

St. Paul's Episcopal Church
Vestry Meeting Minutes
May 24, 2022

The Rev. Malone Gilliam called the Vestry Meeting to order at 6:00 pm in the Parish Hall. Attending were Alicia Cassidy-Quite, Hood Ellis, Erica Ford, Brock Mitchell, Burch Perry, Henry Smith, Lee Snipes, Sean Tunney, and Faison Windborne. Marshall Creighton, Jennifer Harris, and Jane Ann Madness were absent.

Opening Devotional: Rev. Gilliam opened the meeting with a devotional.

Campus Plan Overview Presentation: Chris Bean and Sam Dixon, representing the Grounds Committee updated the vestry on the committee's efforts to date. The committee will submit a report detailing the results of their survey of the campus landscaping with recommendations. **Motion by Alicia to table any action until the vestry members receive and review the final survey. Second by Brock. Motion Passed. Unanimous.** The office will forward a final report to the members of the vestry for their review and action at a later meeting as this presentation was strictly an overview.

Consent Agenda: Malone invited the group to initiate discussion or move toward a motion on the Consent Agenda, (April Financial Statement, April Meeting minutes and the May Committee Reports) sent via email on May 19, 2022. After discussion, *it was suggested the April 26 minutes be amended to reflect the suggestion made at the March 15, 2022 Finance Committee Meeting that the vestry recommend how a tithe from the surplus of the 2021 operating fund (\$4,816) be used to support local ministries and organizations. After further discussion, some of which occurred via email before the vestry meeting, Henry Smith Motioned to accept the Consent Agenda, and add an amendment to the April 26, 2022 minutes, under New Business, to designate the 2021 tithe to the Rector's Discretionary Fund. Second by Alicia. Motion Passed. Unanimous.*

Treasurer is Report: Lee Snipes reported the Operating Budget continues in good shape as we conclude the first five months of the year. Lee made the Vestry aware that a CD for \$77K at a .01% interest rate is maturing soon and is requesting they bring possible alternative investment recommendations for the next meeting.

Old Business:

- Model Policies: The Diocese has reschedule the May training session to June. All agreed to table this agenda item until Margo could report on the policy after she attends the session.
- Sound System and Roofing Update: The sound system is still on track to be operational this fall. A new report with updates is due later this week.
- Memorial Garden: The Vestry reviewed an estimate from Down East Preservation Construction for future work to the Memorial Garden. **Motion by Hood Ellis to accept the estimate, assuming Todd Watson is doing the masonry work. Second by Sean Tunney. Motion Passed. Unanimous.** Malone will email the members of the vestry for a final email vote once he has the name of the mason for this project.

- Ramps (curbs): The high street curbs on Church and Gail Streets present a challenge for many of our handicapped parishioners and guests when attempting to access our campus. Henry spoke to town councilor Craig Miller about the feasibility of creating a ramp at the curb on each street to improve the situation. The town built a ramp on Church Street and another on Gail Street.
- Ramps (Church): Henry reported that the recent repairs to the rotted floor on the north side church entry ramp revealed significant deterioration to the ramp railings. Henry can facilitate the repairs for approximately \$800. **Motion by Alicia for Henry to move forward and repair the railings. Second by Sean. Motion Passed. Unanimous.**

New Business:

- VBS and Christian Education: Malone read a correspondence from a parishioner about the lack of a Vacation Bible School at St. Paul is this summer. Alicia, as vestry member representing St Paul's Christian Education, shared with the vestry her written response to the parishioner. She explained everyone's disappointment that there is no VBS at St. Paul is this summer but the severe lack of sufficient volunteer labor necessitated this action for the summer of 2022.

Closing Devotional: Brock Mitchell closed the meeting with a prayer.

Adjournment: The meeting adjourned at 7:15 pm.

Next Vestry Meeting: Next scheduled meeting is August 23, 2022 at 6:00 pm. No meeting in June and a July meeting is optional.

Respectfully submitted,
Bob Oliveira
 Clerk of Vestry