

# I Matter Because...

2020-2021



## Virginia PTA Reflections Virtual Submission Guidelines

- If you are a local unit which is part of an active Council and/or District, please follow “**Local Units in a Represented Council and/or District**” instructions
- If you are a local unit which has **NO** active Council and **NO** active District, please follow “**Local Units in an Unrepresented District**” instructions.
- If you are a local unit with and active Council with **NO** active District, please follow “**Council in an Unrepresented District**” instructions.
- If you are an active District, please follow “**Represented Districts**” instructions.

## Launch & Promotion

- Proceed the same way you always have.
- Refer to <https://vapta.org/programs/arts-and-education/reflections-top> for all rules, promotional materials and hard copy entry submission forms.
- Make the decision, internally, with regards to collection methods
  - Physical (as has been done in the past); or
  - Digital via Google Form. Email VAPTA Reflections Chair at [artsineducation@vapta.org](mailto:artsineducation@vapta.org) for access to the Student Entry Submission Google Form

### I. Local Unit in a Represented Council and/or District

- a. Communicate with your Council or District (whichever is your next level up) to determine their preferred collection method and due date.
- b. If using digital entries, please email VAPTA Reflections Chair at [artsineducation@vapta.org](mailto:artsineducation@vapta.org) for access to the **Local Unit Entry Submission Google Form**

### II. Local Unit in an Unrepresented District

- a. Send email to VAPTA Reflections Chair at [artsineducation@vapta.org](mailto:artsineducation@vapta.org) for access to the **Local Unit Entry Submission Google Form** to submit 1<sup>st</sup> place entries to state for judging.
- b. Electronic submissions from local units being sent directly to state are due no later than **Friday, November 13, 2020 by 11:59pm** using the Google Form that will be provided.

### III. Council in an Unrepresented District

- a. Send email to VAPTA Reflections Chair at [artsineducation@vapta.org](mailto:artsineducation@vapta.org) for access to the **Council Entry Submission Google Form** to submit 1<sup>st</sup> place entries to state for judging.
- b. Submissions are to be sent electronically directly to state no later than **Friday, December 11, 2020 by 11:59pm** using the Google Form that will be provided.

### IV. Represented Districts

- a. Send email to VAPTA Reflections Chair at [artsineducation@vapta.org](mailto:artsineducation@vapta.org) for access to the **District Entry Submission Google Form** to submit 1<sup>st</sup> place entries to state for judging.
- b. Submissions are to be sent electronically to state no later than **Friday, January 15, 2021 by 11:59pm** using the Google Form that will be provided.

\*In the Visual Arts category, students **MUST** present a digital photo to accompany their physical entry.

\*\*In the Visual Arts category, if the entry is 3D, the student **MUST** provide three (3) photos representing each angle.