



Pacific Northwest Regional Council  
of the National Association of  
Housing and Redevelopment Officials

## 2018 CAREER ENHANCEMENT INITIATIVE GRANT APPLICATION FORM

The Pacific Northwest Regional Council-NAHRO awards two Career Enhancement Initiative grants to existing employees of organization that are active members of PNRC. **This grant will cover the registration fee and two nights lodging to the PNRC 2018 conference (this value of this grant is approximately \$750).** The sponsoring agency is asked to contribute airfare, mileage reimbursement and per diem per sponsoring agency policies. Applicants must be an employee of a sponsoring housing agency of 1500 units or less that is a member of PNRC-NAHRO. Priority will be given to applicants employed by agencies that have 500 units or less. Applicants will be judged according to the following point system: Community Involvement & Service: 30 points; Work Experience: 20 points; Career enhancement essay: 40 points; and from an agency of 500 units or less; 10 points. Applications will also be judged on professionalism and format. **(Deadline for submission to the local sponsoring agency (Housing Authority or other) is TBD.)**

### INSTRUCTIONS :

Complete and attach the following documents in the order listed below (Use additional pages if necessary to complete questions.):

**To be completed by employee:**

- Completed application.
- A career enhancement essay of no more than 500 words on "why I wish to continue my education and I am interested in getting involved in the \_\_\_\_\_ committee of PNRC because....."

**To be completed and attached by recommending agency:**

- Local agency certification (page two of this application).

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Name: \_\_\_\_\_ Telephone: (\_\_\_\_)\_\_\_\_\_

**Current Position:**

E-Mail Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Agency: \_\_\_\_\_ Address: \_\_\_\_\_

City \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**Community or volunteer activities in which you have taken part (e.g. community service organizations, etc.):**

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**Leadership activities in which you have taken part and awards received (e.g. councils, or committees etc.)**

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**List and describe any housing and community development part-time or full time jobs you have had:**

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Signed this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

(Signature of grant applicant)

(Print name of grant applicant)

### **THIS SECTION FOR HOUSING AGENCY ONLY**

I certify that this grant applicant \_\_\_\_\_ is currently an employee of  
Name \_\_\_\_\_  
the \_\_\_\_\_ housing program administered by the \_\_\_\_\_  
(Public Housing, Section 8, other) (Housing Agency)  
\_\_\_\_\_.

Signed this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.  
By: \_\_\_\_\_

(Signature of Housing Agency Executive Director)

(Print name of Housing Agency)

Housing Authority Contact Person: \_\_\_\_\_ Telephone #: \_\_\_\_\_

E-mail Address: \_\_\_\_\_