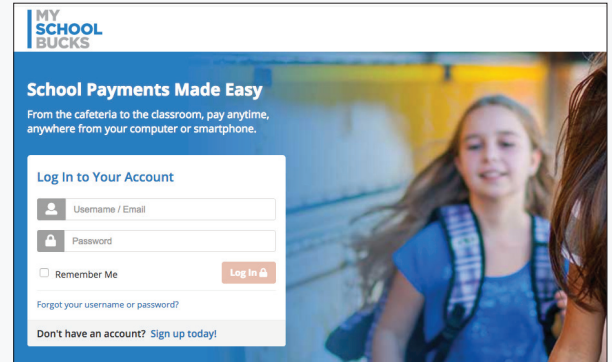
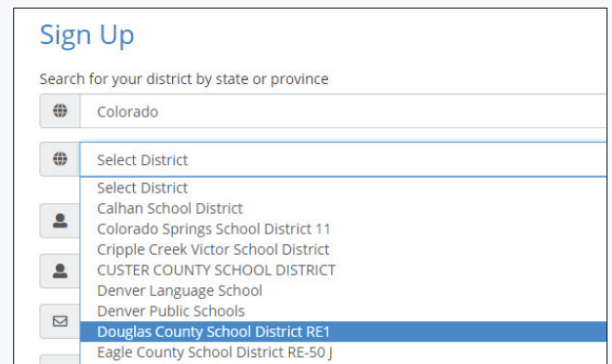


Paying for student fees with MySchoolBucks

- 1 Current users can log in (skip to step 6).
If you are a new user select **Sign Up Today** and complete the following instructions.



- 2 When creating an account, you will be asked to add your district. Select **Douglas County School District RE1** from the drop down menu.



- 3 Complete the sign up form and select **Create Account**.

*We suggest you do not include any personal information or common phrases

Security Question #1
? In what city did you attend high school?
? castle rock

Security Question #2
? What is your city of birth?
? castle rock

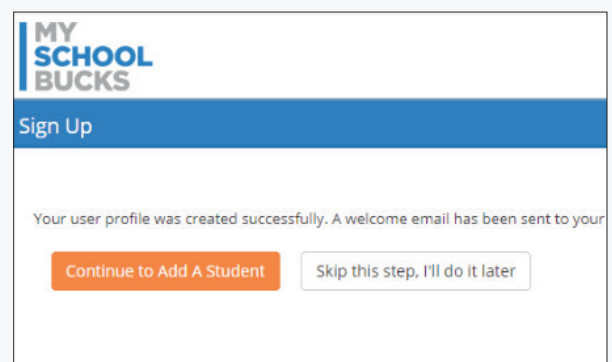
☒ I would like to receive feature updates, news and promotional emails from MySchoolBucks

By creating an account, I accept the MySchoolBucks Terms of Service and Privacy Policy.

Cancel Create Account

- 4 Once your account is created, you will be automatically logged in.

Next, you will be required to add your students.
Select **Continue to Add A Student**.



Paying for student fees with MySchoolBucks

- 5** Add each of your students by entering the *School, Student Name, Birthdate* or *Student ID*.

Once all your students are added, click **View Invoices**.

Add Student

To add a student to your account please enter their name and identifying information.
Douglas County School District RE1

-- Select School --

Note: If your child attends school in a different school district please use the district selector at the top of the page to switch.

First Name

Last Name

One of the following is required to validate your student

Birthdate (mm/dd/yyyy)

- or -

- 6** Select your fees by choosing **Add to Basket** for each fee due. This will add each fee to your cart for checkout.

HOME > SCHOOL INVOICES

If you are seeing this in error, please contact your school for further assistance. To view partial PAYMENT OPTIONS* for the item listed.

Description	Student Name	Amount
	Parkhurst, Jamie	\$115.00
Invoice Amount		\$115.00

- 7** Once you've added all fees to your basket, select **View Cart/Checkout**.

Invoice Amount	\$115.00
Total Payments	\$0.00
Remaining Amount	\$115.00

Description	Student Name	Amount
	Parkhurst, Mark	\$115.00
Invoice Amount		\$115.00
Total Payments		\$0.00
Remaining Amount		\$115.00

- 8** Existing users can use a stored payment method.

New users will be required to add a payment method to your account.

Choose a payment method:

☐ e-Check ☒ Credit Card

Visa

Only U.S. issued credit cards are accepted

4111111111111111

January 2019

Paula Parent

☐ Make this my primary billing account

123 Rochester St
Address Line 2 (Optional)
Castle Rock
Colorado
80104

Paying for student fees with MySchoolBucks

- 9 Select **Place Order** to check out. You will receive an email confirmation of your payment.

STUDENT	AMOUNT
Pariato, Gary	\$400.00

Subtotal

\$400.00

Sales Tax

\$0.00

Program Fee

\$15.80

Total

\$415.80

cancel

Place Order

By clicking this button, you agree to our Terms of Service