



**Job Title: Policy Advocate**

**Our mission is simple:** Stop the climate crisis.

**Our goal is bold:** Pass game-changing climate laws, policies and programs to reach a Zero Carbon economy. We amplify the voices of those on the front lines of the climate crisis to enact community-driven solutions that transform our cities.

**Our bar is high:** We need 100% of our team to be 100% in. With our small but highly motivated and mighty team, we've got to be fast paced, organized, data driven, nimble, creative, diligent, and fun.

We're looking for passionate and dedicated advocate who wakes up every day ready to join hands with allies to fight for the right of all people to breathe clean air and drink clean water; live in safe, affordable, and healthy homes; access affordable public transportation that leads to economic opportunity; and prosper with green jobs that pay family-sustaining wages.

The ideal candidate will have demonstrated experience in getting things done independently and successfully, will fearlessly and proactively tackle new challenges and responsibilities, crave working in a fast-paced and demanding high-profile environment, think creatively and analytically, and be flexible, highly organized, and seriously dedicated to stopping climate change and saving the world. You will also enjoy and value in relationship-building with people from all backgrounds, places and experiences.

This is a full-time, salary, exempt position, and will include evening/weekend work.

**Primary Responsibilities:**

- **Policy Advocacy:** Conduct climate policy research, develop action alerts, prepare for government hearings, write position letters, meet with government officials and stakeholders, and attend and testify at city council and other public agency meetings. Serve as lead author on our Annual Climate Action Plan Report Card, which scores all cities in the region based on their commitments to climate action goals and implementation.
- **Communications:** In coordination with the Communications Manager, grow awareness and understanding of key climate issues facing the San Diego Region via messaging, storytelling, traditional media (press releases, media alerts, pitching, press events), email campaigns, social media, website content, newsletters and action alerts, and infographics.
- **Community Development:** Conduct outreach, and partner with community members, volunteers, and partner organizations to build community power and advance campaigns to advocate for change.
- **Coalition Management:** Participate in and lead diverse coalition of climate policy advocates, including partners from community-based organizations, labor, and environmental and environmental justice organizations.
- **Relationship Building:** Build and maintain relationships with partner organizations, community members, elected officials, and others to help build a better, healthier, and more just future for frontline communities. Expand our network to include a multifaceted range of decision-makers, allies, stakeholders, donors, members and volunteers.
- **Leadership Development:** Help local resident leaders identify campaign goals, strategies, and outcomes, and help coordinate the implementation of action plans developed by resident leaders.

**You might be a good fit if you:**

- You are passionate about climate justice and leadership development.
- You listen actively and put shared bottom lines ahead of personal recognition.
- You have experience and interest in working directly with people from diverse racial, ethnic, and socioeconomic backgrounds.

- You have an understanding of the concepts of institutional and structural racism and bias and their impact on underserved and underrepresented communities.
- You understand how the climate crisis disproportionately burdens working-class communities of color.
- Your writing, editing and verbal communication skills are top-notch.
- You're a self-motivated, independent leader and a team player.
- You're an analyst who thinks creatively.
- You're an independent worker who knows how to find solutions, but also knows when to ask for help.
- You are organized and motivated, capable of managing deadlines and fluctuating priorities for an array of projects in a fast- paced environment, while maintaining attention to detail.
- You can work flexible hours to respond to position needs.
- You're committed to the end result, and you love what you do and what we do.

**Location:** Our office is in Hillcrest in San Diego, but we're often out and about throughout the region, meeting with government officials, businesses, and community advocates, as well as working remotely at home to save time and commuting costs.

**Benefits:** Health, dental, and vision insurance and paid time off. Salary range is available upon request. Email [galena@climateactioncampaign.org](mailto:galena@climateactioncampaign.org) to inquire.

**How to apply:** Show us why you're different, why you believe you're the one. Send cover letter, resume, references and salary requirements to [info@climateactioncampaign.org](mailto:info@climateactioncampaign.org) with the Subject: **App for Policy Advocate**.

**Deadline:** We are looking to hire as soon as possible, but the position is open until we find the perfect fit.