

Second Notice

The Annual Meeting of the Members

Of

The Barbados on Carrick Bend Circle Condominium Association

In accordance with the Bylaws of the Association, Section 718.112 (2) (d), Florida Statutes, and Rule 61-20, Florida Administrative Code, you are hereby notified that the *Annual Election & Members Meeting* for the Association will be held at the following date, time and place.

Monday, March 17, 2025

9:00 am

*Tarpon Cove Community Center
Naples, FL 34110*

Enclosed with this Notice are the following items:

1. An agenda for the Annual Meeting.
2. Voting by proxy instructions letter.
3. A proxy for the Annual Meeting.
4. Minutes from the 2024 Annual Meeting.

SECOND NOTICE OF ANNUAL MEETING OF THE BARBADOS ON CARRICK BEND CIRCLE CONDOMINIUM ASSOC.

TO ALL MEMBERS

On Monday, March 17, 2025, at 9:00 am, at the Tarpon Cove Community Center, 970 Tarpon Cove Drive, Naples, Florida 34110, the Annual Meeting of the Association will be held for the purpose of electing directors and such other business as may lawfully be conducted.

An identification of agenda items is as follows:

1. Certifying Quorum – Call to order
2. Proof of Notice of Meeting
3. Reading or waiver of reading of last annual meeting minutes
4. Announcement of Board of Directors
5. Reports of Officers
6. Unfinished Business
7. New Business
 - a) Vote to roll over excess 2025 Association funds, if any
 - b) Audit of 2025 Fiscal Year – REQUIRED: No Vote Necessary
 - c) Other New business
8. Adjournment

NOTE: If a majority of the directors so elect, an organizational meeting of the Board of Directors will be held immediately upon the adjournment of the annual meeting for the purpose of electing officers and such other business as may lawfully be conducted. The directors present at the annual meeting may decide to defer the organizational meeting to a later time, in which case notice will be given through further posting.

Pursuant to Florida law, an election of the directors of this Association is not required, since the number of persons wishing to run for the Board was less than or equal to the number of vacancies to be filled. Accordingly, the name (s) of the new Board member (s) shall be announced at the Annual meeting.

A quorum of Association Members, as described in the Association By-Laws, must be present, in person or by proxy, at the meeting, in order for the business to be conducted. It is therefore **VERY IMPORTANT** that you either **attend** or **provide a limited proxy** in order to conduct business at this Annual Meeting. A proxy is enclosed for your use.

VOTING BY PROXY

If you are unable to attend the Annual Meeting and wish to vote by proxy, please note the following information about PROXIES:

1. A proxy is for the purpose of appointing **another person** to vote for you as you specifically direct (except for non-substantive items) in the event that you might not be able to attend the meeting. It must be signed by all owners of the unit or the designated voter.
2. The proxy should be submitted to the Association secretary or president **prior to the scheduled time of the meeting**. It can be mailed to the Association or hand-delivered, either by you or your proxy. It is encouraged that the proxy be submitted as long before the meeting as possible, in order to avoid delay in registration.
3. If you appoint a proxy and later decide you will be able to attend the meeting in person, you may **withdraw** your proxy when you register at the meeting.
4. A proxy may be **revoked** in writing or **superseded** by a later proxy to another person. It may also be **assigned** (substituted) by the person designated on the proxy to a third person if the person you designate as proxy decides that he or she will be unable to attend the meeting.
5. A **proxy form** is enclosed with this notice for your use, if needed.

Again, please be sure to mail in your proxy or attend the Annual Meeting.

Dated: February 17, 2025

BY ORDER OF THE BOARD OF DIRECTORS

David J Blouir

David Blouir, CAM

INSTRUCTION SHEET FOR LIMITED PROXY FORM

- 1) **Leave blank** unless you would like to appoint someone other than the President of the Board of Directors as the proxy holder.
- 2) **Check this box.** This allows your vote(s) to be counted.
- 3) **Check your preference** on the issues listed.
- 4) **You must sign and date.** This proxy must be signed in order to be legal.

