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## West High School

January 2020

Dear Parent or Guardian of Private/Parochial Wauwatosa West Class of 2024 Students:

On Friday, January 31, 2020, please attend a **registration meeting** at Wauwatosa West High School for all 8<sup>th</sup> grade parochial/private school students who are planning to enroll at Wauwatosa West High School for the 2020-2021 school year. At this meeting, you and your student will enroll, select courses, and have an opportunity to meet the school counselors. The meeting will begin at 9:00 a.m. in the library and will end at approximately 10:30 a.m.

In order for your student to attend Wauwatosa West High School, you **must** be a resident of the City of Wauwatosa. Proof of residency is required for all incoming Wauwatosa West High School students. **You must provide us with two forms of residency before we can officially enroll your student at Tosa West.** Please bring the following items with you:

**1. Proof of residency:**

- Mortgage document OR property tax bill OR lease/rental agreement showing landlord's name and phone number with current dates; AND
- Current utility bill sent to your home showing your name and address

**2. Birth Certificate (original)**

**3. Immunization Record (Your current school will have a copy)**

**4. Emergency contact names and phone numbers**

We will have computers available on the morning of January 31<sup>st</sup> for you to enroll on-site, or you may work ahead by going to the Wauwatosa School District enrollment page beginning Wednesday, January 15<sup>th</sup>. The website is <https://www.wauwatosa.k12.wi.us/Page/392>. Staff members will be available on the morning of January 31<sup>st</sup> to help you through this process. If you begin the enrollment process ahead of time, please bring your enrollment number with you so that your account can be accessed. Please bring the required documents with you or download them into Infinite Campus before January 31<sup>st</sup>.

In addition, on Wednesday, January 29th, **Course Information Night** will be taking place at 6:30 p.m. A program specific to incoming ninth graders will be held from 6:30 p.m. to 7:00 p.m. in West's auditorium, followed by the opportunity to meet with teachers regarding advanced placement and elective classes. Clubs and athletics will also have representatives available. Course description catalogs will be given out to incoming ninth graders and questions answered regarding freshman courses. If you are not able to attend, the catalogs will be available in the Counseling Office and are also available online at <https://wi02216059.schoolwires.net/Page/415>.

If you are unable to attend this meeting and would like to register for the 2020-21 school year, or if you have any questions regarding any related matters, please contact the Counseling Office at 414-773-3030. We look forward to welcoming you and your student to Wauwatosa West High School.

Sincerely,

The Wauwatosa West Counseling Department