**(Non-profit Application)**

**ST. BARNABAS EPISCOPAL CHURCH                                                                          ERVIN OUTREACH FUND GRANT APPLICATION**

**GUIDELINES AND SUBMITTAL INSTRUCTIONS**

The Ervin Fund welcomes inquiries about the Fund.

To be considered for a grant, please complete the following questions.  All questions must be answered and all information must be provided on the application form.  Please do not omit anything. All requests will be considered and acknowledged.

Re-applications are permitted only after a twelve-month waiting period.  Because this Fund is not intended as an ongoing funding source, higher priority will be given to applications for new programs/projects/ministries.  Under special circumstances, previously funded programs/projects/ministries may be considered for additional funding, but at a level which is less than the maximum award amount.

The Ervin Outreach Fund committee will request a written report evaluating the use of its grant funds within a year after the award of a grant.  A form to be used for this report will be sent at the appropriate time.

Please mail the completed application to:  The Ervin Outreach Fund Committee, St. Barnabas Episcopal Church, 1280 Vine Street, Denver, Colorado  80206. **The deadline for submission of applications is October 31, 2018**

 **GRANT APPLICATION**

**Name of the Organization or project/ministry:**

**Address:**

**City:**

**ZIP**

**Contact Person and Title:**

**Telephone:**

**E-Mail:**

**Priest In Charge/Executive Director:**

**Give a brief history and background of your church, mission, special project or ministry, and the goals and objectives of your organization.**

**Describe the project or program to be funded as well as the geographical area the grant will fund.**

**If your organization should receive a grant, and you expect this project to be ongoing, how will you fund it?**

**Describe how and with what tools your organization will evaluate or measure the effectiveness of the program or project that this fund is being asked to support.**

**Grant Amount Requested:**

**Signed:  Priest In Charge/Executive Director**

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**For Ervin Outreach Funds Committee Only:**

**Date Application Received \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**By\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Please attach the following information to this application:**

**1. A copy of your complete operating budget and, if appropriate, the program or project budget for the grant period.**

**2. A copy of year-end financial statements (preferably audited) for the last fiscal year.  At the very least, these should include a balance sheet and a statement of revenue and expenses.**

**3. A statement of your organization’s mission or project’s commitment to non-discrimination on the basis of race, color, national origin, religion, age, gender, sexual orientation and handicapped status.**

**[Version 6-27-2012]**