The Barbados on Carrick Bend Circle Condominium Association LIMITED PROXY

The undersigned, owner(s) or designated voter of unit _____ in **The Barbados on Carrick Bend Circle Condominium Association**, appoints

1) (see *instructions*)

(PRINT NAME OF PROXYHOLDER)

or the president/secretary of the Board of Directors, as my proxy holder to attend the meeting of the members of **The Barbados on Carrick Bend Circle Condominium Association** to be held on **March 17, 2025, at 9:00am at the Tarpon Cove Community Center - 970 Tarpon Cove Drive - Naples, FL 34110**. The proxy holder named above has the authority to vote and act for me to the same extent that I would if personally present, except that my proxy holder's authority is limited as indicated below. This proxy will be used for establishing a quorum. The proxy holder has the power of substitution, which can be made by completing the 'Substitution of Proxy' below.

2) (see *instructions*)

LIMITED POWERS (YOU MUST INDICATE YOUR PREFERENCE IN THE BLANK(S) PROVIDED BELOW.)

I SPECIFICALLY AUTHORIZE AND INSTRUCT MY PROXYHOLDER TO CAST MY VOTE IN
REFERENCE TO THE FOLLOWING MATTERS AS INDICATED BELOW:

3) (see instructions)

1. Vote to rollover excess 2025 Association Funds, if any, to next year's budget.

Explanation: All associations are incorporated as not-for-profit corporations. If an association's income exceeds its expense in any given year, that excess is considered taxable income unless the members approve rolling the excess into next year's budget.

(Board Recommends voting “In favor”)

IN FAVOR

OPPOSED

4) (see *instructions*)

EMAIL: _____

PRINT NAME: _____

DATE: _____

SIGNATURE(S) OF OWNER(S) OR DESIGNATED VOTER

SUBSTITUTION OF PROXY

The undersigned, appointed as proxy above, does hereby designate to substitute for me in the proxy set forth above.

Dated:

(Proxy Holder)

In no event shall this proxy be valid for a period longer than 90 days after the date of the first meeting for which it was given.

**UNAPPROVED MINUTES
Barbados at Carrick Bend Circle
MEMBERS' ANNUAL MEETING 2024**

**Wednesday, March 13, 2024, 12:00 p.m.
Tarpon Cove Community Center Naples, FL 34110**

PRESENT: Deborah Muchmore
Donna Scuteri
Rick Balasko

Also Present: David Blouir of DB Community Resources and more than 36 members in person/proxy.

1. Call to Order

The meeting was called to order at 12:00 p.m.

2. Establish a Quorum

Quorum was established with **36** members in person or by proxy. (23 needed)

3. Proof of Notice of Meeting

Proof of notice was confirmed according to FL statutes and association's documents.

4. Reading or waiver of Reading of Last Annual Meeting Minutes

The reading of the past annual meeting minutes was waived. The Minutes were approved.

5. Announcement of 2024 Board of Directors (there was no election necessary for 2024 as the number of open seats matched or exceeded the number of candidates).

Deborah Muchmore – Term expiring in 2025

Donna Scuteri – Term expiring in **2026**

Richard Balasko – Term expiring in **2026**

Representative to TCCA Master Board – Donna Scuteri – Term expiring in **2026**

6. President's Report:

Donna Scuteri gave her report, discussing the rental regulations, timelines, and fees. Rentals are permitted up to 4x per year, at a minimum length of 30 days, and maximum length of 1 year. There were 2 homes sold in 2024 YTD. Insurance increased 24% at the last renewal, which was the largest driver of the budget increase. Due to budget constraints, we only repair concrete when it becomes an actual hazard, not purely cosmetic (cracks). This year we spent about \$10,000 on concrete repairs.

7. New Business

- **Roll Over of Excess Funds...** It was unanimously approved by all members present in person and by proxy to rollover excess association funds to next year's budget (if any). **(35-1)**
- **Waive the requirement to have an independent CPA to compile/review of the December 31, 2024 Financial Statement...** Waiver of the audit requirement was approved by the majority of members present in person and by proxy. **(34-2)**

8. **Resident Comment Period.** All questions were answered accordingly by the board.

9. **Adjournment**

With no other business to conduct the meeting was adjourned at 12:34 p.m.

Respectfully submitted, David Blouir

ORGANIZATIONAL MEETING
Wednesday, March 13, 2024

Call to Order:

The meeting was called to order at 12:45 p.m.

Board vote to designate officers:

A motion was made by Deborah Muchmore to nominate Donna Scuteri as President, Deborah Muchmore as Treasurer, and Rick Balasko as Secretary, the motion carried unanimously.

2024 Board of Directors:

Donna Scuteri – President

Rick Balasko - Secretary

Deborah Muchmore - Treasurer

Adjournment: Meeting adjourned at 12:55 p.m.

Respectfully submitted, David Blouir