaging 10 hours/week

Pay: \$3,750 stipend given in three installments of \$1,250

**Supervisor:**

Director of Operations, Jake Reiter

**Projects for Intern Involvement:**

- Assist Director of Operations with various financial administration tasks
- Assist Director of Operations with implementing security measures
- Assist Director of Operations in updating and maintaining various membership records

**Campus Ministry Intern** 

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The Campus Ministry Intern will work alongside our Director of Outreach and campus ministry partner to bring the gospel to the local college campuses, primarily Minneapolis Community & Technical College.

**Details:**

Internship length: August 2021 – May 2022

Start date: August 22, 2021

Hours per week: Averaging 10 hours/week

Pay: \$3,750 stipend given in three installments of \$1,250

**Supervisor:**

Director of Outreach, Michael Jolivette and Navigators ministry partner, Tim Schelhammer

**Projects for Intern Involvement:**

- Engage in regular gospel outreach to the MCTC student body
- Participate in ongoing ministry alongside Tim Schelhammer
- Participate in and/or lead Bible Studies
- Actively participate in campus discipleship and ministry