



INVEST IN YOUR FUTURE Branch Support Opportunities

At Edward Jones, our commitment to our associates has made us one of the nation's leading financial services firms.

We are seeking an On-call Branch Office Administrator to support our offices. This position provides customer service and supports our financial advisors on a temporary, as-needed basis, and it does not have regularly scheduled hours.

The ideal candidate must enjoy customer contact and have excellent client service and communication skills. He or she should also be well-organized and accurate with details. The ideal candidate must also be able to work on short notice, with flexibility to work in more than one branch location.

FORTUNE FEBRUARY 2018

For the 19th year, Edward Jones was named one of the "100 Best Companies to Work For"™ by **FORTUNE** magazine in its annual listing. The firm ranked No. 5 overall. These 19 **FORTUNE** rankings include top 10 finishes for 15 years, top 5 rankings for eight years and consecutive No. 1 rankings in 2002 and 2003.*

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100
BEST
COMPANIES
TO WORK FOR
2018



Geri L. Defilippi

Financial Advisor

2340 Warren Road Suite 207
Indiana, PA 15701
724-465-0542

Position Information

On-call Branch Team Associate

Location:

Indiana, PA

Phone # 724-465-0542

To be considered for this position, contact: **Karen Koches**

Address 2340 Warren Road, Suite 207
Indiana, PA 15701

Fax 866-444-7162

Email

Karen.Koches@edwardjones.com

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