

What is the VCO?

CONTRACT

This contract is entered into by and between _____
The term of this Agreement shall begin on _____
termination date of _____

This Contract may not be modified in any
Parties. This document and any attachments
the Parties. This Contract shall be binding
assigns and shall be enforced under
In consideration of the mutual promises
agrees that it



Online Modules

Complete online modules to prepare for the class and exam.



Class Session

Virtual four-day class session.



Case Study

Apply what is being learned to an in-class case study.



Final Exam

Pass the two-part final exam for certification.

VCO Overview

The Virginia Contracting Officer (VCO) is the second rung of the 'Virginia Contracting' certification ladder. This certification focuses on complex purchases (over \$100,000), competitive sealed bidding and competitive negotiation.

The course consists of pre-class online modules, taking approximately sixteen hours to complete, followed by four days of class. The course concludes on the fifth day with an online exam.

VCO Fast Facts

- The required application can be accessed on the VIP LMS via the 'Apply to the VCO Program' course.
- The VCO course costs \$1775 and includes all online work, one class session, and one exam session.
- There are three VCO class sessions each year. Check the Calendar of Classes on the VIP LMS for the current schedule.

For more information, view the VCO FAQs on the [VIP LMS](#) or email absorb@dgs.virginia.gov.

