

**EMAIL FORMS TO:****GreenValleySales@encoreglobal.com****ENCORE @ GREEN VALLEY RANCH**  
2300 Paseo Verde Pkwy, Henderson, NV 89052**702-617-6868****GREEN VALLEY RANCH™**  
RESORT | SPA | CASINO  
LAS VEGAS

|  |  |  |                                |  |  |
|--|--|--|--------------------------------|--|--|
| <b>BOOTH NUMBER:</b>                   |  | <b>To receive advanced pricing, Encore must receive completed order and billing information fifteen (15) days prior to show move-in.</b> |                                | <b>EVENT NAME:</b>   |  |
| <b>EVENT DATES:</b>                    |  |  |                                | <b>INSTALL LOCATION IN ROOM/BOOTH:</b> (Provide floor plan if available) |  |
| <b>EXHIBITING COMPANY NAME:</b>        |  |  |                                |  |  |
| <b>BILLING ADDRESS OF CREDIT CARD:</b> |  |  |                                |  |  |
| <b>CITY:</b>                           |  | <b>STATE:</b>  | <b>ZIP:</b>                    | <b>ON-SITE CONTACT:</b>  |  |
| <b>TELEPHONE NUMBER:</b>               |  |  |                                | <b>ON-SITE PHONE:</b>  |  |
| <b>ORDERED BY:</b>                     |  |  | <b>EMAIL ADDRESS:</b>          |  |  |
| <b>CARDHOLDERS SIGNATURE:</b>          |  |  | <b>PRINT CARDHOLDERS NAME:</b> |  |  |

**AN ENCORE REP WILL CALL TO CONFIRM ORDER AND COLLECT CREDIT CARD INFORMATION.**

BY SIGNING AND DELIVERING THIS FORM CUSTOMER AGREES TO ALL TERMS AND CONDITIONS ON THIS FORM. PLEASE READ THOROUGHLY FOR ALL INSTRUCTIONS PRIOR TO PLACING ORDER. NO CHECKS ACCEPTED

**EXHIBITOR ELECTRICAL SERVICES FORM**

Encore, its contractors, and subcontractors are not responsible for voltage fluctuation or power failure due to temporary conditions or loose connections. For your protection, you should install a surge protector under/over voltage protector on your computer(s) and/or other equipment you deem necessary. Encore Electrical should make installation of all electrical service. Encore will not be responsible for any damaged or lost equipment, component computer hardware or software and/or any damage or injury to any person, caused by the installation, connection, or plugging into any electrical by persons other than our personnel.

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|--|--|---|
| Please call for additional services not listed below, or for custom quotes for large orders. | <b>NO REFUNDS ONCE INSTALLATION BEGINS</b> | Installation cannot begin until order is finalized and payment has been received. |
|--|--|---|

**20% DISCOUNT IF ORDER RECEIVED 15 DAYS PRIOR TO MOVE-IN, EXCLUDING LABOR**

| ELECTRICAL SERVICES               | STANDARD ORDER RATE | QUANTITY | SUBTOTAL |
|-----------------------------------|---------------------|----------|----------|
| 120 VOLTS - 500 WATTS OR 5 AMPS   | \$151               |          |          |
| 120 VOLTS - 1000 WATTS OR 10 AMPS | \$245               |          |          |
| 120 VOLTS - 2000 WATTS OR 20 AMPS | \$352               |          |          |
| ELECTRICAL SERVICES               | STANDARD ORDER RATE | QUANTITY | SUBTOTAL |
| 6' OUTLET PLUG STRIP              | \$33                |          |          |
| 25' EXTENSION CORD                | \$33                |          |          |

**PLEASE SUBMIT A FLOOR PLAN FOR ALL ISLAND BOOTHS AND UNDER CARPET ELECTRICAL RUNS**

|  |                                       |                             |
|--|---------------------------------------|-----------------------------|
| SUBTOTAL   |                                       |                             |
| FOR 24 HOUR POWER, SERVICE RATES DOUBLE                            | PRICING IS VALID FOR EVENT SHOW HOURS |                             |
| ALL ELECTRICAL MATERIALS & SERVICES WILL REQUIRE A 15% SERVICE FEE |                                       | 15% SERVICE FEE             |
| ALL ISLAND BOOTHS REQUIRE ELECTRICAL LABOR.                        |                                       | MATERIAL AND SERVICES TOTAL |
| LABOR RATES: STRAIGHT TIME - \$125.00   OVERTIME - \$250.00        |                                       | LABOR TOTAL                 |
| MIN. 1 HOUR LABOR INSTALL AND MIN. 1/2 HOUR LABOR DISMANTLE        |                                       | GRAND TOTAL                 |

LABOR: Labor between the hours of 8:00am and 5:00pm, Monday through Friday will be at the straight time labor rate. Labor before 8:00am and after 5:00pm, Monday through Friday and all Saturdays, Sundays and Holidays will be at the overtime rate. A minimum charge per booth on one hour for installation will apply to all booths requiring labor. Labor to disconnect will be based on one-half of the installation time and will be automatically applied to your invoice. A scaled floor plan is needed in order to proceed for orders with multiple outlet locations and/or island booths.

**Setup/Disconnect times are based on the load-in schedule (and space availability) for your event. Encore does not control the event schedule for your event and therefore cannot control if setup/disconnect is during straight time or overtime hours.**