



HARBORSIDE TERRACE OWNERS ASSOCIATION, INC.

**c/o FirstService Residential 10600
Chevrolet Way, Suite 202
Estero, Florida 33928**

Zoom link:

<https://us06web.zoom.us/j/6113522079?pwd=ygRcF4uJhv3WvbJfbFshBy198l3QXt.1&omn=81927291262>

Call-In Number: 305-224-1968

Passcode: 1234

Meeting ID: 611 352 2079

**FIRST NOTICE OF 2025 ANNUAL MEETING
AND SOLICITATION OF CANDIDATES**

January 6, 2025

Dear Harborside Terrace Owner Association Homeowner,

NOTICE IS HEREBY GIVEN, pursuant to the governing documents of the Association, of the 2025 Annual Meeting of the Harborside Terrace Owners Association, Inc. **to be held via ZOOM and in the community room on the property, at 5:00 p.m. on Monday, March 10, 2025.** The purpose of this meeting is to elect two (2) Directors and to transact such other business as may be properly come before this meeting. In accordance with Florida Statutes, this Notice of Meeting is for the purpose of soliciting candidates for Board positions.

If you would like to run for a position on the Association's Board of Directors, the enclosed "Notice of Intent to be a Candidate for the Board" must be received by FirstService Residential (listed below) on or before **Wednesday, January 29, 2025**. Although it is not required, you may include with your "Notice of Intent to be a Candidate for the Board" an Information Sheet no larger than 8 1/2" x 11" (one side only) containing your qualifications and/or platform for office. If you submit an Information Sheet, it must be received by FirstService Residential on or before **Monday, February 3, 2025**, or it will not be included with the "Second Notice of Annual Meeting."

Return forms to:

FirstService Residential

Attn: Harborside Terrace Owners Association 10600

Chevrolet Way, Suite 202

Estero, Florida 33928

Or email them to: Luci.Guillen@firstserviceresidential.com

NOTE: If your "Notice of Intent to be a Candidate for the Board" is not received by FirstService Residential on or before **Wednesday, January 29, 2025, you will not be allowed to run for the Board of Directors during this election.**

The "Second Notice of Annual Meeting" including an agenda, ballots, proxies, and information sheets that were provided by the deadline will be mailed USPS or electronically transmitted to the Association's members no sooner than thirty-four (34) days and not less than fourteen (14) days prior to the date of the Annual Meeting. Thank you in advance for your attention to this important matter. We look forward to seeing you at the Annual Meeting.

Sincerely,

HARBORSIDE TERRACE OWNERS ASSOCIATION, INC.

Luci Guillen, LCAM

FirstService Residential



NOTICE OF INTENT
Due Wednesday, January 29, 2025

**TO BE A CANDIDATE FOR THE BOARD OF DIRECTORS OF
THE HARBORSIDE TERRACE OWNERS ASSOCIATION, INC.**

I, _____ hereby place my name in nomination as a candidate for the Board of Directors of the **HARBORSIDE TERRACE OWNERS ASSOCIATION, INC.**

I (circle one) **am / am not** enclosing an Information Sheet (8 1/2" x 11" single sided page) about myself. I understand that I am responsible for the accuracy of the information contained in the Information Sheet. Candidate Information Sheets will be distributed as submitted; edits will not be made.

Date: _____

Signature: _____

Type/Print Name: _____

Address: _____

Cell Phone: _____

Home Phone: _____

Email: _____

Mail or Email to:

FirstService Residential
Attn: Harborside Terrace Owners Association
10600 Chevrolet Way, Suite 202
Estero, Florida 33928
Email: Luci.Gillen@FirstServiceResidential.com



CANDIDATE INFORMATION SHEET

Due Monday, February 3, 2025

HARBORSIDE TERRACE BOARD OF DIRECTORS

Name: _____ Unit #: _____

Unit #: _____

Alternate Address: _____

Education or Employment Background: _____

Personal Interests/Organizations, etc.: _____

What do you hope to accomplish as an HTOA Board member: _____

Comments about issues facing the Association: _____

Candidates for election to the Board of Directors have the option of providing information about themselves to owners. This information must be contained on a sheet of paper no larger than 8 ½" x 11, one side only. This form is available to candidates for this purpose, or you may use your own format, it will be reproduced, without alteration, and will be distributed to unit owners as part of the election process. Completion of this form is not required, and the information provided is solely the responsibility of the candidate.

Please return this form along with your “Notice of Intent” to Harborside Terrace Owners Association, c/o FirstService Residential, 10600 Chevrolet Way, Suite 202, Estero, Florida 33928, or email to Luci.Guillen@firstserviceresidential.com