

# ST. MARY'S VISITATION

Catholic School  Elm Grove, WI

## St. Mary's Visitation Parish School's Mission Statement

St. Mary's Visitation Catholic Parish School exists to direct children toward God and toward Christian service to society through Catholic religious formation, academic challenge, and continuous improvement.

## **SMV Home & School Committee Meeting** **Monday, October 10, 2022 5:30pm via Google Meet**

- **Call to Order 5:34pm**
- **Attendance:** *Mary Tretow, Annie Bolger, Andrea Stollenwerk, Katy Edwards, Katy Mittlestadt, Laura Linn, Kelly Linn, and Michelle Thomet*
- **Opening Prayer & Mission Statement**
- **President's Report** (Andrea Stollenwerk & Katy Edwards)
- **Treasurer's Report** (Annie Bolger)
  - Bank balance as of 9/30/22: \$29,390
  - See Below – YTD Actuals Sept 2022
  - Checks for Soles Walk were passed on to the Soles Walk chairpersons. Information sent includes check amount, who wrote the check, etc.
  - We were still under budget for the 'increased' parish picnic budget which is helpful to other areas that do not currently have a budget (hospitality, bowling day, etc.)
  - Catholic Soles budget is technically 30k, but on main page it is listed at 25K. Ideally, we will bring in closer to 30K, so we do not have shortfall.
- **Volunteer Coordinator's Report** (Kim Kolesari)
  - Reach out to Kim if there is any volunteering needed.
  - Kim wanted to know if she could help with Facebook posts, etc. Currently this is the chairperson's responsibility to handle/assign as needed.
  - Kim asked about virtual backpack and who should be reaching out to Jill. Virtual backpack information should be into Jill by Tuesday by 12pm.
- **Standing Committee Reports**
  - **Hospitality Committee** (Nikki Simon & Danielle Ticcioni)
    - They are doing a teacher lounge stockup in October and December.
    - Teacher lunch will be in November. Looking at November 28<sup>th</sup> for conferences – approximately 3-4pm.
  - **Scrip Coordinator** (Maren Kleinmann)
    - Weekly orders for physical cards are being placed as needed (80% of SCRIP orders are for e-cards or reloadable cards).
    - Plan to do an enrollment push with VB entries and FB posts before Thanksgiving to promote using SCRIP for everyday purchases (grocery) and Christmas gift card giving.

- **Spirit Wear Coordinator** (Katie Schultz)
  - The items from the sale in August were just distributed before fall break. The next sale will start October 14th with delivery right after Thanksgiving and will include the Christmas shirts previously designed by Alison Pilgreen.
- **Box Tops for Education & Land's End Coordinator** (Mary Sue Larsen)
  - No update.

- **Fundraising & Event Reports**

- **SMV Cookbook**
  - Cookbooks are still available for purchase in the parish office.
- **Auction for Education** (Courtney LoCoco, Lora LoCoco, Angela LoCoco)
  - Received email from One Cause now, it is up for renewal (2-year term). This will be renewed before November, to maintain existing data.
- **Shopping & Dining Out** (Amy Scheidt & Anne Mueller)
  - J Crew 9/18-9/24 (no results yet)
  - Chipotle 10/5 made \$722.70 (\$455 last year)
  - Elegant farmer pies and ham- working on process to take orders/collect money - likely on give central
    - Sell 10/22-11/6
    - Pick up @SMV patio 11/21
  - Lou Malnati's 12/6
- **Parish Picnic** (6th Grade: Katie Fee, Sue Olbrantz, Elizabeth Hagman)
  - Picnic was successful, it seemed like people had fun, had good weather.
  - Will update notes in H&S folder.
  - Would be helpful to have a couple more adults in charge of certain areas on the day of.
- **Soles for Catholic Education** (Holly Shepard, Tess Fuchs, Maria Lewis, Liz Driscoll, Elizabeth Laird)
  - We are at approximately \$19,445. Will still need to add in employee matching.
  - Weather looks good.
  - Bounce houses are coming on Friday.
  - Need room moms to send out email blasts to each grade.
  - Becky will have new percentages for class participants. Possibly will offer up a pizza party to help incentivize class participation.
  - Raffle drawing will be part of the last Wednesday assembly (October 26<sup>th</sup>). This will likely be a Seton pep rally day plus Soles Walk raffle announcements.
- **Trivia Night** (Julia & Bernard Kearney)
  - The Trivia Night was successful.
  - We usually have 10 tables, but this year we had 13 tables. We had 4 parishioners and many new families attended.
  - We raised about \$2500 for Home & School.
- **Spooks & Spoofs** (3rd Grade: Michelle Thomet, Tina Crichton, Jodi Perrone)
  - We are all set for a great night:
    - Food trucks are confirmed, no minimums.
    - Tables will be added for people to sit and eat. Dennis will help assist with the tables. Need to coordinate take down.
    - Bar: Two beer donors will stock our bar for the evening. Cans of beer for \$5. We will also provide water.
    - DJ: Chris Bitz will provide music and will announce contest winners

- Haunted House: 8th graders (and parents) planning for a spooky experience on far playground. Discussed having the kids help during lunch hour. There will be two groups of 8<sup>th</sup> graders to help setup. Parents will be needed to chaperone this. This area will only be for 5<sup>th</sup> - 8<sup>th</sup> grade, possibly adding in wristbands to ensure age limit. Let Michelle know if volunteers need to be added for to current sign up genius. Budget for haunted house is \$150.00. Decorations are coming from the H&S closet (generator, lanterns, glow stick path, fog machine, music, etc.)
- Pocket People will roam during the event passing out candy. We will also have volunteers handing out glow sticks.
- Sign-Up Genius just came out soliciting parent volunteers for the evening.
- Virtual backpack announcement is sent in.
- Girl Scouts will have a dessert table. They will add hot cocoa and apple cider for sale.
- Teachers will have glow necklaces to pass out.
- Dennis will set up blow ups in the vestibule area for all to see.

