



2018 CAREER ENHANCEMENT INITIATIVE GRANT APPLICATION FORM

The Pacific Northwest Regional Council-NAHRO awards two Career Enhancement Initiative grants to existing employees of organization that are active members of PNRC. **This grant will cover the registration fee and two nights lodging to the PNRC 2018 conference (this value of this grant is approximately \$750). The sponsoring agency is asked to contribute airfare, mileage reimbursement and per diem per sponsoring agency policies.** Applicants must be an employee of a sponsoring housing agency of 1500 units or less that is a member of PNRC-NAHRO. Priority will be given to applicants employed by agencies that have 500 units or less. Applicants will be judged according to the following point system: Community Involvement & Service: 30 points; Work Experience: 20 points; Career enhancement essay: 40 points; and from an agency of 500 units or less; 10 points. Applications will also be judged on professionalism and format. **(Deadline for submission to the local sponsoring agency (Housing Authority or other) is TBD.)**

INSTRUCTIONS :

Complete and attach the following documents in the order listed below (Use additional pages if necessary to complete questions.):

To be completed by employee:

- ☐ Completed application.
- ☐ A career enhancement essay of no more than 500 words on *"why I wish to continue my education and I am interested in getting involved in the _____ committee of PNRC because....."*

To be completed and attached by recommending agency:

- ☐ Local agency certification (page two of this application).

Name: _____ Telephone: (____) _____

Current Position:

E-Mail Address: _____

City: _____ State: _____ Zip: _____

Agency: _____ Address: _____

City _____ State: _____ Zip: _____

Community or volunteer activities in which you have taken part (e.g. community service organizations, etc.):

Leadership activities in which you have taken part and awards received (e.g. councils, or committees etc.)

List and describe any housing and community development part-time or full time jobs you have had:

Signed this ____ day of _____, _____

(Signature of grant applicant)

(Print name of grant applicant)

THIS SECTION FOR HOUSING AGENCY ONLY

I certify that this grant applicant _____ is currently an employee of
the _____ housing program administered by the _____
(Public Housing, Section 8, other) (Housing Agency)

Signed this ____ day of _____, _____.

By: _____
(Signature of Housing Agency Executive Director) (Print name of Housing Agency)

Housing Authority Contact Person: _____ Telephone #: _____

E-mail Address: _____