

Praise Team Leader Job Description

STATUS: Part-time, salary

General Purpose of Position:

The top priority of this position will be to support the worship services by providing leadership for the Praise Team and congregation in the singing of contemporary music, and by performing special music numbers in a way that is consistent with the mission, values, and theology of St. Paul's UCC.

Organizational Relationship and Supervision:

The Praise Team Leader will be appointed by Church Council and supervised by the pastor or a mutually agreed upon designee. Ultimate authority and responsibility for the worship service rests with the pastor.

Requirements:

The person filling this position must be a committed follower of Jesus Christ, willing to grow in the knowledge and love of Jesus Christ, spending time developing and strengthening a personal faith in prayer, meditation of scripture and Bible study. This person must be able to support and work within the mission, vision, values and focus of St. Paul's UCC as well as the doctrinal standards of the United Church of Christ denomination.

This position, which requires great dependability, is recognized as one of considerable responsibility requiring a large investment of time. Therefore, financial remuneration accompanies this appointment.

Education and Experience:

- Has experience in leading musical groups.
- Authorize St. Paul's UCC to perform a background check (required of all staff and volunteers who interact with children and youth).

Expectations:

- Demonstrates Christian character and commitment in daily life, and the ability to articulate a personal faith journey.
- Respectful of and sensitive to the principles and traditions of the United Church of Christ.
- Worshipfully leads and participates in Praise Team music selections during worship services.
- Has the ability to communicate and establish effective working relationships with all kinds of people, conveying a genuine concern for their needs and a desire to provide exceptional service.
- Administrative skills necessary to coordinate schedules, research music, etc.
- The Praise Team Leader is expected to perform his/her duties from a position of leadership in the best sense of that quality.

RESPONSIBILITIES:

Planning and Development

- Plans and prepares special numbers for worship services year-round, with allowance of one Sunday off per quarter (non-cumulative).
- The Praise Team Leader shall be responsible for choosing and providing technically proficient music that fits the abilities of the Praise Team.
- He/she shall recruit and coordinate members of the Praise Team, and will establish a program that will improve quality of execution with attention to tone, pitch, pronunciation, balance, dynamics, and related aspects of performance.
- Communicates weekly song selections to Praise Team members, Church Administrator, and Media Coordinator according to agreed-upon timelines.
- Distributes words and music for song selection to all Praise Team members.

Program Management

- Prayerfully considers the scripture readings and sermon title for each week and selects one or more licensed songs according to the requirements of the service.
- Directs the Praise Team and is responsible for the effectiveness of that participation.
- Coordinates with church staff for rehearsal times and use of volunteers.
- Conducts rehearsals in an efficient and professional manner.
- Is comfortable leading a variety of styles of music; shows versatility.
- Builds a sense of family among the Praise Team members.

Staff Responsibilities

- When possible, attends regularly scheduled and special meetings with the pastor and staff. In lieu of attending staff meetings, communicates as needed with pastor and staff.
- Supports presentation of musical/dramatic productions for special occasions.
- Performs other job-related duties as assigned by the pastor/supervisor.
- Observe all personnel policies and staff guidelines.

Approved by Council on January 15, 2019