○ **Mother/Son Night** (2nd Grade: Kayla Flint, Jena Black, Stefanie Tripoli, Teresa Janusz, Angela Laabs)

- Mother son night will take place on Friday, Nov 4 from 5:30-8pm
- There will be something for everyone; a DJ equipped with energy burning games, a partially open gym for sports enthusiasts and other activities
- Pizza, snacks and “mom drinks” provided
- Committee submitted an announcement this week for VB and included the link to register.

**Return of Mother Son Night!**

Please join us on Friday, November 4 from 5:30-8pm in the school gym for mother son night! There will be something for everyone; a DJ equipped with energy burning games, a partially open gym for sports enthusiasts and other fun activities to enjoy. If mom isn't available, a mom-like figure or special guests is welcome to attend. Pizza, snacks and 'mom drinks' provided. Dress up or dress down, come as you are! Please [register](#) for the event by Nov 1 to reserve your spot

- **Father/Daughter Dance** (1st Grade: Jake Zappa, Jessica Brandt, Maria Lewis, Maggie Kordash, Laura Reed)
- **Chili Chomp** (Amy Henry, Peter Henry, Jake Zappa)
- **New Berlin Bowl** (Michelle Thomet)
- **Grandparents Day** (5th Grade: Amy Scheidt, Kathy Driscoll, Krista Linn, Julia Romeiser, Jodi Perrone)
- **Teacher Appreciation Week**
- **Memorial Day Parade** (K5: Jen Nicolosi, Angela Laabs, Eva McCormack, Molly Eldridge, Tessa Schultz)
- **Field Day** (4th Grade: Anne Mueller, Tina Crichton, Sue Olbrantz, Lindsey Konieczka, Colleen Zeidler)
- **8th Grade Graduation Events** (7th Grade: Julia Kearney, Cynthia Clarke, Maren Kleinmann)

- Old Business

- New Business

- Spotlight on new teachers and chairs persons for each event (parish picnic, trivia, etc.) to help promote volunteers.
- Wine down is coming up in October. Would like to get information out to school families to help support that event by Christian Women.

- H&S and School Committee meeting minutes will be posted in Virtual Backpack.
- Discussed volunteering signups for next year to keep consistency and knowledge.
- Middle school dance in January for 6<sup>th</sup>, 7<sup>th</sup>, and 8<sup>th</sup> graders. This will be put on by Christian Formation for all parish members to attend.

- **Adjourned at: 6:17pm**

## **St. Mary's Visitation Home & School Association**

### **Treasurer's Report for School Year 2022-23**

**Town Bank Balance (as of 7/1/22)                      \$25,000**

<b>22-23</b>
<b>Actuals</b>

#### **Income**

H&S Dues	\$	-
Soles Walk (Oct 14)	\$	-
Scrip	\$	5,074
Box Tops	\$	-
Dining Out/Shopping Days	\$	-
Spiritwear	\$	1,059
Trivia Night (Oct 1)	\$	(600)
Auction (Mar 25)	\$	60
Cookbook	\$	75
Interest/Office Misc	\$	1
<b>Total Funds</b>	<b>\$</b>	<b>5,670</b>

#### **Expenses**

Teacher Supplies Reimbursement	\$	(1,204)
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Principal Fund	\$	-
Special Projects/Auction Spend	\$	-
High School Scholarships	\$	-
Parish Picnic (Sep 18)	\$	-
Trunk or Treat (Oct 28)	\$	-
Gingerbread House Competition	\$	-
Chili Chomp (Jan 27)	\$	-
SMV Bowling Day (Feb 3)	\$	-
Daddy/Daughter Dance (Mar 31)	\$	-
Mom/Son Event (Nov 4)	\$	-
Musical (May 11 & 12)	\$	-
Memorial Day Parade (May 29)	\$	-
Field Day (June 5)	\$	-
8th Grade Graduation (June 1/2)	\$	-
Grandparents' Day (?)	\$	-
Teachers' Boxed Lunches (Cub Scouts' Sales)	\$	-
Teacher & Staff Christmas Gifts	\$	-
Teacher Appreciation Week & Yrs of Service \$	\$	-
Water - Office	\$	(75)
H&S Operating - Misc.	\$	-
<b>Total Expenses</b>	<b>\$</b>	<b>(1,280)</b>
<b>Net Funds</b>	<b>\$</b>	<b>4,390</b>

**Town Bank Balance (as of 09/30/22):** **\$29,390**

